

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> David Buchanan	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Cris McConnell Lee Pickett Patricia Webb
<u>TOWN ATTORNEY</u> Sherri Renner	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

ITEM-1 Regular Meeting Agenda

- Thursday, October 6, 2016 @ 7 PM
- Roll Call

Mayor David Buchanan	Absent
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Cris McConnell	Present
Councilman Lee Pickett	Present
Councilman Patricia Webb	Present

- Prayer & Pledge of Allegiance

Council Present Beasley advises that Mayor, David Buchanan is absent due to having to be located at the Nassau County Emergency Operation Center due to Hurricane Matthew but has requested that the Town of Hilliard be declared under a state of emergency.

Motion to declare the Town of Hilliard under a state of emergency.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	CM	LP	Y	Y	Y	Y	Y

PUBLIC HEARING

ITEM-2 Open Public Hearing on Ordinance No. 2016-04
Utility Code Chapter 58 Amendment

AN ORDINANCE AMENDING CHAPTER 58 UTILITIES OF THE HILLIARD TOWN CODE; AMENDING WATER AND SEWER USAGE RATES; AND PROVIDING FOR AN EFFECTIVE DATE.

Council President Beasley, reads the Ordinance No. 2016-04, by title. Following no public comments. Motion to close public hearing.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	CM	LP	Y	Y	Y	Y	Y

ITEM-3 Additions/Deletions to Agenda

Council President Beasley asks if the Council will add as an emergency Item-10A Parks & Recreation Department Flag Football, so that action may be taken.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	PW	Y	Y	Y	Y	Y

PAYABLES

ITEM-4 September 2016 \$102,662.67

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	CM	LP	Y	Y	Y	Y	Y

MINUTES

ITEM-5 09-13-2016 Public Hearing & Special Meeting
09-15-2016 Regular Meeting
09-27-2016 Public Hearing & Special Meeting

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	CM	LP	Y	Y	Y	Y	Y

TOWN COUNCIL

ITEM-6 Ordinance No. 2016-04 – Utility Code Chapter 58 Amendment – Second and Final Reading.

AN ORDINANCE AMENDING CHAPTER 58 UTILITIES OF THE HILLIARD TOWN CODE; AMENDING WATER AND SEWER USAGE RATES; AND PROVIDING FOR AN EFFECTIVE DATE.

Council President Beasley reads Ordinance No. 2016-04, by title. Motion to adopt Ordinance No. 2016-04 – Utility Code Chapter 58 Amendment.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	CM	Y	Y	Y	Y	Y

ITEM-7 Resolution No. 2016-17 – FLOC City Government Week October 16-22

A RESOLUTION OF THE TOWN OF HILLIARD RECOGNIZING CITY GOVERNMENT WEEK, OCTOBER 16 - 22, 2016 AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.

Council President Beasley reads Resolution No. 2016-17, by title. Motion to adopt Resolution No. 2016-17.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

ITEM-8 Resolution No. 2016-18 – FRDAP Application Town Hall Park, Phase I

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR FEDERAL FISCAL YEAR 2017-2018.

Council President Beasley reads Resolution No. 2016-18, by title. Motion to adopt Resolution No. 2016-18.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	CM	PW	Y	Y	Y	Y	Y

ITEM-9 Resolution No. 2016-19 – FRDAP Application Oxford Street Park, Phase IV

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR FEDERAL FISCAL YEAR 2017-2018.

Council President Beasley reads Resolution No. 2016-19, by title. Motion to adopt Resolution No. 2016-19.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	LP	PW	Y	Y	Y	Y	Y

ITEM-10 Wells Fargo Property Donation – 27048 West First Avenue

Town Clerk, Lisa Purvis asks the Council what they would like to do with the donated property now that the mobile home has been removed and the property cleared of debris. The Council decide to set a workshop for Thursday, November 3, 2016 at 6:00 p.m. to discuss further and ask the Clerk to obtain prices from licensed residential appraisers and surveyors for the workshop.

ITEM-10A Parks & Recreation Department – Flag Football

Town Clerk, Lisa Purvis advises the Council that Director, Kyle Malucci has provided information about flag football for this season. That only 15 kids have registered to date and registration has closed and if we want to move forward with having less than the minimum 50 kids registered. The information provided also shows the estimated revenue and expense for 50 verses 15 kids. Motion to move forward with flag football for this season with having less than the minimum amount of kids to play.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	LP	PW	Y	Y	Y	Y	Y

TOWN ATTORNEY

ITEM-11 Myrtle Mikkelsen Estate Donation – Hilliard Volunteer Fire Department

This item is tabled to the next meeting agenda, on October 20, 2016.

ITEM-12 Myrtle Mikkelsen Estate Property Annexation Process – Town of Hilliard

This item is tabled to the next meeting agenda, on October 20, 2016.

PUBLIC COMMENTS:

No comment

MAYOR’S CLOSING COMMENTS:

Council President Beasley presents the upcoming meetings in Mayor Buchanan’s absence.

October Meetings:

Monday, 10-10-2016 @7PM HAC Meeting (Veterans Day)
Monday, 10-17-2016 @7PM Candidates Forum
Thursday, 10-20-2016 @ 7PM Regular Meeting
Monday, 10-24-2016 @7PM HAC Meeting (Veterans Day)

November Meetings:

Thursday, 11-03-2016 @ 6PM Workshop (W. First Ave Property)
Thursday, 11-03-2016 @ 7PM Regular Meeting
Thursday, 11-17-2016 @ 7PM Regular Meeting

December Meetings:

Thursday, 12-01-2016 @ 7PM Regular Meeting
Thursday, 12-15-2016 @ 7PM Regular Meeting

2016 Town Events

11-05-2016 Veterans Day Ceremony
11-26-2016 Christmas Tree Lighting at Life Care
12-03-2016 GNCCC Christmas Parade
12-22-2016 Town Staff Christmas Party

COUNCIL MEMBER COMMENTS:

Councilman McConnell

- Provides a Public Works Department update and states that all of the Town's generators have recently been serviced and are fueled. We just received our back hoe back from the shop and it is in good working order. Public Works Department will be working Friday and Saturday to assist with storm damage and all other Town office will be closed Friday. Although Hilliard currently is not in the direct path of the hurricane, we will more than likely receive damages.

Councilwoman Webb

- Advises that she wished the culverts were all cleaned out.

Councilman Pickett

- HVFD Assistant Chief, Sean Dowie is present and advises that the fire department will be staged at the fire station and ready to assist anyone in need.

Councilman Pickett states that our volunteer fire department was present at the Hilliard High School homecoming and football game but that when Yulee Volunteer Fire Department went to attend Yulee's High School football game the County told them not to, that it would be a miss use of funds for them to take their equipment to the game.

ADMINISTRATIVE COMMENT

No administrative comments.

LEGAL

Town Attorney, Sherri Renner is absent due to the weather.

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:55 p.m.

Approved this 20th day of October, 2016, by the Hilliard Town Council,
Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

David Buchanan
Mayor