

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> David Buchanan	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Cris McConnell Lee Pickett Patricia Webb
<u>TOWN ATTORNEY</u> Sherri Renner	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

ITEM-1 Regular Meeting Agenda

- Thursday, October 20, 2016 @ 7 PM
- Roll Call

Mayor David Buchanan	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Cris McConnell	Present
Councilman Lee Pickett	Present
Councilman Patricia Webb	Present

- Prayer & Pledge of Allegiance

ITEM-2 Additions/Deletions to Agenda

Councilman McConnell asks that Item-7, Emergency Ordinance No. 2016-05, moratorium digging and excavation Ponds be deleted from the agenda and Item-8A Parks & Recreation Department Employee Resignation be added to the agenda.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	CM	KS	Y	Y	Y	Y	Y

PAYABLES

ITEM-3 October 2016 \$28,161.45

Councilman McConnell questions the Public Works Department vehicle expenses and asks why we don't replace some of these older vehicles verses spending so much on repairs fixing them.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	CM	Y	Y	Y	Y	Y

MINUTES

ITEM-4 10-06-2016 Public Hearing & Regular Meeting

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	LP	KS	Y	Y	Y	Y	Y

PROCLAMATION

ITEM-5 Florida Forest Service 80th Anniversary Proclamation – Dave Holley

Mayor Buchanan reads the proclamation in its entirety and presents the proclamation to Dave Holley.

TOWN COUNCIL

ITEM-6 City Government Week – Hilliard Elementary School Essay Contest Winners

Mayor Buchanan reads each essay and presents the winners with a certificate and a small monetary award. Congratulations to our winners: 1st place Allison Jackson, 2nd place Brock Boatright & 3rd place Raquel Richard.

ITEM-7 Emergency Ordinance No. 2016-05 – Moratorium Digging and Excavation Ponds – Councilman McConnell

Item deleted.

PARKS & RECREATION DIRECTOR

ITEM-8 Parks & Recreation Kid Attendant – Regular Part Time Employee Position Process

Motion to approve hiring Destanee Chandler for the position of Kid Attendant working in the after school program.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

ITEM-8A Parks & Recreation Employee Resignation – Administrative Assistant

Motion to accept Cheyenne Henderson’s resignation as part time Administrative Assistant.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	CM	Y	Y	Y	Y	Y

TOWN ATTORNEY

ITEM-9 Myrtle Mikkelsen Estate Donation – Hilliard Volunteer Fire Department

Town Attorney, Sherri Renner, advises the council that probate is still holding up the process. If the property does not sell Councilman McConnell suggests the Town purchasing the lot so that it can be closed out.

ITEM-10 Myrtle Mikkelsen Estate Property Annexation Process – Town of Hilliard

Town Attorney, Sherri Renner, advises the council that she has been in contact with Mike Mullins and the Northeast Florida Planning Council. She advises that we need to get a sample utility plan sent to the county then it will be good to go. Councilman McConnell asks Ms. Renner if she can contact the Clerk or Attorney in Callahan and see how they handled their annexation process.

PUBLIC COMMENTS:

Ben Smith of 27386 W. 12th Ave formally thanked Public Works Director, David Thompson for all his hard work during the hurricane and thanked the Town Council for having Mr. Thompson as the director.

Glen Higginbotham, Land Use Administrator, states that ponds should not be allowed everywhere in residential districts. It was addressed in a workshop where it was agreed that the code was sufficient at not allowing a pond if it exceeded 35% of coverage. He states that if the council would like to set a workshop for this issue he will gladly attend and help.

MAYOR'S CLOSING COMMENTS:

October Meetings:

Monday, 10-10-2016 @7PM HAC Meeting (Veterans Day)
Monday, 10-17-2016 @7PM Candidates Forum
Thursday, 10-20-2016 @ 7PM Regular Meeting
Monday, 10-24-2016 @7PM HAC Meeting (Veterans Day)

November Meetings:

Thursday, 11-03-2016 @ 6PM Workshop (W. First Ave Property)
Thursday, 11-03-2016 @ 7PM Regular Meeting
Thursday, 11-17-2016 @ 7PM Regular Meeting

December Meetings:

Thursday, 12-01-2016 @ 7PM Regular Meeting
Thursday, 12-15-2016 @ 7PM Regular Meeting

2016 Town Events

11-05-2016 Veterans Day Ceremony
11-26-2016 Christmas Tree Lighting at Life Care
12-03-2016 GNCCC Christmas Parade
12-22-2016 Town Staff Christmas Party

COUNCIL MEMBER COMMENTS:

Councilwoman Webb

- Since the moratorium was taken off the agenda, Ms. Webb states that she would like to see the moratorium on a future agenda to address the issue.

Councilman Pickett

- Councilman Pickett, states that a pond can be filled back in. He also states that he agrees with Councilwoman Webb on the small parcels of property but if there are 4 acres that is plenty of land to dig a pond.
- Thank you to the Hilliard Volunteer Fire Department for manning the station during the storm.

Councilman McConnell

- Councilman McConnell ask Town Clerk, Lisa Purvis, if everything has been done or provided to FEMA because there is only a 30 day window for submissions and that FEMA will cover 85% of regular salaries not overtime.
- Commends the Hilliard Volunteer Fire Department and Public Works Director during hurricane.

Councilman Beasley

- Councilman Beasley asks if the Town or Country are still out picking up debris because there are a few trees still down along the roads.
- Thank you to all the candidates who participated in the candidate forum on Monday night.

ADMINISTRATIVE COMMENT

Town Clerk, Lisa Purvis has no comments.
Public Works Director, David Thompson is absent.
Parks & Recreation Director, Kyle Malucci has no comments.

LEGAL

Town Attorney, Sherri Renner, thanks the council for inviting her to participate in the candidate forum.

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:50 p.m.

Approved this 3rd day of November, 2016, by the Hilliard Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

David Buchanan
Mayor