

**MINUTES  
HILLIARD ACTION COMMITTEE  
MONDAY, NOVEMBER 2, 2015**

The Hilliard Action Committee will meet in the Hilliard Town Hall Conference Room, located at 15859 West County Road 108, Hilliard, Florida, to consider the items of interest listed below.

The meeting is called to order by David Buchanan at 7:00 p.m.

**MEMBERS IN ATTENDANCE:**

David Buchanan, Mayor  
Ann Buchanan, Ex-Chair  
Jack Bailey, Chair  
Lisa Purvis, Town Clerk  
Kyle Malucci, Parks & Recreation Director  
Myra Cockerham, Town of Hilliard  
Bernita Dinwiddie, Citizen  
Skip Frey, Citizen  
Wade Ivey, Kids Zone  
Jacqui Galbreath, Citizen  
Buddy West, WestRock  
Harry Pickett, Pickett Logging

**APPROVAL OF MINUTES:**

Motion is made by Bernita Dinwiddie to approve the minutes for the October 26, 2015 Hilliard Action Committee. Seconded by David Buchanan. Motion carries.

**DISCUSSION ITEMS:**

The following items are reviewed and confirmed:

**Veterans Ceremony & Timberfest Event**

- Date – Saturday, November 7, 2015
- 8:15 AM Refreshments – Ann Buchanan to get grocery list for refreshments.  
9:00 AM Veterans Appreciation Ceremony  
Guest Speaker – Circuit Judge Steve Fahlgren  
Military Tent & Memorabilia – Brothers Bobby, Carrol & Billy Joe Franklin  
Flag Raising – Hilliard VFW Post  
Band – Hilliard Middle Senior High School  
Veterans Ceremony Tent – Dawn & Roger West with the Westside Journal.  
Flags – Donated American flags provided from: Janet Atkins' Office (1), Aaron Bean's Office (2) & Ander Crenshaw's Office (2). The Flags will be given to the five (5) oldest Veterans in attendance.

Lisa Purvis, advises that Janet Atkins' Office has signed up as a Silver Sponsor in addition to providing a State Flag.

David Buchanan, advises that the JROTC will have a few members available the day of the event to drive golf carts.

Flag & Ribbon Pins – Town of Hilliard

- 10:30 AM – 4:00 PM Timberfest  
Event Information, Applications & Flyers  
Regular & Corporate Vendors & Sponsors – Pricing & Rules  
[www.townofhilliard.com](http://www.townofhilliard.com)  
Lisa Purvis, advises that she will provide the Lighthouse Radio Station with an event flyer, so they can announce the event.
- Event Layout  
Town of Hilliard – Tiffany Murphy & David Thompson  
Hilliard Aviation, Inc. – Jack Bailey
- 5K Walk/Run – Hilliard Parks & Recreation Department  
Kyle Malucci, advises that he has 25 people signed up to walk/run so far.  
Traffic Control – Nassau County Sheriff's Department
- Entertainment Stage  
Entertainment Line-Up – Cindy Steighner  
Sound System – Mark Moore
- Car/Tractor Show – Trophy & Plaques – David Taylor & Mark Head  
Lisa Purvis, asks the Mayor if he can pick up the trophies & plaques from Mead's on Thursday, November 5, 2015.
- Kid Zone – Hobbs Inflatables
- Timber Related Competitions – Cash Prizes  
Loading Competitions – Pickett Logging, SWPA & WestRock  
Jack N Jill Competition – Dave Holley & Sam Negaran, Division of Forestry
- Timber Related Vendors & Displays  
Wood Carver – Mark Rice, Chainsaw Design  
Chain Saws Display – Jim Kaufman
- Advertisements – Newspapers, Radio, Banners & Flyers  
Newspapers – Times Union (Flyers) & Metro Section, Westside Journal, Nassau County Record, Charlton County, Ware County, Camden County & Baker County  
T-Shirts – 200 Day Glow Orange w/Black Lettering – First Coast Impression  
Banners – Display & Stage – First Cost Impression

- Additional Information  
Traffic Control – Nassau County Sheriff’s Department  
Golf Carts for Transportation – Bobby Franklin & XL Carts & JROTC  
Skip Frey, advises that his wife Kim and her daughter Lauren will be available the day of the event to volunteer but that he has to work so he will only be available a few hours in the am.  
Lisa Purvis, advises that John Deere will not be a sponsor this year because they are in the process of re modeling all their logging equipment and will be back next year.

**ADDITIONAL INFORMATION:** None

**FUTURE MEETINGS:** None

**MEETING ADJOURNMENT:** 7:50 PM

Approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by the Hilliard Action Committee.

TOWN OF HILLIARD

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David Buchanan, Mayor