

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Cris W. McConnell	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Jack Bailey Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Sherri Renner	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

PRESENTATION Hilliard Volunteer Fire Department Fire Brush Truck 6:30 PM

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, September 7, 2017 @ 7 PM
 - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Absent
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

PUBLIC HEARING

- ITEM-2** Ordinance No. 2017-15 – Rezoning US Hwy 1 - C-1 to A-1
AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING C-1, GENERAL COMMERCIAL DISTRICT; TO TOWN ZONING A-1, AGRICULTURAL DISTRICT; FOR THE BACK 4.31 ACRES PARCELS MORE OR LESS; LOCATED ON THE WEST SIDE OF US HIGHWAY ONE, BETWEEN WEST SEVENTH STREET AND WEST EIGHTH STREET; AND PROVIDING AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2017-15, by title. Following no public comments. Motion to close the public hearing.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	A	Y	Y	Y

- ITEM-3** Ordinance No. 2017-16 – Fiscal Year 2017-2018 Tentative Millage Rate (TRIM)
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION CONCERNING THE AD VALOREM TAX MILLAGE RATE FOR THE 2017-2018 YEAR FOR THE TOWN OF

HILLIARD, FLORIDA; ADVISING THE NASSAU COUNTY PROPERTY APPRAISER OF THE “ROLLED BACK RATE” AND OF THE FINAL ADOPTED MILLAGE RATE; PROVIDING AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2017-16, by title. Following no public comments.								
Motion to close the public hearing.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	A	Y	Y	Y

ITEM-4 Ordinance No. 2017-17 – Fiscal Year 2017-2018 Tentative Budget
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION ESTIMATING INCOME, APPROPRIATING FUNDS AND ADOPTING A BUDGET FOR THE 2017-2018 FISCAL YEAR FOR THE TOWN OF HILLIARD; PROVIDING AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2017-17, by title. Following no public comments.								
Motion to close the public hearing.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	KS	Y	A	Y	Y	Y

ITEM-5 Additions/Deletions to Agenda

Councilman Sims requests to add Item-15A cancelling the budget workshop scheduled for September 11, 2017 at 6:00 p.m.								
Mayor McConnell requests to add Item-15B declaring the Town of Hilliard under a State of Emergency.								
Motion to add Item-15A and Item-15B to the agenda.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	A	Y	Y	Y

PAYABLES

ITEM-6 August 2017 \$71,723.10

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	KA	Y	A	Y	Y	Y

MINUTES

ITEM-7 08-14-2017 Workshop
 08-17-2017 Public Hearing & Regular Meeting

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	A	Y	Y	Y

TOWN COUNCIL

ITEM-8 Ordinance No. 2017-15 – Rezoning US Hwy 1 - C-1 to A-1
 Second and Final Reading
AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING C-1, GENERAL COMMERCIAL DISTRICT; TO TOWN ZONING A-1, AGRICULTURAL DISTRICT; FOR THE BACK 4.31 ACRES PARCELS MORE OR LESS; LOCATED ON THE WEST SIDE OF US HIGHWAY ONE, BETWEEN WEST SEVENTH STREET AND WEST EIGHTH STREET; AND PROVIDING AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2017-15, by title.
 Motion to adopt Ordinance No. 2017-15 – Rezoning US Hwy 1 - C-1 to A-1.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JW	JB	Y	A	Y	Y	Y

ITEM-9 Ordinance No. 2017-16 - Fiscal Year 2017-2018 Tentative Millage Rate (TRIM)
 First Reading and Set Final Public Hearing
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION CONCERNING THE AD VALOREM TAX MILLAGE RATE FOR THE 2017-2018 YEAR FOR THE TOWN OF HILLIARD, FLORIDA; ADVISING THE NASSAU COUNTY PROPERTY APPRAISER OF THE “ROLLED BACK RATE” AND OF THE FINAL ADOPTED MILLAGE RATE; PROVIDING AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2017-16, in its entirety.
 Motion to adopt Ordinance No. 2017-16, on first reading and set public hearing for September 26, 2017 at 7:00 p.m.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JB	Y	A	Y	Y	Y

ITEM-10 Ordinance No. 2017-17 - Fiscal Year 2017-2018 Tentative Budget
 First Reading and Set Final Public Hearing
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION ESTIMATING INCOME, APPROPRIATING FUNDS AND ADOPTING A BUDGET FOR THE 2017-2018 FISCAL YEAR FOR THE TOWN OF HILLIARD; PROVIDING AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2017-17, in its entirety.
 Motion to adopt Ordinance No. 2017-17, on first reading and set public hearing for September 26, 2017 at 7:00 p.m.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	A	Y	Y	Y

ITEM-11 Hilliard Airpark – Engineering SA No. 12 Airpark Security Fence – Bill Prange, Engineer AECOM

Motion to approve AECOM Supplemental Agreement No. 12, for Construction Phase Services not to exceed \$30,969.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	KS	Y	A	Y	Y	Y

Motion to approve Commercial Fence Contractors, Inc. contract for security fencing in the amount of \$45,670.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	JB	Y	A	Y	Y	Y

ITEM-12 Agenda Item Request – Exemption for Water & Sewer Kings Ferry Road – Kristin Pickett

Jesse & Kristin Pickett are present to petition the council for an exemption for a well & septic tank so they can build their house. Mr. Pickett’s father is giving them 2 acres of property and will be leaving the remaining acres with trees.

Motion to grant exception for well and septic tank under the provision that the Pickett's property have the proper road frontage to meet the zoning code requirements and when water and/or sewer become available they shall connect to the Town's water and sewer system. Also, the exception is contingent upon the property being deeded into Jesse & Kristin Pickett's name.

Motion	Result	M	2 nd
Approve	Approved	LB	KS

During discussion the question is asked what defines available to the Town's water and sewer system. Councilman Sims states that available would be to the corner of Kings Ferry Road & Pineridge Road. Town Attorney, Sherri Renner and Mayor McConnell advises that the Town's Utility Code states within 1,000 feet. Mayor McConnell states that he does not want the Town to be made out to be the bad person for only following the rules of the Town. Following further discussion the Pickett's are advised that if the vote is a tie vote tonight, that would mean a fail vote and recommends that the Council add this item to the budget workshop that is to be scheduled for Monday, September 18, 2017 at 6:00 p.m., to further discuss.

Motion is amended to table this item to the September 21, 2017, regular meeting.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	KS	Y	A	Y	Y	N

Motion as amended tabling this item to the September 21, 2017 regular meeting.

Motion	Result	LB	LP	JW	KS	JB
Approve	Approved	Y	A	Y	Y	N

Item is to be added to the Monday, September 18, 2017 at 6:00 p.m. workshop, for further discuss and to the regular meeting agenda for Thursday, September 21, 2017 at 7:00 p.m.

ITEM-13 Henry Smith Water Main Extension Project Award – Mayor McConnell

Motion to award the Water Main Extension Project contract to Underground Excavation, Inc. in the amount of \$57,067.00.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	A	Y	Y	Y

PARKS & RECREATION DIRECTOR

ITEM-14 Employee Resignation – Kid Attendant

Motion to accept Destanee Chandler's resignation as part-time kid attendant.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JW	LB	Y	A	Y	Y	Y

ITEM-15 Employee Termination – Fill-in Kid Attendant

Motion to accept the Parks & Recreation Director's recommendation for termination of the fill-in kid attendant position.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JW	KS	Y	A	Y	Y	Y

ITEM-15A Reschedule Budget Workshop

Motion to reschedule the Budget Workshop for Monday, September 18, 2017, at 6:00 p.m. and to add discussing the Pickett Exemption prior to the budget.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	A	Y	Y	Y

ITEM-15B Declare the Town of Hilliard under State of Emergency

Motion to declare the Town of Hilliard under a State of Emergency due to the threat of Hurricane Irma.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JB	Y	A	Y	Y	Y

TOWN ATTORNEY

ITEM-16 Myrtle Mikkelsen Estate Donation – Hilliard Volunteer Fire Department
 Town Attorney, Sherri Renner, advises that there is no update.

PUBLIC COMMENTS:

Michael Franklin of 151012 CR 108 advises the council that the Subdivision Ordinance does cause hardship for many people that own property in the Town of Hilliard.

MAYOR’S CLOSING COMMENTS:

Mayor McConnell discusses Hurricane planning with the council and public. Mayor McConnell advises that Town Hall will be closed on Friday, Monday and possibly Tuesday due to Hurricane Irma.

September Meetings:

- Monday, 09-11-2017 @ 6PM Workshop (Budget - Employees & Donations) (Cancelled)
- Thursday, 09-21-2017 @ 7PM Regular Meeting
- Tuesday, 09-26-2017 @ 7PM Public Hearing & Special Meeting

October Meetings:

- Thursday, 10-05-2017 @ 7PM Regular Meeting
- Monday, 10-16-2017 @ 7PM HAC – Veterans Day Ceremony
- Thursday, 10-19-2017 @ 7PM Regular Meeting

2017 Town Events

- 11-11-2017 Veterans Day Ceremony
- 11-25-2017 Christmas Tree Lighting at Life Care

COUNCIL MEMBER COMMENTS:

Councilman Sims
 • Councilman Sims, keep Councilman Pickett’s son in your prayers and be safe during the storm.
 Councilman Wollitz

- Councilman Wollitz, please look out for your neighbors, town employees and stay safe during the storm.
- Councilman Bailey
- Councilman Bailey, be safe during the storm.
- Council President Beasley
- Council President Beasley, be safe during the storm.

ADMINISTRATIVE COMMENT

- Town Clerk
- Town Clerk, Lisa Purvis, be safe during the storm.
- Public Works Director
- Public Works Director, David Thompson updates the council on the hurricane plans.
- Parks & Recreation Director
- Parks & Recreation Director, Kyle Malucci is absent.

LEGAL

Town Attorney, Sherri Renner be safe during the storm.

ADJOURNMENT

There being no additional business, the meeting adjourns at 8:30 p.m.

Approved this 21st day of September, 2017, by the Hilliard Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Cris W. McConnell
Mayor