

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> David Buchanan	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Cris McConnell Lee Pickett Patricia Webb
<u>TOWN ATTORNEY</u> Sherri Renner	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, December 15, 2016 @ 7 PM
 - Roll Call

Mayor David Buchanan	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Cris McConnell	Present
Councilman Lee Pickett	Present
Councilman Patricia Webb	Present

- Prayer & Pledge of Allegiance

ITEM-2 Additions/Deletions to Agenda

Town Clerk, Lisa Purvis, would like to add as an emergency item 8A to the agenda concerning the Hilliard Airpark Security Fence & Gate Final Change Order No 1.

Motion to add emergency Item-8A to the agenda.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	JB	Y	Y	Y	Y	Y

PAYABLES

ITEM-3 December 2016 \$44,597.51

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	JB	LP	Y	Y	Y	Y	Y

MINUTES

- ITEM-4** 11-28-2016 Workshop
11-28-2016 Special Meeting
12-15-2016 Regular Meeting

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

TOWN COUNCIL

ITEM-5 Resolution No. 2016-20 – Amended P&R Resolution No. 2016-14 - CORRECTED

A RESOLUTION BY THE HILLIARD TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA; AMENDING RESOLUTION NO. 2016-14; SETTING FORTH THE RULES & REGULATIONS; PROGRAMS & FEES; AND FACILITIES & PROPERTIES FOR THE TOWN OF HILLIARD PARKS & RECREATION DEPARTMENT; PROVIDING AN EFFECTIVE DATE.

Mayor Buchanan reads Resolution No. 2016-20, by title. Town Clerk, Lisa Purvis, states that in reviewing the resolution that was adopted on November 17, 2016, where Parks & Recreation Director Kyle Malucci added information about the 24/7 fitness center. I noticed that the information that was added in Resolution No. 2016-14, was not included in Resolution No. 2016-20. Thus, the wrong resolution was amended. Kyle has corrected Resolution No. 2016-20, so that the correct resolution will be on record.

Motion to adopt the corrected Resolution No. 2016-20, Amending P&R Resolution No. 2016-14.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	CM	PW	Y	Y	Y	Y	Y

ITEM-6 Nassau County Economic Development – Board Position

Motion to appoint Mayor, David Buchanan, to the Nassau County Economic Development Board to fulfill the remaining 1 year of Councilwoman Webb’s two year term.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	CM	Y	Y	Y	Y	Y

ITEM-7 Planning & Zoning Board – Member Resignation

Motion to accept the resignation of Mr. Waldo Romero from the Planning and Zoning Board. Town Clerk, Lisa Purvis advises that Mr. Romero has two years remaining of his current three term.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	CM	JB	Y	Y	Y	Y	Y

ITEM-8 Hilliard Volunteer Fire Department – Run Reimbursement Request

Motion to approve the run reimbursement request of the Hilliard Volunteer Fire Department as presented.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	LP	JB	Y	Y	Y	Y	Y

ITEM-8A Hilliard Airpark – Security Fence & Gate – Final Change Order No. 1

Motion to approve final Change Order No. 1 for the Hilliard Airpark Security Fence & Gate Project.

Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	KS	CM	Y	Y	Y	Y	Y

TOWN ATTORNEY

ITEM-9 Myrtle Mikkelsen Estate Donation – Hilliard Volunteer Fire Department

Town Attorney, Sherri Renner, advises the Council there is nothing new on the probate for the estate donation. The closing on the in town lot is still pending due to short staff.

ITEM-10 Myrtle Mikkelsen Estate Property Annexation Process – Town of Hilliard

Town Attorney, Sherri Renner, advises the council that the Urban Plan has been revised with Councilman McConnell's changes and the research she has completed. The Urban Plan is ready to be mailed to the Nassau County Board of County Commissioners.

PUBLIC COMMENTS:

Land Use Administrator, Glenn Higginbotham, states that Mr. Waldo Romero is very knowledgeable and will be greatly missed on the Planning and Zoning Board.

MAYOR'S CLOSING COMMENTS:

Set a HAC Meeting at the January 5, 2017 Regular Meeting.

December Meetings:

Thursday, 12-15-2016 @ 7PM Regular Meeting

January Meetings:

Thursday, 01-05-2017 @ 7PM Regular Meeting (Oath & Organization)

Monday, 01-09-2017 @ 6PM Workshop (Medical Marijuana)

Thursday, 01-19-2017 @ 7PM Regular Meeting

2016 Town Events

11-26-2016 Christmas Tree Lighting at Life Care

12-03-2016 GNCCC Christmas Parade

12-19-2016 Town Staff Christmas Party

2017 Town Events

04-08-2017 Hilliard Annual Town Clean Up, Shred It & Blood Drive

04-20-2017 2016 Hilliard Volunteer of the Year

05-29-2017 Memorial Day Ceremony at Oakwood Cemetery

COUNCIL MEMBER COMMENTS:

Councilwoman Webb

- Councilwoman Webb, wishes Mr. Waldo Romero the best.

Councilman McConnell

- Councilman McConnell, wishes everyone a Merry Christmas and he will see the Town Staff on Monday at the Christmas Party.

Councilman Pickett

- Councilman Pickett, wishes everyone a Merry Christmas and he will see the Town Staff on Monday at the Christmas Party. Councilman Pickett also states that we will miss Mr. Waldo.

Council President Beasley

- Council President Beasley, reminds everyone that Santa Claus will be riding around town on the fire truck on Saturday. Council President Beasley wishes everyone a Merry Christmas and a Happy New Year.

ADMINISTRATIVE COMMENT

Town Clerk

- Town Clerk Lisa Purvis has Mayor, David Buchanan sign the contract to get the discount for the 2017, year's fireworks display. Town Clerk, Lisa Purvis also reminds the town staff to be at Town Hall at 9:30am for the town staff Christmas Party.

Public Works Director

- Public Works Director, David Thompson has no comment.

Parks & Recreation Director

- Parks & Recreation Director, Kyle Malucci has no comment.

LEGAL

No Comment.

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:30 p.m.

Approved this 5th of January, 2017, by the Hilliard Town Council, Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

David Buchanan
Mayor