

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Cris W. McConnell	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Jack Bailey Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Reba Pearce	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, February 15, 2018 @ 7 PM
 - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

ITEM-2 Additions/Deletions to Agenda

No additions or deletions.

PAYABLES

ITEM-3 February 2018 \$62,028.29

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

MINUTES

ITEM-4 2-1-2018 Regular Meeting

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	JW	Y	Y	Y	Y	Y

TOWN COUNCIL

ITEM-5 Agenda Item Request – Septic Tank Exemption – Kimber Conley

Mrs. Tammy Conley is present in representation of her daughter Miss. Kimber Conley who could not be present due to her class schedule. Miss Kimber Conley requests a septic tank exception for property that her parents recently deeded to her. The property is located on Kristie Circle North, Lots 7-14, which is within the city limits.								
Motion to grant a septic tank exemption for Ms. Kimber Conley.								

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	LB	Y	Y	Y	Y	Y

ITEM-6 Agenda Item Request – Plat Approval for Subdivided Property – Wayne Bishop

Mr. Wayne Bishop speaks concerning his plat approval.
 Town Attorney, Reba Pearce advises that she looked into the Town Code and wants to bring to the Council’s attention Section 46-31 discussing the general procedure for plat approval.
 Mayor McConnell asks Mr. Bishop if he purchased the property as 1 lot or 3 lots. Mr. Wayne Bishop states that there are 2 addresses but the property appraiser shows it as 1 lot.
 Mr. Wayne Bishop passes out a survey that has four lots to the Council for review.
 Mayor McConnell recommends not approving until going through the subdivision plat approval process.
 Town Attorney, Reba Pearce suggests setting a workshop to discuss the subdivision plat approval process further.
 Mr. Wayne Bishop explains the he thought if he brought in the surveyed plat that it would be approved.
 Town Attorney, Reba Pearce advises she has not seen this document until tonight and believes that the Town Engineer has not seen it either. Town Clerk, Lisa Purvis confirms that the engineer has not reviewed this information.
 Motion to set a workshop for Monday, February 19, 2018, at 6:00 p.m. to discuss issues relating to Mr. Wayne Bishop’s request concerning subdivision of property.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

ITEM-7 Ordinance No. 2018-01 – Rezoning R-2 to R-3 West First Avenue – B.Y. Franklin Properties, Inc. & Frances M. Layden, Jr.
 First Reading & Set Public Hearing

AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING R-2, SINGLE FAMILY DISTRICT; TO TOWN ZONING R-3, MULTIPLE FAMILY DISTRICT; FOR BLOCK 153, LOTS 1 THROUGH 24; LOCATED ON THE NORTH SIDE OF WEST FIRST AVENUE, BETWEEN VIRGINIA STREET AND GEORGIA STREET; AND PROVIDING AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2018-01, by title.
 Councilman Sim asks Mr. Bobby Franklin if he is going to build apartments on this property. Mr. Bobby Franklin advises that there will be 8 houses built with himself building 6 and Mr. Frances Layden, Jr. building 2.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

Town Clerk, Lisa Purvis explains that the Planning & Zoning Board will hold a public hearing on March 6, 2018. A public hearing and final reading before the Town Council is then set for April 5, 2018.

ITEM-8 Ordinance No. 2018-02 – Amend Comprehensive Plan (Map) Low to High Density US Hwy. 1 – B.Y. Franklin Properties, Inc.
 First Reading & Set Public Hearing

AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, CHANGING THE FUTURE LAND USE CLASSIFICATION OF THAT CERTAIN PROPERTY CONSISTING OF 1.23 ACRES, MORE OR LESS LOCATED ON THE WEST SIDE OF U.S. HWY 1 AT THE CORNER OF WEST EIGHT STREET, HILLIARD,

FL, PARCEL #05-3N-24-0000-0029-0000, FROM LOW DENSITY RESIDENTIAL CLASSIFICATION TO HIGH DENSITY RESIDENTIAL CLASSIFICATION; AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF THE TOWN OF HILLIARD TO REFLECT SUCH CHANGE; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2018-02, by title.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	LB	Y	Y	Y	Y	Y

Town Clerk, Lisa Purvis explains that the Planning & Zoning Board will hold a public hearing on March 6, 2018. A public hearing and final reading before the Town Council is then set for April 5, 2018.

ITEM-9 Ordinance No. 2018-03 – Rezoning A-1 to R-3 US Hwy. 1 – B.Y. Franklin Properties, Inc.

First Reading & Set Public Hearing

AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING A-1, AGRICULTURAL DISTRICT; TO TOWN ZONING R-3, MULTIPLE FAMILY DISTRICT; FOR THE 1.23 ACRE PARCEL MORE OR LESS; LOCATED ON THE WEST SIDE OF U.S. HWY 1 AT THE CORNER OF WEST EIGHT STREET, HILLIARD, FL; AND PROVIDING AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2018-03, by title.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	LB	Y	Y	Y	Y	Y

Town Clerk, Lisa Purvis explains that the Planning & Zoning Board will hold a public hearing on March 6, 2018. A public hearing and final reading before the Town Council is then set for April 5, 2018.

ITEM-10 Ordinance No. 2018-04 – Temporary Moratorium Medical Marijuana First Reading & Set Public Hearing

AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, EXTENDING THAT CERTAIN ORDINANCE NO. 2017-05, KNOWN AS THE "MEDICAL MARIJUANA MORATORIUM ORDINANCE," APPROVED AND ADOPTED BY THE TOWN COUNCIL ON MARCH 2, 2017, FOR A PERIOD OF SIX MONTHS FROM MARCH 1, 2018 TO SEPTEMBER 1, 2018; PROVIDING FOR THE CONTINUED VALIDITY OF ALL OTHER PROVISIONS OF ORDINANCE NO. 2017-05; AND PROVIDING AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2018-04, by title.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

A public hearing and final reading before the Town Council is then set for March 15, 2018.

ITEM-11 System Development Charge – Capacity Fee Analysis Report – Update

Mayor McConnell updates the Council on the meeting that was held between Councilman Sims and himself. Mayor McConnell advises that he will be in contact with Mr. Tim Norman from Mittauer & Associates, Inc. to negotiate and hopefully reduce the fee. Motion to have Mayor McConnell negotiate the price for Mittauer & Associates, Inc. to prepare an updated analysis report with the price not to exceed \$7500.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
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Approve	Approved	KS	JB	Y	Y	Y	Y	Y
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ITEM-12 HVFD Donation Funds Purchase – Approval Request

Motion to approve a furniture purchase of \$1,775 from Gibson McDonald Furniture with funds coming from the Hilliard Volunteer Fire Department’s donation account.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	JW	Y	Y	Y	Y	Y

ITEM-13 HVFD Purchase Ice Machine – Approval Request

Motion to purchase the Hoshizaki ice cuber, ice bin & water filter system (ice machine) for a total cost of \$3,233.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	Y	Y	Y	Y

PARKS & RECREATION DIRECTOR

ITEM-14 Independent Group Exercise Instructor Contract Agreement – Silver Sneaker Instructor(s)

Parks and Recreation Director, Kyle Malucci updates the council and advises that he is still working with 2 individuals for the Silver Sneaker Instructor position.

Motion to table this item to the March 1, 2018, meeting.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

ITEM-15 Youth Sports Leagues Spring Soccer – 50 Players Minimum

Parks and Recreation Director, Kyle Malucci provides the Council with a revenue and expenses profit/loss sheet that shows based on the number of players he currently has, he will be able to make the season feasible. Motion to have the 2018 Spring Soccer League with less than the required minimum number of 50 players.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JW	KS	Y	Y	Y	Y	Y

ITEM-16 Employee Resignation – Kid Attendant

Motion to accept Lauren Brooke Kelly’s resignation as kid attendant.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	JB	Y	Y	Y	Y	Y

PUBLIC COMMENTS:

No comments.

MAYOR’S CLOSING COMMENTS:

Mayor McConnell asks everyone to remember the people involved in the tragedy at the school in Brevard County.

Monday, March 5, 2018 at 7PM HAC Meeting

Monday, March 12, 2018 at 6PM Audit Workshop

Mayor McConnell explains that Public Works Director, David Thompson is sick but that Councilman Sims and he have been in contact with David Thompson and the quote for the gym doors has not been received yet.

Mayor McConnell advises that the CDBG WM & FM Replacement Project bid opening was held on February 13, 2018, with nine bids received. It now appears that the low bidder is no longer the low bidder due to using the incorrect bid form. The contractor did acknowledge the addendum in their bid, which was the new bid form.

February Meetings:

Monday, 02-19-2018 @ 6PM Workshop (Subdivision Bishop)

March Meetings:

Thursday, 03-01-2018 @ 7PM Regular Meeting
Monday, 03-05-2018 @ 7PM HAC (Town Clean Up)
Monday, 03-12-2018 @ 6PM Workshop (Audit Draft Review)
Thursday, 03-15-2018 @ 7PM Public Hearing & Regular Meeting (Marij)

April Meetings:

Thursday, 04-05-2018 @ 7PM Public Hearing & Regular Meeting (Rezoning)
Thursday, 04-19-2018 @ 7PM Regular Meeting

2018 Town Events

04-14-2018 Hilliard Annual Town Clean Up, Shred It & Blood Drive
04-19-2018 2017 Hilliard Volunteer of the Year
05-28-2018 Memorial Day Ceremony at Oakwood Cemetery

COUNCIL MEMBER COMMENTS:

No comments

ADMINISTRATIVE COMMENT

Town Clerk, Lisa Purvis
• No comment
Public Works Director, David Thompson
• Absent
Parks & Recreation Director, Kyle Malucci
• Thoughts and prayers for the shooting victims.

LEGAL

Town Attorney, Reba Pearce
• No comment

ADJOURNMENT

There being no additional business, the meeting adjourns at 8:15 p.m.

Approved this 1st day of March, 2018, by the Hilliard Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Cris W. McConnell
Mayor