

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Cris W. McConnell	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Jack Bailey Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Sherri Renner	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, October 5, 2017 @ 7 PM
 - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

ITEM-2 Additions/Deletions to Agenda

Motion to add Item-10A, Agenda Item Request – Exemption for Water and Sewer Kings Ferry Road – Jesse & Kristin Pickett.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	JB	Y	Y	Y	Y	Y

PAYABLES

ITEM-3 September 2017 \$63,853.10

Councilman Wollitz states that he has talked to Public Works Director, David Thompson regarding the per gallon cost for the off road diesel fuel that was used to fill the generators and back hoe for the Hurricane. Mayor McConnell then defers to Town Attorney, Sherri Renner asking her to look into the inflated per gallon cost.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	Y	Y	Y	Y

MINUTES

- ITEM-4**
- 09-18-2017 Emergency Meeting
 - 09-18-2017 Workshop
 - 09-21-2017 Regular Meeting
 - 09-25-2017 Workshop
 - 09-28-2017 Public Hearing & Special Meeting

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	JW	Y	Y	Y	Y	Y

TOWN COUNCIL

ITEM-5 Agenda Item Request – Urban Lands Institute Technical Advisory Panel – Taco Pope, Planning and Economic Opportunity Director

Mr. Taco Pope, Planning and Economic Opportunity Director for Nassau County presents to the Hilliard Town Council the Urban Land Institute Technical Advisory Panel that he has compiled and advises that the scope will concentrate on Western Nassau County. The TAP will identify methods/policies in which rural lifestyle of Western Nassau County can be preserved while providing community services, amenities and economic opportunities. Mr. Pope further advises that Mayor McConnell will be participating in the TAP.

Day 1 – November 7th will be held at Nassau County BOCC Chambers located at 96135 Nassau Place, Yulee and will consist of the following: Staff Presentation; Interview Elected Officials/Greater Nassau County Chamber of Commerce; and Meeting with County Manager and Applicable Department Heads/Non-elected Officials.

Day 2 – November 8th Town-hall Meeting will be held at the Nassau County Fair Grounds Multi-purpose Building located at 543350 US Hwy 1, Callahan and Technical Staff will be available.

ITEM-6 Resolution No. 2017-11 – HMSH Homecoming Parade October 20th
A RESOLUTION AUTHORIZING THE PERMITTING OF A HOMECOMING PARADE FOR THE LOCAL HIGH SCHOOL ON BOTH LOCAL AND COUNTY ROADS, WHICH INCLUDES COUNTY ROAD 108; RESPONSIBILITY FOR TRAFFIC CONTROL; FOR CLAIMS ARISING FROM SUCH EVENT DUE TO ACTION ON THE PART OF OR AUTHORIZED BY THE TOWN; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor McConnell, reads Resolution No. 2017-11, by title.
 Motion to adopt Resolution No. 2017-11 – HMSH Homecoming Parade October 20th

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

 Mayor McConnell asks Council President Beasley if would be available to ride in the parade.

ITEM-7 FFY 2015 Community Development Block Grant - Grant Administrator Services – Fred Fox Enterprises, Inc.

Motion to award contract for Grant Administrator Services for the Financial Fiscal Year 2015 Community Development Block Grant to Fred Fox Enterprises, Inc.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JB	Y	Y	Y	Y	Y

ITEM-8 City of Guin, Alabama – Resolution Adopting the Town of Hilliard

Mayor McConnell, reads a Resolution from the City of Guin, in it's entirety adopting the Town of Hilliard following Hurricane Irma. Mayor McConnell, advises that we need to respond with a thank you to the City of Guin. Council President Beasley would like to do

a resolution taking the City of Guin as our sister city. Town Attorney, Sherri Renner will prepare a resolution for the next meeting on October 19, 2017.

ITEM-9 Hilliard Volunteer Fire Department – Purchase Approval – Stainless Steel Commercial Ice Machine

Motion to remove this item from the agenda until further information is received.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	LB	Y	Y	Y	Y	Y

ITEM-10 Nassau County Property Appraiser / Tax Collector – Homestead Exemption Audit Program Agreement

Mayor McConnell states that the Nassau County Property Appraiser’s office is working on an initiative to perform an audit on the entire county tax roll in an effort to ensure that all recipients of homestead exemptions are legitimate. In order to conduct this audit, other property appraisers are using a third-party vendor to do a mass “big-data” exercise to identify potential cases of fraud. If cases of potential fraud are identified, the vendor would have the Property Appraiser’s staff review each case to determine if actual fraud were present. If the Town chooses to participate in this audit, a three-party Interlocal Agreement would need to be executed between the Town of Hilliard, the Nassau County Tax Collector, and the Nassau County Property Appraiser.

Mayor McConnell further states that each taxing authority would have to agree to forego 30% of the proceeds from this effort. Twenty-eight percent (28%) of the proceeds of the lien collections costs are paid to the vendor, plus the Tax Collector’s authorized reimbursement rate of 2%.

Motion to enter into an agreement with the Nassau County Property Appraiser and Nassau County Tax Collector for the homestead exemption audit program.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	Y	Y	Y	Y

ITEM-10A Agenda Item Request – Exemption for Water & Sewer Kings Ferry Road – Jesse & Kristin Pickett

Motion to grant a septic tank exception to Jesse & Kristin Pickett to build their new residence on property located at the corner of Kings Ferry Road & Pineridge Road due to the sewer being located well over 1,000 feet from their property line.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	LP	Y	Y	Y	Y	Y

PARKS & RECREATION DIRECTOR

ITEM-11 Employee Termination – Kid Attendant

Motion to accept the Parks & Recreation Director’s recommendation for termination of the part-time kid attendant position.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JW	KS	Y	Y	Y	Y	Y

TOWN ATTORNEY

ITEM-12 Myrtle Mikkelsen Estate Donation – Hilliard Volunteer Fire Department

Town Attorney, Sherri Renner, advises that she received the estate closing package from Fisher, Tousey, Leas & Ball earlier today and asked that everyone to please review and advise in there are any questions regarding the accounting.

PUBLIC COMMENTS:

No public comments.

MAYOR’S CLOSING COMMENTS:

Mayor McConnell advises that FEMA is going door to door to find out if any citizens need any assistance from FEMA.

Mayor McConnell, Councilman Sims and Public Works Director, David Thompson met to discuss the options for the wash out on Orange St. Mayor McConnell advises that FEMA money has been released for existing and new claims.

Mayor McConnell advises that on the October 19, 2017, regular meeting he will introduce an ordinance to amend the Alcoholic Beverage Ordinance that will exempt private clubs such as the American Legion from paying the license fee.

October Meetings:

- Thursday, 10-05-2017 @ 7PM Regular Meeting
- Monday, 10-16-2017 @ 7PM HAC – Veterans Day Ceremony
- Thursday, 10-19-2017 @ 7PM Regular Meeting

2017 Town Events

- 11-11-2017 Veterans Day Ceremony
- 11-25-2017 Christmas Tree Lighting at Life Care Center

COUNCIL MEMBER COMMENTS:

Councilman Pickett

- Councilman Pickett, advises that the Hilliard Volunteer Fire Department has been awarded a grant from Firehouse Subs to purchase ten AED’s. The total grant is \$11,918 and will cover the costs of the units, pads, cabinets and trainings. The AED’s will be placed at Town Hall, the Fitness Center, the Annex Building, the Pool, the Town Gym, Water plant, Sewer Plant and in the three fire trucks.
- Mayor McConnell asks Councilman Pickett about tools that were purchased. Councilman Pickett is going to find out if the tools were purchased to put in the new floor at the Fire Station. Mayor McConnell would like the tools inventoried.

ADMINISTRATIVE COMMENT

Town Clerk

- Town Clerk, Lisa Purvis, has no comment.

Public Works Director

- Public Works Director, David Thompson has no comment.

Parks & Recreation Director

- Parks & Recreation Director, Kyle Malucci, has no comment.

LEGAL

Town Attorney, Sherri Renner has no comment.

ADJOURNMENT

There being no additional business, the meeting adjourns at 8:00 p.m.

Approved this 19th day of October, 2017, by the Hilliard Town Council,
Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Cris W. McConnell
Mayor