

**MINUTES  
HILLIARD ACTION COMMITTEE  
MONDAY, SEPTEMBER 19, 2016 @ 7PM**

The Hilliard Action Committee met in the Hilliard Town Hall Conference Room, located at 15859 West County Road 108, Hilliard, Florida, and consider the items of interest listed below.

The meeting is called to order by David Buchanan at 7:00 p.m.

**MEMBERS IN ATTENDANCE:**

David Buchanan, Mayor  
Ann Buchanan, Ex Chair  
Jack Bailey, Chair  
Lisa Purvis, Town Clerk  
Skip Frey, Citizen

**APPROVAL OF MINUTES:**

- Motion is made by Ann Buchanan to approve the minutes for the April 4, 2016 Hilliard Action Committee. Seconded by Skip Frey. Motion carries.

**DISCUSSION ITEMS:**

- **Veterans Appreciation Ceremony**

Date – Saturday, November 5, 2016

Ceremony – 10:00 a.m.

- ✓ Lisa Purvis – To ask Westside Journal if they would like to sponsor tent, table & chairs for ceremony and lunch.
- ✓ Myra Cockerham – To order Kirby tent for ceremony and lunch.
- ✓ David Thompson – To order portable toilets and hand wash stations.
- ✓ David Thompson – To contact Stateline for garbage and recycling containers.

Cook Out Lunch – 11:00 a.m.

- ✓ Menu – Hamburgers, Hotdogs, Baked Beans, Coleslaw & Sheet Cake.
- ✓ Lisa Purvis – To contact HVFD to request that they cook the hamburgers and hotdogs.
- ✓ Lisa Purvis – To prepare the baked beans and coleslaw.
- ✓ Lisa Purvis – Donation requests from FPL & OREMC.
- ✓ Myra Cockerham – Donation requests from Sam's Wholesale Club & Chick Filet.
- ✓ Ann Buchanan – To request that Winn Dixie donate a Sheet Cake.
- ✓ David & Ann Buchanan – To purchase food for cook out from Sam's Wholesale Club.

Guest Speaker – John Rutherford, Congressional Candidate

- ✓ David Buchanan – To ask John Rutherford, Congressional Candidate to be our guest speaker.

Military Tent & Memorabilia – Brothers Bobby, Carrol & Billy Joe Franklin

- ✓ Lisa Purvis – To ask the Bobby Franklin if he and his brothers would like to set up their military memorabilia tent at the ceremony and provide golf carts to drive seniors from the parking lot to ceremony location.

#### Flag Raising – West Nassau JROTC

- ✓ David Buchanan – To ask Col. Kline Jr. if the West Nassau JROTC can raise the flag for the ceremony.
- ✓ David Thompson – To purchase an inexpensive flag pole and have it mounted for the ceremony.

#### Band – Hilliard Middle Senior High School

- ✓ David Buchanan – To ask the Hilliard Middle Senior High School band director if the band can play at the ceremony.

#### Veterans Ceremony Tents – Town of Hilliard & Westside Journal

- ✓ Lisa Purvis – To ask Dawn & Roger West owners of the Westside Journal if they would like to sponsor a tent, tables and chairs for the ceremony again this year.

#### Flags – Flown over the Capital

- ✓ Lisa Purvis – To contact Senator Bean, Representative Atkins & Congressman Crenshaw to request that they donate flags that have been flown over the capital to be given out to Veterans at the ceremony.

#### Flag & Ribbon Pins – Town of Hilliard

- ✓ Lisa Purvis – Advises that the Town of Hilliard has left over from last year and will order more if needed.
- ✓ Ann Buchanan – Advises that she will take care of ribbon if needed.

#### T-Shirts – Hilliard Appreciates Her Vets

- ✓ Lisa Purvis – To contact Carolyn Murphy with First Coast Impressions to get prices and samples to order Veterans T Shirts
  - Army (Green with Black letters)
  - Navy (Grey with Navy letters)
  - Marines (Red with Yellow letters)
  - Airforce (Navy with White letters)
  - Coast Guard (White with Red letters)
  - Merchant Marines (Navy with Grey letters)

#### Advertisements – Announcing the Veterans Appreciation Ceremony

- ✓ Lisa Purvis – To contact the Westside Journal to run a small advertisement on October 20<sup>th</sup>, a medium advertisement on October 20<sup>th</sup> and a large advertisement on November 3<sup>rd</sup>.
- ✓ Lisa Purvis – To take the advertisement that the Westside Journal designs and have it sent to Sun Printing to have posters made.
- ✓ Skip Frey – To take posters and post them in the area businesses
- ✓ Lisa Purvis – Advises that we can place the announcement on the Town's Website [www.townofhilliard.com](http://www.townofhilliard.com).
- ✓ Lisa Purvis – Advises that we can place flyers about the ceremony in the Town's Water & Sewer Bills.

Additional Information

- ✓ Lisa Purvis – Advises that the Blood Mobile has requested to be at our ceremony from 9am until 12pm.

**FUTURE MEETINGS:**

- Monday, October 10, 2016 at 7:00 pm

**MEETING ADJOURNMENT:**

- 7:30 pm

Approved this 10<sup>th</sup> day of October, 2016 by the Hilliard Action Committee.

TOWN OF HILLIARD

---

David Buchanan, Mayor