



*Town of Hilliard, FL*  
***Welcome Packet***



# WELCOME TO HILLIARD

AVIATION TO TIMBER...A COMMUNITY FOR FAMILIES

Welcome to the Town of Hilliard, thank you for choosing to join our community.



This information is provided to make your move to Hilliard a little bit easier as you get adjusted to the area. Enclosed you will find important phone numbers, general information about services provided, useful maps, and other important documents. While the information contained in this packet is plentiful, it will be updated regularly. The website is the best resource for the most up-to-date information.

Town Hall is located at 15859 CR 108 at the corner of 108 & Pine Street. Office Hours are Monday – Friday 9 am to 5 pm and we are closed on holidays.

We hope you take part in the many activities and events that occur in our Town each year. Should you have any questions as you settle in, do not hesitate to visit us in person at Town Hall, contact us at 904-845-3555, or access our website at <https://www.Townofhilliard.com> . The Town also posts community information and notices on our Town Facebook Page: <https://www.facebook.com/TownofHilliard> We also post our Parks and recreation information on our Park's & Rec Facebook Page: <https://www.facebook.com/HilliardParksAndRec>  
**Once again, welcome to Hilliard and thanks for choosing our community to be your home.**

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## Town Hall Office Closures

- |     |                                  |                             |
|-----|----------------------------------|-----------------------------|
| 1.  | Martin Luther King, Jr. Day      | Monday, January 16, 2023    |
| 2.  | Memorial Day                     | Monday, May 29, 2023        |
| 3.  | Independence Day                 | Monday, July 4, 2023        |
| 4.  | Labor Day                        | Monday, September 4, 2023   |
| 5.  | Veterans Day                     | Friday, November 10, 2023   |
| 6.  | Thanksgiving Day                 | Thursday, November 23, 2023 |
| 7.  | Day after Thanksgiving           | Friday, November 24, 2023   |
| 8.  | Christmas Eve (In observance of) | Monday, December 25, 2023   |
| 9.  | Christmas Day(In observance of)  | Tuesday, December 26, 2023  |
| 10. | New Year's Eve(In observance of) | Monday, January 1, 2024     |
| 11. | New Year's Day(In observance of) | Tuesday, January 2, 2024    |

### Hours of Normal Office Operation:

Monday – Friday 9:00AM- 5:00PM



**OUR BUSINESS OFFICE IS LOCATED IN THE REAR OF BUILDING**



# WELCOME TO HILLIARD

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## Historical Hilliard

Back in 1878 Cuyler Hilliard and his son in law James Bailey purchased 12,000 acres of land from W.H Jones & Co. A few years later in 1881 the business partners laid out a community, which now is The Town of Hilliard. By 1884 the population was up to 150 and showing definite signs of growth.



Here is a photo of the Original Water Tower and then Today's!

The Methodist Church sat empty for some time before The Town of Hilliard purchased the building. The Town decided to take on a project. That project was a renovation of the United Methodist Church building that needed serious repair and by the Town purchasing and renovating this building we were not only able to upgrade ourselves in preparation for future growth but also, we were able to save a historical building in our community.

The Town of Hilliard moved into its New Town Hall Facility located at 15859 West CR 108 just two blocks west of its old facility on June 25, 2007 and celebrated the move with a dedication and open house on July 19, 2007, which was attended by more than 100 citizens of Nassau County.



The photo on the left was taken about 1940, the photo on the right was taken 2021.

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## Community

### MISSION STATEMENT

*We are dedicated to exceptional service to the community, to enhance the quality of life and provide for the well-being of our citizens and the environment, while preserving our history. We will achieve this through quality employees, teamwork, community involvement and civic duty, fiscal stability, caring, integrity and fairness, responsible planning, and commitment to excellence.*





# WELCOME TO HILLIARD

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## Your Town Government

The Mayor and the Town Council serve as the governing body for the Town of Hilliard. These elected officials represent and govern the Town and provide for the needs of our community. The Town of Hilliard takes great pride in the relationship between its local government and its citizens.

The Council meets on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month at Town Hall at 7:00 p.m. in the Council Chambers to conduct Town business and to provide the citizens with an opportunity to contribute their input. **Citizens are welcomed and encouraged to attend the meetings and to play an active role in their Town government and community.** You can also watch videos of the Hilliard Town Council meetings on our website, [www.Townofhilliard.com](http://www.Townofhilliard.com) or live during the meetings at <https://www.youtube.com/channel/UCEb8N8HqycJj2uxYPESWq4A>

## Meet your Council

John Beasley	Mayor	904.446.0024	<a href="mailto:jbeasley@Townofhilliard.com">jbeasley@Townofhilliard.com</a>
Kenny Sims	Council President /Street Commissioner	912.390.9722	<a href="mailto:ksims@Townofhilliard.com">ksims@Townofhilliard.com</a>
Lee Pickett	Council Pro Tem /Water & Sewer Commissioner	904.845.8315	<a href="mailto:lpickett@Townofhilliard.com">lpickett@Townofhilliard.com</a>
Joe Michaels	Parks & Recreation Commissioner	904.583.2662	<a href="mailto:jmichaels@townofhilliard.com">jmichaels@townofhilliard.com</a>
Dallis Hunter	Airpark Commissioner	904.545.5482	<a href="mailto:dhunter@townofhilliard.com">dhunter@townofhilliard.com</a>
Jared Wollitz	Fire Commissioner	904.465.6080	<a href="mailto:jwollitz@Townofhilliard.com">jwollitz@Townofhilliard.com</a>



**All meetings are posted on our Town Hall information Board located at the Front of the Town Hall building, as well as on our Facebook page and website.**

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## Land Use

The Town of Hilliard's Land Use Administrator, Lee Anne Wollitz, administers and enforces the provisions of the Zoning and Land Development Regulations as stated in the Hilliard Town Code.

The Land Use Administrator works closely with the Building Inspector, Fire Marshal, Code Enforcement Officer and office staff in the street and utility departments to ensure that zoning and land use rules and regulations are being properly followed within the Town's corporate limits.

Janis K. Fleet, AICP, Town Planner Consultant is available to advise and provide procedural information to the public in reference to the Town's Zoning and Land Development Regulations by appointment.

**Lee Anne Wollitz**

Land Use Administrator

904-507-8766

[lwollitz@townofhilliard.com](mailto:lwollitz@townofhilliard.com)

# WELCOME TO HILLIARD

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## Planning & Zoning Board

The Planning & Zoning Board consist of five members, each of whom reside in the Town limits, who are qualified voters and hold no office of profit under the Town's government. Members are appointed by the Town Council and serve three-year terms.

If you are interested in sitting on the Planning and Zoning Board, contact the Hilliard Town Hall Office at (904)-845-3555 for further information.

<b>Charles Reed</b>	Planning & Zoning Board Member	904.845.2694
<b>Harold "Skip" Frey</b>	Planning & Zoning Board Member	904.903.8747
<b>Josetta Lawson</b>	Planning & Zoning Board Member	904.497.2848
<b>Kevin Webb</b>	Planning & Zoning Board Member	904.349.5569
<b>Wendy Prather</b>	Planning & Zoning Board Member	904.845.2709

## Hilliard Airpark

Address: 37792 Eastwood Rd, Hilliard, FL 32046

Phone: 904-386-6784 Michael Swain



Hilliard Airpark had its beginning in 1969 when Nassau County deeded 22 acres to the Town of Hilliard. The site was located approximately one mile east of Hilliard.



# WELCOME TO HILLIARD

## AVIATION TO TIMBER...A COMMUNITY FOR FAMILIES

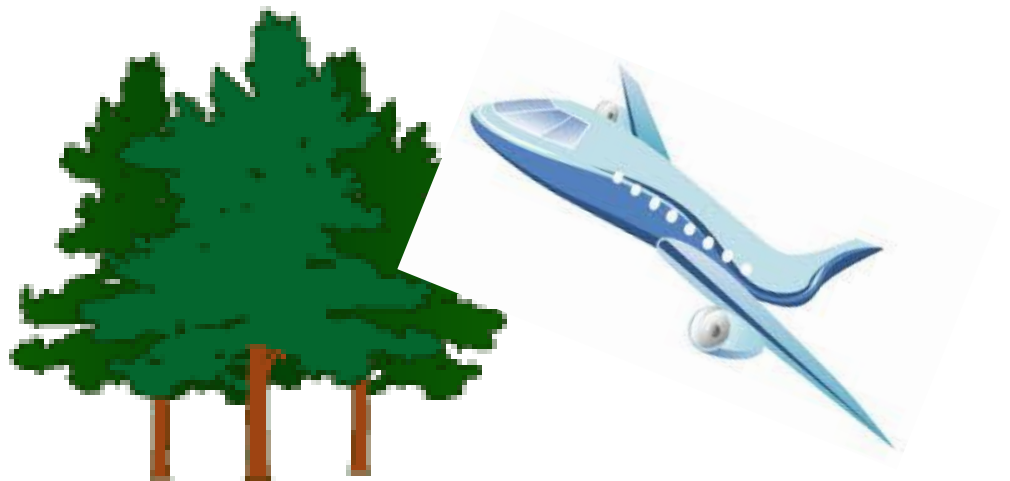
Subsequently, an additional eight acres of land was acquired through the eminent domain process in order to provide for a usable 2,000 feet of turf runway.

For many years, the Airpark provided a place for local and transient aviators to enjoy their sport until the early 1990s, when the Airpark was closed due to a tree growth on each runway end. At that time, tree clearing was not possible because the adjacent property owner did not willingly want to provide an easement to maintain the airpark's 20:1 approach.

Then in 1995, the Town of Hilliard began the process of reviving the facility, working once again with the State and adjacent property owners to clear the trees and prepare the facility for State inspection and certification. The Town's efforts were met with success, and the undertaking cost the Town of Hilliard and the Florida Department of Transportation over \$180,000 during the five-year period.

Through persistence and a great deal of hard work by community leaders and the State, the Airpark was certified and re-opened in 2000 with a 3,365-foot turf runway.

The Hilliard Airpark is one of the last remaining public grass landing strips in Florida. The Airpark serves many local and distant pilots.



# WELCOME TO HILLIARD

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## Bills & Payment Methods

The Town of Hilliard is responsible for providing the water, wastewater (sewer) services for the residents and businesses within Town limits. Our bills are mailed by the first of the month and payment is due by the 15th of the month. If you have not received a bill by the 5th of the month, please call Town Hall at 845-3555 and request the amount of your bill. Failure to receive a bill does not relieve customer of full responsibility. Bills are due and payable at the Town hall upon receipt, but no later than 5pm on the 15th of the month following the reading date. If not paid the bill shall become delinquent, and a late penalty shall be added to the amount of the bill, which shall be payable as if part of the amount originally billed. A notice of late penalties and termination shall be sent to the person responsible for the account in conjunction with the late notice. If a bill remains unpaid at 5pm on the 25th day of the month in which it was due, the account shall be deemed delinquent, and a second penalty shall be assessed, and service shall be subject to cut off. If the 15th or 25th day of the month falls on a weekend or a holiday, penalties shall be assessed on the next working day at 5pm. If services are terminated, the user shall have two business days prior to the end of the month in which services were terminated to have services restored. If services are not paid the deposit on the account shall be applied toward payment of the delinquent amount, including late penalties. A new deposit will have to be paid to restore services and reopen the account. A new user shall provide a deposit to guarantee payment of delinquent bills in an amount established by resolution of the Town council. Any customer whose water and/or sewer service is terminated a second time due to nonpayment or a returned check shall have his water and/or sewer deposit increased to the current deposit fee plus an additional 50 percent, prior to the water and/or sewer service being restored.

### **PAYMENT METHODS**

We offer bank draft as a payment method - payments are deducted from your bank account on the 15th of each month - call and sign up today!!

We accept cash, check, money order, visa, or Mastercard & online payments at [www.townofhilliard.com](http://www.townofhilliard.com) or by calling 1-833-277-0392

After hours payment drop box is located at 15859 west CR 108 – **no cash in drop box!**

# WELCOME TO HILLIARD

## AVIATION TO TIMBER...A COMMUNITY FOR FAMILIES

The monthly water and sewer use rates for Residential property are established as follows:

<b>BASE CHARGE</b>	<b>WATER</b>	<b>SEWER</b>
	\$15.61	\$19.52

The Base Charge shall be prorated for the portion of the month in which service was in use.

In addition to the Base Charge, the charge for usage shall also include a charge based on the gallons used as follows:

<b>FIRST INCREMENT</b>	<b>SECOND INCREMENT</b>
(0-6,000 GALLONS)	(OVER 6,000 GALLONS)
<b>WATER</b>	<b>WATER</b>
\$2.93	\$5.20
Per whole thousand	Per whole thousand
<b>SEWER</b>	<b>SEWER</b>
\$3.67	\$5.20
Per whole thousand	Per whole thousand

The monthly water and sewer use rates for commercial property are established as follows:

<b>BASE CHARGE</b>	<b>WATER</b>	<b>SEWER</b>
	\$36.43	\$45.21

The Base Charge shall be prorated for the portion of the month in which service was in use

In addition to the Base Charge, the charge for usage shall also include a charge based on the gallons used as follows:

<b>FIRST INCREMENT</b>	<b>SECOND INCREMENT</b>	<b>THIRD INCREMENT</b>
(0-2,000 gallons)	(2,001-10,000 gallons)	(over-10,000 gallons)
<b>WATER</b>	<b>WATER</b>	<b>WATER</b>
\$1.29	\$3.90	\$5.20
per whole thousand	per whole thousand	per whole thousand
<b>SEWER</b>	<b>SEWER</b>	<b>SEWER</b>
\$3.67	\$5.20	\$6.49
per whole thousand	per whole thousand	per whole thousand



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## TAXES

A public service tax of 5% shall be added to the water service rates.

## DEPOSITS

A new user shall provide a deposit to guarantee payment of delinquent bills, according to the following schedule:

\$70.00	Residential Water	
\$80.00	Residential Sewer	
\$45.00	<u>Connect Fee</u>	
<b>\$195.00</b>		
Under 10,000 Gallons	Over 10,000 Gallons	
\$100.00	\$150.00	Commercial Water
\$150.00	\$200.00	Commercial Sewer
\$45.00	\$45.00	<u>Connect Fee</u>
<b>\$295.00</b>	<b>\$395.00</b>	



# WELCOME TO HILLIARD

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## Living In Hilliard

Hilliard is the second most populated municipality in Nassau County.

### Fast Facts

- Date Incorporated: 1947
- History: Founded in 1881, Named for Confederate Army Officer Cuyler Walter Hilliard
- Government: Mayor/Council (5) Members
- Industry: aviation, agriculture, timber
- Town Hall: (904) 845-3555; 15859 West County Road 108, Post Office Box 249, Hilliard, FL 32046
- Hilliard Parks & Recreation Department: (904) 845-2733; 37516 Oxford Street, Hilliard, FL 32046
- Police: Served by Nassau County Sheriff's Office; (911) or Main Administrative Line - 1-855-725-2630 or Detention Center/Jail - 1-855-725-2631 or 911 Center - 1-855-725-2632 website - <https://nassauso.com/>
- Fire Department: Hilliard Volunteer Fire Station #4 (904) 845-2943, 3794 Pecan Street, Hilliard, FL 32046 or Nassau County Fire Rescue Station #40, 37203 Pea Farm Road, Hilliard, FL 32046
- Library: (904) 845-2495; 15821 West County Road 108, Hilliard, FL 32046
- Post Office: (904) 845-2151

### Electric

FPL – 1-800-226-3545  
OREMC – 1-800-262-5131

### Cable / Internet / Telephone

Comcast–1-877-530-1219  
Windstream – 1-800-347-1991

### Garbage

Advanced Disposal - 904-879-2301  
Meridian Waste - 904-849-5122

### RECYCLE CENTERS

West Nassau Convenience Recycle Center \*  
46026 Landfill Road  
Callahan, FL 32011

Sandhill Recycle Center\*  
153326 CR 108  
Yulee, FL 32097



# WELCOME TO HILLIARD

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## Living In Hillard- cont.

### Public Safety

FOR EMERGENCY DIAL 9-1-1  
Nassau County Sheriff

Non-Emergency

904-225-5174  
<https://nassauso.com/>

Nassau County Fire & Rescue

Phone 904-530-6600  
Fax 904-321-5748

Hilliard Volunteer Fire Station

Phone 904-845-2943



### Education

The Town of Hilliard has two public schools, Hilliard Elementary and Hilliard Middle Senior High School. The Town also has several preschools in the community. To learn more about the Town of Hilliard's school system, please visit the Nassau County School Board's website.

<https://www.nassau.k12.fl.us/>

Hilliard Elementary School  
27568 Ohio Street  
Hilliard, FL 32046  
Phone # 904-845-4471



Hilliard Middle Senior High School  
One Flashes Ave.  
Hilliard, FL 32046  
Phone # 904-845-2171





# WELCOME TO HILLIARD

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## Parks & Recreation

24 Hour Fitness Center  
Located at 37516 Oxford Street  
(904) 845-2733



### Town Parks Open Daylight to Dusk

Oxford Street Park  
located at 37516 Oxford Street  
North Oxford Street Park  
located at 371093 Oxford Street  
D.H. "Buck" Buchanan Town Square Park  
located at 27531 West Third Avenue

### Annex Building Hours:

Regular Hours: Monday thru Friday 9:00am-6:00pm  
Summer Hours: Monday thru Friday 6:00am-6:00pm

### Staffed Fitness Center Hours:

6:00 AM – 12:00 PM Monday thru Friday

### Silver Sneakers Programs

Silver Sneakers  
Monday, Wednesday, Friday 11:00 am - 12:00 pm  
Boom! Muscle  
Tuesday & Thursday 6:00 pm – 7:00 pm  
Call for more information 904-845-2733

### 24-Hour Fitness Center

*Fitness Center Attendant Hours: Monday – Friday 6:00am – 12:00pm · Ages 13-15 w/Adult Supervision – Ages 16-17 w/Waiver*

Memberships	Monthly (Monthly Draft)		Semi-Annual		Annual		All-Inclusive (Monthly) Fitness Center, Pool, Classes	
	In-City	Out	In-City	Out	In-City	Out	In-City	Out
Individual	\$35	\$40	\$193	\$220	\$385	\$440	\$55	\$60
Couple	\$50	\$55	\$275	\$303	\$550	\$605	\$70	\$75
Family	\$65	\$70	\$358	\$385	\$715	\$770	\$85	\$90
Fitness Class	\$30	\$35	--	--	--	--	--	--

**NOTE:** Individual Rate \$50/mo. for non-bank draft members.

### Additional Options

Daily Pass: (Fitness Center / Fitness Class) \$5 (In-City) / \$7 (Out-Of-City). Home School Fitness: \$3 (In-City) / \$5 (Out-Of-City).

Child Watch: \$20/mo. (In-City) / \$24 (Out-Of-City).

Group Fitness: Youth (1xWeek) <10 \$50/mo. >10 \$100/mo.

Personal Training: \$160/mo. (In-City) / \$180/mo. (Out-Of-City).

Adult (3xWeek) <10 \$250/mo. >10 \$500/mo.

*Includes two 30-minute sessions per week.*

Hilliard Educator Rate: \$25/Month 24-hour Fitness Center Access

