

**Minutes**  
**Hilliard Planning and Zoning Board**

Regular Meeting  
Date December 3, 2013

**Meeting called to order with prayer and Pledge of Allegiance at: 7:00 P.M.**

**Members Present:** Chair (**Chair**) Etta Faye Burnham, Vice-Chair Wendy Prather, Charles A. Reed, Joretta Lawson, Waldo Romero and Land Use Administrator (**LUA**) Glenn Higginbotham.

**Absent:** None

Motion by Mr. Reed to add to the agenda the boards recommendation to the town council to reappoint Ms. Joretta Lawson for another 3 year term.

Seconded by Mr. Romero

Motion carried by a 5 – 0 voice vote.

**Motion to approve the minutes of November 5, 2013 by Mr. Reed.**

**Second by Mr. Romero.** Motion carried by 5 - 0 voice vote.

**OLD BUSINESS: None**

**NEW BUSINESS: Recommendation to the Town Council to reappoint Ms. Lawson to another 3 year term on the Zoning Board.**

**Motion by Ms. Prather to recommend to the Town Council the reappointment of Ms. Joretta Lawson to another 3 year term on the Zoning Board.**

**Second by Mr. Reed.**

**Vote: Mr. Romero – Yes. Mr. Reed – Yes. Ms. Prather – Yes. Ms. Lawson – Yes. Chair – Yes. Motion carried 5 – 0.**

**COMMENTS: Chair wished a Merry Christmas to all.**

**Motion to adjourn by Mr. Reed.**

**Seconded by Ms. Prather.**

**Meeting adjourned at 7:08 P.M.**

Glenn Higginbotham  
Land Use Administrator

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Approval Date