

# HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers  
Post Office Box 249

15859 West County Road 108  
Hilliard, FL 32046

<b><u>MAYOR</u></b> Cris W. McConnell	<b><u>COUNCIL PRESIDENT</u></b> John Beasley	<b><u>COUNCIL PRO-TEM</u></b> Kenny Sims	<b><u>TOWN COUNCIL</u></b> Jack Bailey Lee Pickett Jared Wollitz
<b><u>TOWN ATTORNEY</u></b> Reba Pearce	<b><u>PARKS &amp; RECREATION DIRECTOR</u></b> Kyle Malucci	<b><u>TOWN CLERK</u></b> Lisa Purvis	<b><u>PUBLIC WORKS DIRECTOR</u></b> David Thompson

**AGENDA**

- ITEM-1** Regular Meeting Agenda
- Thursday, January 11, 2018 @ 7 PM
  - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Absent
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

**ITEM-7** Legal Services Contract – Pearce Law, P.A.

Mayor McConnell requests to address Item-7 Legal Services Contract with Pearce Law at this time.								
Motion to accept and sign the contract for legal services with Pearce law, P.A.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LB	KS	Y	A	Y	Y	Y

**ITEM-2** Additions/Deletions to Agenda

No additions or deletions.
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**PAYABLES**

**ITEM-3** December 2017 \$37,918.36

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	A	Y	Y	Y

**MINUTES**

**ITEM-4** 12-21-2017 Regular Meeting

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	A	Y	Y	Y

**ORGANIZATION OF OFFICE**

- ITEM-5** Organization of Office
- Council President
  - Council Pro Tem

Motion is made to retain Council President Beasley and Council Pro Tem Sims as such.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JW	LB	Y	A	Y	Y	Y

**ORGANIZATION OF DEPARTMENTS**

- ITEM-6** Organization of Departments
- Street Department Commissioner
  - Recreation Department Commissioner
  - Fire Department Commissioner
  - Airpark Department Commissioner
  - Water & Sewer Department Commissioner

Motion is made to appoint each Council Member as follows: Council Pro Tem Sims as Water & Sewer Department Commissioner Councilman Bailey as Airpark Department Commissioner Councilman Pickett as Street Department Commissioner Councilman Wollitz as Fire Department Commissioner Council President Beasley as Recreation Department Commissioner								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	A	Y	Y	Y

**TOWN COUNCIL**

- ITEM-8** Resolution No. 2018-01 – Town Closed Holidays
- A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION; ADOPTING RECOGNIZED HOLIDAY DATES FOR THE TOWN OF HILLIARD; AT ITS FIRST MEETING OF THE TOWN COUNCIL HELD IN JANUARY; AS OUTLINED IN THE PERSONNEL POLICY MANUAL; AS IT RELATES TO HOLIDAYS UNDER THE EMPLOYEE BENEFIT PROGRAMS SECTION; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor McConnell reads Resolution No. 2018-01, by title. Motion to adopt Resolution No. 2018-01, Town Closed Holidays								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	A	Y	Y	Y

- ITEM-9** Resolution No. 2018-02 – MLK Walk January 15, 2018
- A RESOLUTION AUTHORIZING THE PERMITTING OF A MARTIN LUTHER KING, JR. WALK FOR THE CONCERNED CITIZENS OF HILLIARD, FLORIDA; ON STATE, COUNTY AND LOCAL STREETS, WHICH INCLUDES WEST COUNTY ROAD 108, OXFORD STREET AND WEST SIXTH STREET; RESPONSIBILITY FOR TRAFFIC CONTROL; FOR CLAIMS ARISING FROM SUCH EVENT DUE TO ACTION ON THE PART OF OR AUTHORIZED BY THE TOWN; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor McConnell reads Resolution No. 2018-02, by title.								
Motion to adopt Resolution No. 2018-02, MLK Walk, January 15, 2018.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	A	Y	Y	Y

**PUBLIC COMMENTS:**

No comments.

**MAYOR’S CLOSING COMMENTS:**

Welcome to Ms. Reba Pearce and her firm.  
 Thank you to Mr. Glenn Higginbotham for his service to the Town and Country.

**January Meetings:**  
 Thursday, 01-11-2018 @ 7PM Regular Meeting (Organization of Office)  
 Thursday, 01-18-2018 @ 7PM Public Hearing & Regular Meeting (Ordinance No. 2017-18)

**February Meetings:**  
 Thursday, 02-01-2018 @ 7PM Regular Meeting  
 Thursday, 02-15-2018 @ 7PM Regular Meeting

**2018 Town Events**  
 04-14-2018 Hilliard Annual Town Clean Up, Shred It & Blood Drive  
 April 2018 2017 Hilliard Volunteer of the Year

**2018 Holidays Closed**  
 01-15-2018 Martin Luther King Jr Day

**COUNCIL MEMBER COMMENTS:**

Councilman Sims

- Thanks Mr. Glenn Higginbotham for his years of service
- Also welcomes Reba Pearce, our new Town Attorney.

Councilman Wollitz

- Thank you to Glenn Higginbotham for his service and welcome to Reba Pearce.

Councilman Bailey

- Thank you to Glenn Higginbotham for his service and welcome to Reba Pearce.

Council President Beasley

- Thank you to Glenn Higginbotham for his service and welcome to Reba Pearce.
- Advises that Parks & Recreation Director, Kyle Malucci has some good news to share.

**ADMINISTRATIVE COMMENT**

Town Clerk, Lisa Purvis

- Advises that Town received an invitation to the Greater Nassau County Chamber of Commerce Annual Awards on February 1, 2018, unfortunately our Town Council meeting is the same night so we will be unable to attend.

- Advises that in 2004 was the last time we had a study done on the system development charges and she was wondering if the council would consider having another review done and will place this item on the next agenda for a decision or a workshop to be set.
- Advises that Ms. Dinwiddie had her first meeting this week and has been working on numerous items that are coming across her desk.

Public Works Director, David Thompson

- Absent
- Mayor McConnell advises that there was a meeting with FEMA on January 9<sup>th</sup> with another meeting scheduled on January 17<sup>th</sup>.

Parks & Recreation Director, Kyle Malucci

- Welcomes Ms. Pearce, our new Town Attorney.
- Advises that the Parks & Recreation Department has been awarded a \$7,000 grant from the NFL Play 60 Foundation.
- Advises spring soccer registration has begun.
- States there are over 30 vendors signed up to participate at the New Year's Health & Fitness Fair on January 27, 2018.
- Mayor McConnell advises that the doors on the Town Gym need to be repaired so that padlocks are not being used. Town Clerk, Lisa Purvis advises that Public Works Director, David Thompson has been notified that this repair needs to be done. Councilman Wollitz, questions why this has been budgeted but never completed. Mayor McConnell instructs Parks & Recreation Director, Kyle Malucci to ask Public Works Director, David Thompson to have the doors repaired and if the problem is not corrected to advise him.

## LEGAL

Town Attorney, Reba Pearce

- Thanks everyone
- Advises that she is looking forward to working with everyone.
- Mayor McConnell would like to ask Town Attorney, Reba Pearce to help with some parliamentary procedure training for the Planning and Zoning Board.
- Town Clerk, Lisa Purvis advises that there is a program with the Florida League of Cities that would help this type of training.

## ADJOURNMENT

There being no additional business, the meeting adjourns at 7:45 p.m.

Approved this 18<sup>th</sup> day of January, 2018, by the Hilliard Town Council, Hilliard, Florida.

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John P. Beasley  
Council President

ATTEST:

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Lisa Purvis  
Town Clerk

APPROVED:

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Cris W. McConnell  
Mayor