

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Cris W. McConnell	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Jack Bailey Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> VACANT	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, November 2, 2017 @ 7 PM
 - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Absent
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

PUBLIC HEARING

- ITEM-2** Beer & Wine License Application – Captain Cuyler Walter Hilliard, American Legion Post 401 – Mr. Hugh Harris, Post Commander
THE HILLIARD TOWN COUNCIL WILL NOW REVIEW AND HEAR PUBLIC INPUT REGARDING AN APPLICATION SUBMITTED BY MR. HUGH HARRIS, POST COMMANDER OF CAPTAIN CUYLER WALTER HILLIARD AMERICAN LEGION POST 401, DEPARTMENT OF FLORIDA, INC., LOCATED AT 37405 HENRY SMITH ROAD, HILLIARD, FLORIDA FOR A BEER AND WINE LICENSE. ACTION ON THE MATTER MAY BE TAKEN FOLLOWING THE CLOSING OF THIS PUBLIC HEARING AT THE HILLIARD TOWN COUNCIL’S REGULAR MEETING.

Mayor McConnell, reads the Beer & Wine Application for the American Legion Post 401 – Mr. Hugh Harris, Post Commander is absent. Following no public comments.								
Motion to close the public hearing.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	KS	Y	Y	Y	Y	A

ITEM-3 Additions/Deletions to Agenda

Motion to add Item-7A, Utility Services – Concrete GST Washout Proposal and Item-7B, Set Workshops Request for Qualifications Professional Legal Services.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	Y	Y	Y	A

PAYABLES

ITEM-4 October 2017 \$47,959.57

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	JW	Y	Y	Y	Y	A

MINUTES

ITEM-5 10-19-2017 Regular Meeting

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	LB	Y	Y	Y	Y	A

TOWN COUNCIL

ITEM-6 Beer & Wine License Application Approval Request – Captain Cuyler Walter Hilliard American Legion Post 401, Department of Florida, Inc. – Mr. Hugh Harris, Post Commander

Motion to approve American Legion Post 401 Beer & Wine Application.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	A
Mayor McConnell invites the public to come and honor the Veterans at our Veterans Day Appreciation Ceremony on Saturday, November 11, 2017, here next to Town Hall.								

ITEM-7 Agenda Item Request – Exemption from Subdivision Code – Tracey & Danny Conner

Tracey Conner requests to subdivide her parcel of property at 3731 West Fifth Street into two parcels at the commercial and residential split on the property. So that she can sell the residential part of the property.								
Motion to allow an exemption to the subdivision code to subdivide the parcel between commercial and residential.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	KS	Y	Y	Y	Y	A

ITEM-7A Utility Services – 2 Concrete GST Washout Proposal – Public Works Director David Thompson

Motion to approve Utility Service Company to inspect, clean and test the two ground storage tanks for the proposed amount of \$4600.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	A

ITEM-7B Set Workshops – Request for Qualifications for Professional Legal Services

Town Clerk, Lisa Purvis advises that she has submitted a job posting on the Florida Bar website and would like for two workshops to be set to review and rank and then interview potential candidates. The workshops are set for:								
Monday, December 4, 2017 at 6:00 p.m. to review and rank.								
Thursday, December 7, 2017 at 6:00 p.m. to conduct interviews.								

PUBLIC COMMENTS:

Terrance Freeman with Ygrene Energy talks about PACE (Property Assessed Clean Energy) Financing. PACE financing will provide low cost long term private financing to private property owners for energy efficient and hurricane protection upgrades.

Glenn Higginbotham of 3754 Wade Drive advises that Bernita Dinwiddie has been working with him and will hopefully be taking over for him in January.

MAYOR’S CLOSING COMMENTS:

Mayor McConnell speaks about the upcoming Veterans Day Appreciation Ceremony that will be held Saturday, November 11, 2017.

Mayor McConnell talks about the upcoming Urban Plan meetings that will take place on November 7th and November 8th.

Day 1 – November 7th will be held at Nassau County BOCC Chambers located at 96135 Nassau Place, Yulee and will consist of the following: Staff Presentation; Interview Elected Officials/Greater Nassau County Chamber of Commerce; and Meeting with County Manager and Applicable Department Heads/Non-elected Officials.

Day 2 – November 8th Town-hall Meeting will be held at the Nassau County Fair Grounds Multi-purpose Building located at 543350 US Hwy 1, Callahan and Technical Staff will be available.

November Meetings:

- Thursday, 11-02-2017 @ 7PM Public Hearing & Regular Meeting (Beer & Wine License American Legion)
- Thursday, 11-16-2017 @ 7PM Regular Meeting

December Meetings:

- Thursday, 12-07-2017 @ 7PM Public Hearing & Regular Meeting (Amend Chapter 62 Zoning & Land Development Regulations)
- Thursday, 12-21-2017 @ 7PM Regular Meeting

2017 Town Events

- 11-11-2017 Veterans Day Ceremony
- 11-25-2017 Christmas Tree Lighting at Life Care
- 12-02-2017 GNCCC Christmas Parade
- 12-22-2017 Town Staff Christmas Party

COUNCIL MEMBER COMMENTS:

No comment

ADMINISTRATIVE COMMENT

Town Clerk

- Town Clerk, Lisa Purvis, has no comment.
- Public Works Director
- Public Works Director, David Thompson is absent.
- Parks & Recreation Director
- Parks & Recreation Director, Kyle Malucci, advises that the council that his training with FYCCN was a success. Also that youth soccer games starts this week and youth basketball registration end next week.

LEGAL

NA

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:55 p.m.

Approved this 16th day of November, 2017, by the Hilliard Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Cris W. McConnell
Mayor