

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> David Buchanan	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Cris McConnell Lee Pickett Patricia Webb
<u>TOWN ATTORNEY</u> Sherri Renner	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

ITEM-1 Regular Meeting Agenda

- Thursday, November 3, 2016 @ 7 PM
- Roll Call

Mayor David Buchanan	Present
Council President John Beasley	Absent
Council Pro Tem Kenny Sims	Present
Councilman Cris McConnell	Present
Councilman Lee Pickett	Present
Councilman Patricia Webb	Present

- Prayer & Pledge of Allegiance

ITEM-2 Additions/Deletions to Agenda

No additions or deletions

PAYABLES

ITEM-3 October 2016 \$27,521.18

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	A

MINUTES

ITEM-4 10-20-2016 Regular Meeting

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	LP	CM	Y	Y	Y	Y	A

TOWN COUNCIL

ITEM-5 Wells Fargo Property Donation – 27048 West First Avenue

Motion to move forward with the survey and appraisal of the property. A workshop is set for November 28, 2016 at 6pm .								
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Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	LP	KS	Y	Y	Y	Y	A

PARKS & RECREATION DIRECTOR

ITEM-6 Parks & Recreation Administrative Assistant – Rescind Employee Resignation

Motion to approve rescinding the resignation of Administrative Assistant, Cheyenne Henderson.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	LP	CM	Y	Y	Y	Y	A

TOWN ATTORNEY

ITEM-7 Myrtle Mikkelsen Estate Donation – Hilliard Volunteer Fire Department

Town Attorney, Sherri Renner, advises the council that probate is moving just not as far along as we hoped. Ms. Renner states that she was authorized to make a purchase for the small in town lot. The offer of \$500 was accepted by Peter Corbin on behalf of the estate. Ms. Renner advises that a one year extension has been filed to finish up the accounting on the estate. Motion made for Ms. Renner to research if the Town can legally file an objection to the extension and if legal, file the objection.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	CM	PW	Y	Y	Y	Y	A

ITEM-8 Myrtle Mikkelsen Estate Property Annexation Process – Town of Hilliard

Town Attorney, Sherri Renner, advises the council that she is drafting an Urban plan and plans to have it complete by Monday, November 7, 2016. Ms. Renner has received information from the Northeast Florida Regional Planning Council but still has not received information from the Town of Callahan on how they completed their annexation report.								
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PUBLIC COMMENTS:

No comments

MAYOR’S CLOSING COMMENTS:

October Meetings:	
Monday, 10-24-2016 @7PM	HAC Meeting (Veterans Day)
November Meetings:	
Thursday, 11-03-2016 @ 6PM	Workshop (W. First Ave Property)
Thursday, 11-03-2016 @ 7PM	Regular Meeting
Thursday, 11-17-2016 @ 7PM	Regular Meeting
Monday, 11-28-2016 @ 6PM	Workshop (W. First Ave Property)
December Meetings:	
Thursday, 12-01-2016 @ 7PM	Regular Meeting
Thursday, 12-15-2016 @ 7PM	Regular Meeting
2016 Town Events	
11-05-2016	Veterans Day Ceremony
11-26-2016	Christmas Tree Lighting at Life Care
12-03-2016	GNCCC Christmas Parade

COUNCIL MEMBER COMMENTS:

Councilman Sims

- Councilman Sims, states that Public Works Director, David Thompson, and his staff are doing a great job spraying for mosquitos.

ADMINISTRATIVE COMMENT

Town Clerk

- Lisa Purvis has no comment.

Public Works Director

- David Thompson updates the Council on the debris removal from Hurricane Matthew.

Parks & Recreation Director

- Kyle Malucci advises that they had the last soccer game for the season tonight. Mr. Malucci updates the council that the flag football games will be starting Saturday, November 5, 2016 and the basketball registration will be ending soon.

LEGAL

Town Attorney, Sherri Renner, would like to volunteer her time to setup and maintain a town facebook page. The council agrees.

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:40 p.m.

Approved this 17th day of November, 2016, by the Hilliard Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

David Buchanan
Mayor