

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Cris W. McConnell	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Jack Bailey Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Sherri Renner	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, June 15, 2017 @ 7 PM
 - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

PUBLIC HEARING

ITEM-2 Ordinance No. 2017-09 – Rezoning W First St C-1 to R-2
AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING C-1, GENERAL COMMERCIAL DISTRICT; TO TOWN ZONING R-2, SINGLE-FAMILY DISTRICT; FOR THE 2.89 ACRES MORE OR LESS; LOCATED ON THE SOUTH SIDE OF WEST FIRST STREET AND THE WEST SIDE OF RAILROAD STREET, BETWEEN OXFORD STREET AND RAILROAD STREET; KNOW AS PART OF LOT 1 AND LOTS 3 & 4 OF BLOCK 51; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2017-09, by title. Following no public comments.
 Motion to close the public hearing.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	KS	Y	Y	Y	Y	Y

ITEM-3 Additions/Deletions to Agenda

Mayor McConnell requests to add Item-9A air duct cleaning for Town Hall.
 Motion to add Item-9A as an emergency item.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	Y	Y	Y	Y

Mayor McConnell requests to add Item-9B the sale of the West First Avenue Property.
 Motion to add Item-9B as an emergency item.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

PAYABLES

ITEM-4	June 2017								\$117,619.56
Motion	Result	M	2 nd	LB	LP	JW	KS	JB	
Approve	Approved	LB	KS	Y	Y	Y	Y	Y	

MINUTES

ITEM-5	06-01-2017 Public Hearing & Regular Meeting								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB	
Approve	Approved	LP	LB	Y	Y	Y	Y	Y	

TOWN COUNCIL

ITEM-6 Ordinance No. 2017-09 – Rezoning W. First St C-1 to R-2
 Second and Final Reading
AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING C-1, GENERAL COMMERCIAL DISTRICT; TO TOWN ZONING R-2, SINGLE-FAMILY DISTRICT; FOR THE 2.89 ACRES MORE OR LESS; LOCATED ON THE SOUTH SIDE OF WEST FIRST STREET AND THE WEST SIDE OF RAILROAD STREET, BETWEEN OXFORD STREET AND RAILROAD STREET; KNOW AS PART OF LOT 1 AND LOTS 3 & 4 OF BLOCK 51; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2017-09, by title. Motion to adopt Ordinance No. 2017-09 – Rezoning W. First St C-1 to R-2, on second and final reading.									
Motion	Result	M	2 nd	LB	LP	JW	KS	JB	
Approve	Approved	LB	KS	Y	Y	Y	Y	Y	

ITEM-7 Extend Land Use Administrator Resignation – Mr. Glenn Higginbotham
 Motion to extend Land Use Administrator Resignation to December 31, 2017.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB	
Approve	Approved	JB	LP	Y	Y	Y	Y	Y	

ITEM-8 Set Workshop – Amending Zoning and Land Development Regulations
 Town Code Chapter 62
 The workshop is set for Monday, June 19, 2017 at 6:00 p.m.

ITEM-9 Hilliard Volunteer Fire Department – Motorola Pagers Purchase Approval –
 Dallis Hunter, HVFD Captain
 Motion to approve the purchase of 10 Motorola pagers for \$3,392.50.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB	
Approve	Approved	LP	LB	Y	Y	Y	Y	Y	

ITEM-9A Hilliard Town Hall Facility – HVAC Duct Work Cleaning
 Motion to approve Mayor McConnell to move forward and get the Town Hall Facility air ducts cleaned.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB	
Approve	Approved	KS	JW	Y	Y	Y	Y	Y	

ITEM-9B Sale of West 1st Ave Property

Motion to accept the selling price of \$23,300 for the West First Avenue Property submitted by Francis M Layden Jr.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

TOWN ATTORNEY

ITEM-10 Myrtle Mikkelsen Estate Donation – Hilliard Volunteer Fire Department

Town Attorney, Sherri Renner, advises the council she has the closing documents for the Town lot on New Front Street. The final accounting is all that will be left to close the Estate.

PUBLIC COMMENTS:

American Legion Post 401 representative is present and advises that they will be holding their ground breaking Monday, June 19, 2017, at 10:00 a.m. and would like to invite all of the Council members to attend.

MAYOR’S CLOSING COMMENTS:

Mayor McConnell advises the Council that Billy Estep from the Nassau County Emergency Management would like to have a meeting with the Council about potential grant funding for de-snagging outfalls.

Mayor McConnell states that the sand and grit project that was recently completed, the Town was able to secure a grant from Florida Department of Environmental Protection State Revolving Fund that covered \$63,200.00, of the project.

June Meetings

Thursday, 06-15-2017 @ 7PM	Public Hearing & Regular Meeting
Monday, 06-19-2017 @ 6PM	Workshop (Zoning)

July Meetings

Thursday, 07-06-2017 @ 7PM	Public Hearing & Regular Meeting
Thursday, 07-20-2017 @ 7PM	Public Hearing & Regular Meeting

2017 Town Events

05-29-2017	Memorial Day Ceremony at Oakwood Cemetery
07-04-2017	Fourth of July Fireworks Display

COUNCIL MEMBER COMMENTS:

No comments

ADMINISTRATIVE COMMENT

Town Clerk

- Town Clerk, Lisa Purvis advises the Council that Mr. Harry Pickett has submitted his concurrency application. Mayor McConnell advises that Mr. Pickett falls under the Subdivision Code and will have to follow the Subdivision Code in order to divide up his property into buildable lots. Mayor McConnell further states that he plans to sit

down with Public Works Director, David Thompson and discuss what all Mr. Pickett will have to do in order to comply with the Subdivision Code.

Public Works Director

- Public Works Director, David Thompson is absent.

Parks & Recreation Director

- Parks & Recreation Director, Kyle Malucci advises the Council that some teachers have approached him about a discount for teachers for the after school program due to the program they were using being eliminated. Mayor McConnell suggests discussing this at budget time. Mr. Malucci would also like to look into a discount for employees to use the fitness center. Council President Beasley and Councilman Sims suggest looking into this at budget time also. Mr. Malucci would also like to request a new temporary fill in position for summer camp. Mayor McConnell requests putting the fill in position on the next agenda.

LEGAL

Town Attorney, Sherri Renner advises the council that she will be out of town for the July 6, 2017 Town Council meeting.

ADJOURNMENT

There being no additional business, the meeting adjourns at 8:00 p.m.

Approved this 6th day of July, 2017, by the Hilliard Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Cris W. McConnell
Mayor