

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> David Buchanan	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Cris McConnell Lee Pickett Patricia Webb
<u>TOWN ATTORNEY</u> Sherri Renner	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, November 17, 2016 @ 7 PM
 - Roll Call

Mayor David Buchanan	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Cris McConnell	Present
Councilman Lee Pickett	Present
Councilman Patricia Webb	Present

- Prayer & Pledge of Allegiance

ITEM-2 Additions/Deletions to Agenda

Town Clerk, Lisa Purvis, requests to have Item-6, Resolution No. 2016-21 – Amended Budget FY 2015-2016, tabled and moved to a special meeting on November 28, 2016 following the 6:00PM Workshop.

Motion to table Item-6, Resolution No. 2016-21 – Amended Budget FY 2015-2016, to a special meeting on November 28, 2016 following the 6:00PM Workshop.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	JB	Y	Y	Y	Y	Y

PAYABLES

ITEM-3 November 2016 \$25,671.07

Councilman McConnell questions the Atlantic Security cost. Town Clerk, Lisa Purvis states that the payable item is for a new security panel and the 5 new pull stations in the fitness center. Councilman McConnell questions the payable to Nassau County Tax Collector for 2016 taxes on the 40 acre Mikkelsen property the Town recently purchased. Town Clerk, Lisa Purvis advises that she has provided Attorney, Sherri Renner with statues that were provided from the tax collector’s office regarding the Town being charged taxes for the first year but that the Town will be exempt starting January 1st. Town Attorney, Sherri Renner is looking into the statues. Councilman McConnell asks if the Sandhill Recycling invoice is part of FEMA. Town Clerk, Lisa Purvis, advise that Sandhill Recycling is part of the storm debris clean-up work that FEMA has approved for reimbursement.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	CM	JB	Y	Y	Y	Y	Y

MINUTES

ITEM-4 11-03-2016 Regular Meeting

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	CM	LP	Y	Y	Y	Y	Y

TOWN COUNCIL

ITEM-5 Resolution No. 2016-20 – Amended P&R Resolution No. 2016-14
A RESOLUTION BY THE HILLIARD TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA; AMENDING RESOLUTION NO. 2016-14; SETTING FORTH THE RULES & REGULATIONS; PROGRAMS & FEES; AND FACILITIES & PROPERTIES FOR THE TOWN OF HILLIARD PARKS & RECREATION DEPARTMENT; PROVIDING AN EFFECTIVE DATE.

Mayor Buchanan reads Resolution No. 2016-20, by title. Motion to adopt Resolution No. 2016-20, Amending P&R Resolution No. 2016-14.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	PW	Y	Y	Y	Y	Y

ITEM-6 Resolution No. 2016-21 – Amended Budget FY 2015-2016
AMENDED BUDGET FISCAL YEAR 2015-2016
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION ADOPTING AN AMENDED BUDGET FOR THE FISCAL YEAR 2015-2016, FOR THE TOWN OF HILLIARD; AND PROVIDING AN EFFECTIVE DATE.

Tabled to a special meeting on November 28, 2016, following the 6:00PM Workshop.

ITEM-7 Planning & Zoning Board – Recommendation & Reappointment for 3 Year Term

Motion to reappoint Mrs. Joretta Lawson for another 3 year term starting January 2017 – December 2019, on the Planning & Zoning Board.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	PW	CM	Y	Y	Y	Y	Y

TOWN CLERK

ITEM-8 Hilliard Town Election – Certifying 2016 Election Results

Motion to certify 2016 Election Results from the November 8, 2016, General Election.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	PW	CM	Y	Y	Y	Y	Y

PARKS & RECREATION DIRECTOR

ITEM-9 Parks & Recreation Position Process – Temporary to Regular Part Time

Motion to move Lauren Kelly from Temporary status to Regular Part-Time status.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

TOWN ATTORNEY

ITEM-10 Myrtle Mikkelsen Estate Donation – Hilliard Volunteer Fire Department

Town Attorney, Sherri Renner, advises the Council that she has received the contract for the purchase of the small in town Mikkelsen lot. The contract has been signed and returned. Ms. Renner is handling the closing and probate for the property. The closing of the small lot is estimated to be the second week of December.

ITEM-11 Myrtle Mikkelsen Estate Property Annexation Process – Town of Hilliard

Town Attorney, Sherri Renner, advises the council that she has drafted the Municipal Utility plan and is putting the finishing touches on the plan and will have it ready for the next meeting.

PUBLIC COMMENTS:

No comments

MAYOR’S CLOSING COMMENTS:

November Meetings:
 Thursday, 11-03-2016 @ 6PM Workshop (W. First Ave Property)
 Thursday, 11-03-2016 @ 7PM Regular Meeting
 Thursday, 11-17-2016 @ 7PM Regular Meeting
 Monday, 11-28-2016 @ 6PM Workshop (W. First Ave Property)

December Meetings:
 Thursday, 12-01-2016 @ 7PM Regular Meeting
 Thursday, 12-15-2016 @ 7PM Regular Meeting

2016 Town Events
 11-26-2016 Christmas Tree Lighting at Life Care
 12-03-2016 GNCCC Christmas Parade
 12-22-2016 Town Staff Christmas Party

COUNCIL MEMBER COMMENTS:

Councilwoman Webb

- Councilwoman Webb, thanks the Town and all the people who have supported her. Ms. Webb also states that she will be resigning her position on the Nassau County Economic Development Board. Ms. Webb states that the railroad tracks on 6th Street have been fixed. At the Veteran’s Ceremony Ms. Webb spoke to Mr. Rutherford’s son, Mike, who works for CSX and advised her that he would have it taken care of.

Councilman Pickett

- Councilman Pickett, thanks Councilwoman Webb for her service on the council and in the Town. Mr. Pickett would also like to see the old fire department jackets donated to the homeless for warmth. Town Attorney, Sherri Renner, is going to research donating old bunker gear.

Councilman Sims

- Councilman Sims, thanks Councilwoman Webb for her service on the council and in the Town. Mr. Sims also thanks the Town for another chance to serve on the council.
Councilman Beasley
- Councilman Beasley, thanks Councilwoman Webb for her service on the council and in the Town. Mr. Beasley wishes everyone a Happy Thanksgiving.

ADMINISTRATIVE COMMENT

- Town Clerk
- Lisa Purvis states that the Nassau County Economic Development Board position will be on the next meeting agenda. Someone will need to be appointed to replace Councilwoman Webb.
- Public Works Director
- David Thompson was absent.
- Parks & Recreation Director
- Kyle Malucci has no comment.

LEGAL

Town Attorney, Sherri Renner, states that the Town Facebook page is now up and receiving likes and messages. Ms. Renner received a message concerning Timberfest which she responded to and also linked the meeting minutes that concerned Timberfest to her response.

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:45 p.m.

Approved this 1st day of December, 2016, by the Hilliard Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

David Buchanan
Mayor