

# HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers  
Post Office Box 249

15859 West County Road 108  
Hilliard, FL 32046

<b><u>MAYOR</u></b> Cris W. McConnell	<b><u>COUNCIL PRESIDENT</u></b> John Beasley	<b><u>COUNCIL PRO-TEM</u></b> Kenny Sims	<b><u>TOWN COUNCIL</u></b> Jack Bailey Lee Pickett Jared Wollitz
<b><u>TOWN ATTORNEY</u></b> Sherri Renner	<b><u>PARKS &amp; RECREATION DIRECTOR</u></b> Kyle Malucci	<b><u>TOWN CLERK</u></b> Lisa Purvis	<b><u>PUBLIC WORKS DIRECTOR</u></b> David Thompson

**AGENDA**

- ITEM-1** Regular Meeting Agenda
- Thursday, June 1, 2017 @ 7 PM
  - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present – arrived at 7:06
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

**PUBLIC HEARING**

- ITEM-2** Ordinance No. 2017-08 – Amending Utilities  
**AN ORDINANCE AMENDING CHAPTER 58 UTILITES OF THE HILLIARD TOWN CODE; AMENDING WATER AND SEWER USAGE RATES; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor McConnell, reads Ordinance No. 2017-08, by title. Following no public comments.								
Motion to close the public hearing.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LB	LP	Y	Y	Y	A	Y

- ITEM-3** Additions/Deletions to Agenda

No additions or deletions.
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**PAYABLES**

- ITEM-4** May 2017 \$60,142.02

Council President Beasley questions that two checks were written for the same purchase of equipment for \$153.50 because one invoice was listed as AHSI and the other American Safety Health Institute and that he has advised that one is to be voided.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LP	LB	Y	Y	Y	A	Y

**MINUTES**

**ITEM-5** 05-18-2017 Regular Meeting

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LB	LP	Y	Y	Y	A	Y

**TOWN COUNCIL**

**ITEM-6** Ordinance No. 2017-08 – Amending Utilities

Second & Final Reading

**AN ORDINANCE AMENDING CHAPTER 58 UTILITES OF THE HILLIARD TOWN CODE; AMENDING WATER AND SEWER USAGE RATES; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor McConnell, reads Ordinance No. 2017-08, by title.								
Motion to adopt Ordinance No. 2017-08 – Amending Utilities, on second and final reading.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	Y	Y	Y	Y

**ITEM-7** Ordinance No. 2017-10 – Alcoholic Beverage

First Reading and Set Public Hearing

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER SIX OF THE HILLIARD TOWN CODE TO ALLOW PRIVATE CLUBS TO SELL BEER AND WINE FOR ON-PREMISES CONSUMPTION WITHIN THE TOWN LIMITS; TO DEFINE PRIVATE CLUBS; FOR CLARIFICATION AND FOR GENDER NEUTRALITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor McConnell, reads Ordinance No. 2017-10, by title.								
Motion to adopt Ordinance No. 2017-10, on first reading and set the public hearing for July 6, 2017 at 7:00PM.								
Council President Beasley states that liquor is still in the definition. Town Clerk, Lisa Purvis explains that the definition for liquor comes from the current ordinance that is in the Hilliard Town Code and that the strike through and underlines are the only changes being made by Ordinance No. 2017-10.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	Y	Y	Y	Y

**ITEM-8** Ordinance No. 2017-11 – Flood Damage Prevention

First Reading and Set Public Hearings

**AN ORDINANCE BY THE TOWN COUNCIL OF THE TOWN OF HILLIARD AMENDING THE HILLIARD TOWN CODE TO REPEASL ARTICLE VIII. FLOOD DAMAGE PREVENTION; TO ADOPT A NEW ARTICLE VIII. FLOOD DAMAGE PREVENTION; TO ADOPT FLOOD HAZARD MAPS, TO DESIGNATE A FLOODPLAIN ADMINISTRATOR, TO ADOPT PROCEDURES AND CRITERIA FOR DEVELOPMENT IN FLOOD HAZARD AREAS, AND FOR OTHER PURPOSES; PROVIDING FOR APPLICABILITY; REPEALER; SEVERABILITY; AND AN EFFECTIVE DATE.**

Mayor McConnell, reads Ordinance No. 2017-11, by title.								
Motion to adopt Ordinance No. 2017-11, on first reading and set the public hearing dates for the Planning and Zoning Board, July 11, 2017 at 7:00PM and the Town Council, July 20, 2017 at 7:00PM.								

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

**ITEM-9** Ordinance No. 2017-12 – Airport Zoning  
First Reading and Set Public Hearings

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF ARTICLE IX OF THE HILLIARD TOWN CODE TO COMPLY WITH CHAPTER 333 OF THE FLORIDA STATUTES, AS AMENDED; AMENDING TOWN CODE SECTIONS 62-33 AND 62-93 TO CLARIFY THE RESPECTIVE AUTHORITIES OF THE LAND USE ADMINISTRATOR’S OFFICE AND PLANNING AND ZONING BOARD TO EFFECT THE INTENT OF CHAPTER 333 OF THE FLORIDA STATUTES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor McConnell, reads Ordinance No. 2017-12, by title.								
Motion to adopt Ordinance No. 2017-12, on first reading and set the public hearing dates for the Planning and Zoning board, July 11, 2017 at 7:00PM and the Town Council, July 20, 2017 at 7:00PM.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LB	JW	Y	Y	Y	Y	Y

**ITEM-10** Concurrency Application – Mr. Bobby Franklin/American Legion

System Development Charge Waiver Request:								
Motion to defer the System Development Charge until such time this ceases to be a service organization that holds an exemption status and for the Town Attorney to write up an agreement to this effect to be recorded on the property deed.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LB	KS	Y	Y	Y	Y	Y
Water Line Extension:								
Mayor McConnell explains that based on the Town Attorney’s research regarding the Proportionate Fair Share Program it is her opinion, the Council should waive any requirement for the American Legion Post development to comply with the Proportionate Fair Share Program. Mayor McConnell further states that he has talked to Public Works Director, David Thompson and the engineer has advised him that the \$30,000 fee is high and that they can get started right away and possibly obtain a permit waiver from FDEP and FDOT. Mayor McConnell concludes by recommending that the Town extend a six (6) inch water line with fire protection to Mr. Bobby Franklin’s property and that Public Works Director, David Thompson has requested that the line be extend past the driveway located in front of Mr. Franklin property.								
Motion to extend the proposed six (6) inch line with fire protection past the driveway to be located on Mr. Franklin’s property for the future American Legion Post 401 and to extend the line at the cost to the Town.								
Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	N

**Concurrency Application:**

Motion to approve the concurrency application of Mr. Bobby Franklin for the American Legion Post 401 with the approved SDC waiver and the approved water line extension.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	LB	JW	Y	Y	Y	Y	Y

**ITEM-11** Extend Land Use Administrator Resignation – Mr. Glenn Higginbotham

Motion to extend Land Use Administrator Resignation to June 30, 2017.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	Y	Y	Y	Y

**ITEM-12** Parks & Recreation Exemption – First Baptist Church Callahan

Motion to exempt First Baptist Church of Callahan from Buck Buchanan Large Pavilion rental fees for their Vacation Bible School June 5, 2017 through June 9, 2017 from 6:00 p.m. to 8:30 p.m.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	LP	Y	Y	Y	Y	Y

**ITEM-13** Set Workshop – Amending Zoning and Land Development Regulations Town Code Chapter 62

The workshops are set for Monday, June 12, 2017 at 6:00 p.m. and a second workshop if needed is set for Monday, June 19, 2017 at 6:00 p.m.

**PARKS & RECREATION**

**ITEM-14** Parks & Recreation Kid Attendant – Probation to Regular Part Time Employee Position Process

Motion to approve moving Garrett Robinette from Probationary status to Regular Part-Time status at the same rate of pay \$8.25 an hour.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	Y	Y	Y	Y

**ITEM-15** Purchase Approval – Parks & Recreation Fitness on Demand

Motion to enter into a twelve month contract with Fitness on Demand at a monthly cost of \$199 with the first three months free and to purchase and install the associated support equipment to install Fitness on Demand at an approximate cost of \$2,500.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	JW	KS	Y	Y	Y	Y	Y

**ITEM-16** Optum Fitness Advantage Program

Motion to start accepting the Optum Fitness Advantage Program for the Parks & Recreation Department.

Motion	Result	M	2 <sup>nd</sup>	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	Y	Y	Y	Y

**TOWN ATTORNEY**

**ITEM-16** Myrtle Mikkelsen Estate Donation – Hilliard Volunteer Fire Department

Town Attorney, Sherri Renner, advises the council that there is no update.

**PUBLIC COMMENTS:**

No Comments

**MAYOR’S CLOSING COMMENTS:**

**June Meetings**  
Thursday, 06-01-2017 @ 7PM      Public Hearing & Regular Meeting  
Monday, 06-12-2017 @ 6PM      Workshop (Zoning)  
Thursday, 06-15-2017 @ 7PM      Public Hearing & Regular Meeting  
Monday, 06-19-2017 @ 6PM      Workshop (Zoning)

**July Meetings**  
Thursday, 07-06-2017 @ 7PM      Regular Meeting  
Thursday, 07-20-2017 @ 7PM      Regular Meeting

**2017 Town Events**  
05-29-2017    Memorial Day Ceremony at Oakwood Cemetery  
07-04-2017    Fourth of July Fireworks Display

**COUNCIL MEMBER COMMENTS:**

No comments

**ADMINISTRATIVE COMMENT**

Town Clerk  
• Town Clerk, Lisa Purvis thanks the Town Council for approving Bobby Franklin’s concurrency application to build the American Legion Post 401 in the Town of Hilliard.

Public Works Director  
• Public Works Director, David Thompson is absent.

Parks & Recreation Director  
• Parks & Recreation Director, Kyle Malucci has no comment.

**LEGAL**

Town Attorney, Sherri Renner has no comment.

**ADJOURNMENT**

There being no additional business, the meeting adjourns at 8:20 p.m.

Approved this 15<sup>th</sup> of June, 2017, by the Hilliard Town Council, Hilliard, Florida.

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John P. Beasley  
Council President

ATTEST:

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Lisa Purvis  
Town Clerk

APPROVED:

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Cris W. McConnell  
Mayor