

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> David Buchanan	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Cris McConnell Lee Pickett Patricia Webb
<u>TOWN ATTORNEY</u> Steven M. Fahlgren	<u>PARKS & RECREATION DIRECTOR</u> Joe Michaels	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, September 18, 2014
 - Call to Order 7:00 p.m.
 - Roll Call

Mayor David Buchanan	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Cris McConnell	Present
Councilman Lee Pickett	Absent
Councilman Patricia Webb	Present

- Prayer & Pledge of Allegiance
- Additions/Deletions to Agenda

ITEM-2 Additions/Deletions to Agenda

No additions or deletions.

PAYABLES

ITEM-3 September 2014 \$55,868.89

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	JB	CM	Y	A	Y	Y	Y

MINUTES

ITEM-4 09-04-2014 Public Hearing & Regular Meeting

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	PW	Y	A	Y	Y	Y

DONATIONS

ITEM-5 FL-955 AFJROTC Group – Don Kline, Colonel, USAF, (Ret)

<p>Mayor Buchanan speaks and presents a donation check in the amount of \$200.00 to the FL-955 AFJROTC Group on behalf of the Town of Hilliard. Cadet Plumber & Cadet Hicks speaks and gives Mayor Buchanan a thank you letter that he then reads aloud. Colonel Kline speaks and advises that this will be his last year and he thanks the Town of Hilliard for their support over the years and ask if the Town has any service work that they can do, they would like to bring 100 cadets, Councilman McConnell reminds them of the Town Clean Up.</p>

TOWN COUNCIL

ITEM-6 Request for Proposals – Financial Audit Services

Motion to retain the Financial Audit Services of Powell & Jones, CPA for a three year contract in accordance with their proposal.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	CM	PW	Y	A	Y	Y	Y

ITEM-7 Resolution No. 2014-11 – HMSHS Homecoming Parade
RESOLUTION NO. 2014-11

A RESOLUTION AUTHORIZING THE PERMITTING OF A HOMECOMING PARADE FOR THE LOCAL HIGH SCHOOL ON BOTH LOCAL AND COUNTY ROADS, WHICH INCLUDES COUNTY ROAD 108; RESPONSIBILITY FOR TRAFFIC CONTROL; FOR CLAIMS ARISING FROM SUCH EVENT DUE TO ACTION ON THE PART OF OR AUTHORIZED BY THE TOWN; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Buchanan reads by title Resolution No. 2014-11 HMSHS Homecoming Parade which will be held on Friday, September 26, 2014. Motion to adopt Resolution No 2014-11.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	JB	KS	Y	A	Y	Y	Y

TOWN CLERK

ITEM-8 Water & Waste Water Treatment Plant Project – Financial Update

Town Clerk, Lisa Purvis advises that there is no update at this time.

PUBLIC WORKS DIRECTOR

ITEM-9 Water & Waste Water Treatment Plant Project – Construction Update

Public Works Director, David Thompson advises Osprey Constructors are back on the job now and that the well has been installed and the work should be completed by the end of the month.

PARKS & RECREATION DIRECTOR

ITEM-10 Position Status Change – Martial Arts Instructor

Motion to move current probationary employee, Mr. Michael Helmick to Regular Part Time status at the same current rate of pay \$22.00 per hour/class.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	JB	CM	Y	A	Y	Y	Y

TOWN ATTORNEY

ITEM-11 Hilliard Volunteer Fire Department Nassau County Agreement – Update

Town Attorney, Steve Fahlgren advises that Town Clerk, Lisa Purvis received from Nassau County an interlocal agreement for the Hilliard Volunteer Fire Station without any explanation. Attorney Fahlgren notes the agreement has been changed from the negotiated agreement between the County and the Volunteer Fire Chiefs. First change noted that the first Officer arriving at the scene is in full control until the County arrives and takes command and the second change relates to using the County’s standard operating guidelines verse just standard operating guidelines. Councilman McConnell voices his concerns about the interlocal agreement language. Mayor Buchanan states this is not for approval tonight just informational purposes.

ITEM-12 ADD American Tower Extension

Town Clerk, Lisa Purvis advises that American Tower is now in agreement with only adding 3 additional 5 year terms verses their original request of 6 additional 5 year terms to extend their current lease agreement. American Tower has also agreed to go ahead with their previous proposal of the immediate lease payment increase. The Town Council agree to have the Town Clerk advise American Tower to prepare the new lease for review & approval.

PUBLIC COMMENTS:

No comment.

MAYOR’S CLOSING COMMENTS:

Mayor Buchanan advises the Friends of the Library did get their 501c back.

September Meetings:

Monday, 09-02-2014 @ 6pm	Workshop (Budget)
Thursday, 09-04-2014 @ 7pm	Public Hearing & Regular Meeting
Monday, 09-08-2014 @ 7pm	HAC Meeting
Monday, 09-15-2014 @ 7pm	Workshop (Audit & Budget)
Thursday, 09-18-2014 @ 7pm	Regular Meeting
Tuesday, 09-23-2014 @ 7pm	Public Hearing & Special Meeting

October Meetings:

Thursday, 10-02-2014 @ 7pm	Regular Meeting
Monday, 10-06-2014 @ 7pm	HAC Meeting
Thursday, 10-16-2014 @ 7pm	Regular Meeting

Up Coming Events:

November 8, 2014	Veterans Day Ceremony & Timberfest
November 29, 2014	Christmas Tree Lighting at Life Care
December 6, 2014	GNCCC Christmas Parade
December 23, 2014	Town Christmas Party

COUNCIL MEMBER COMMENTS:

No Comments.

ADMINISTRATIVE COMMENTS

No Comments.

LEGAL COMMENTS

No Comments.

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:35 p.m.

Approved this 2nd day of October, 2014 by the Hilliard Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

David Buchanan
Mayor