RESOLUTION NO. 2019-13

A RESOLUTION AUTHORIZING THE PERMITTING OF A HOMECOMING PARADE FOR THE LOCAL HIGH SCHOOL ON BOTH LOCAL AND COUNTY ROADS, WHICH INCLUDES COUNTY ROAD 108; RESPONSIBILITY FOR TRAFFIC CONTROL; FOR CLAIMS ARISING FROM SUCH EVENT DUE TO ACTION ON THE PART OF OR AUTHORIZED BY THE TOWN; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Hilliard, Florida is required by various individuals and or organizations from time to time, to allow the use of streets and highways within the Town limits for the purpose of holding parades, or other special events, and

WHEREAS, the Town of Hilliard, determines that the homecoming parade for the local high school will proceed down local and county roads, which includes County Road 108 is an event that is acceptable, appropriate, beneficial and in the best interest of the Town, and

WHEREAS, the Town of Hilliard, is willing to assume the responsibility for this decision as it is related to acts done or authorized by the Town employees or its agents.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF HILLIARD:

- That this Resolution be said and the same is hereby declared and determined to constitute the authority for the Town to obtain permission from the Nassau County Board of County Commissioners for the approved parade on both town and county roads, which includes County Road 108, on the 27th, day of September, 2019.
- That the Nassau County Sheriff's Department will assume responsibility for traffic control.
- That the Nassau County Sheriff's Department is responsible only for the claims arising from and based upon the activities of its officers, agents or employees at this event.
- 4. The Nassau County Sheriff's Office, is hereby authorized to carry out the intent and purposes of this Resolution.
- 5. That this Resolution shall take effect immediately upon its adoption.

Mayor



HILLIARD MIDDLE-SENIOR HIGH SCHOOL

"HOME OF THE FLASHES"

One Flashes Avenue Phone (904) 845-2171

HILLIARD, FLORIDA 32046

Principal
Tammy Johnson
Assistant Principal
John Crawford
Dean
Michael Franzese

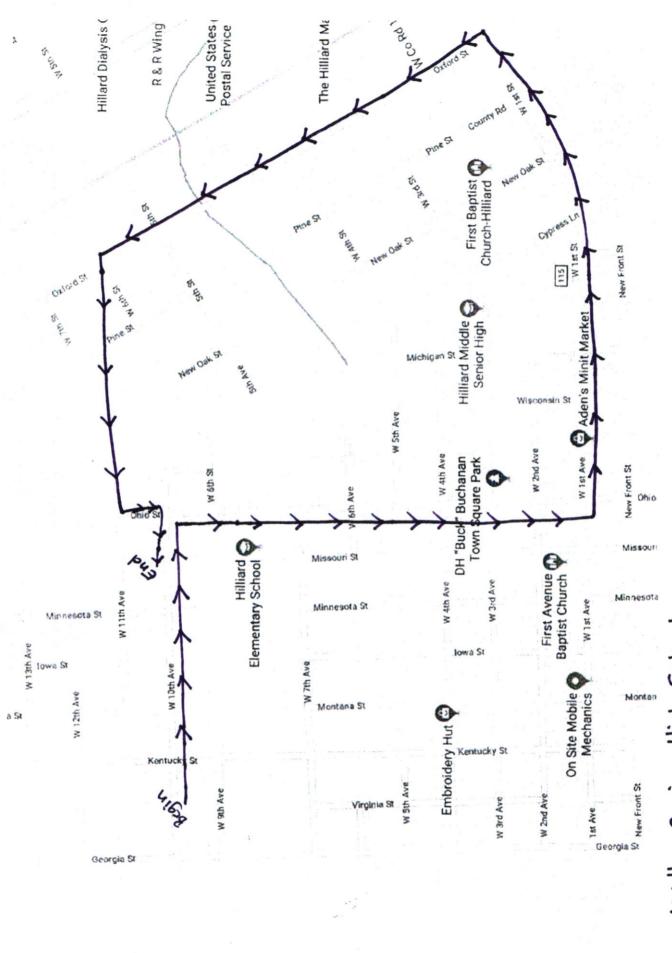
September 11, 2019

To Whom It May Concern:

We are planning to have the Hilliard Middle-Senior High School Homecoming Parade Friday, September 27, 2019 at 2:45pm. We are asking for permission from the Town of Hilliard to close the roads and hold the parade on the attached route. Thank you so much for your cooperation in helping our Homecoming be a success.

Sincerely,

Marella Hunter & Jobeth Vanzant



Hilliard Middle - Senior High School Homecoming Parade Route



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

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CERTIFICATE OF LIABILITY INSURANCE

6/26/2019

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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.											
INSR		ADDL	SUBR		BEENK	POLICY EFF	POLICY EXP				
LTR A	TYPE OF INSURANCE X COMMERCIAL GENERAL LIABILITY	INSD	WVD	POLICY NUMBER	-	(MM/DD/YYYY)	(MM/DD/YYYY)	LIMIT			
^	CLAIMS-MADE X OCCUR			See Below		7/1/2019	7/1/2020	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ Per St	atute	
								MED EXP (Any one person)	\$		
								PERSONAL & ADV INJURY	\$		
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	s Per St	atute	
	POLICY PRO- JECT LOC							PRODUCTS - COMP/OP AGG	\$		
	X OTHER: Occurrence								\$		
Α	AUTOMOBILE LIABILITY			See Below		7/1/2019	7/1/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ PerSta	atute	
	X ANY AUTO							BODILY INJURY (Per person)	\$		
	OWNED SCHEDULED AUTOS							BODILY INJURY (Per accident)	\$		
	HIRED NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)	\$		
									\$		
	UMBRELLA LIAB OCCUR							EACH OCCURRENCE	\$		
	EXCESS LIAB CLAIMS-MADE							AGGREGATE	\$		
	DED RETENTION\$								\$		
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							PER OTH-			
	ANYPROPRIETOR/PARTNER/EXECUTIVE	N/A						E.L. EACH ACCIDENT	\$		
	OFFICER/MEMBER EXCLUDED? (Mandatory in NH)							E.L. DISEASE - EA EMPLOYEE			
	If yes, describe under DESCRIPTION OF OPERATIONS below								s		
									•		
Sel	CRIPTION OF OPERATIONS / LOCATIONS / VEHIC If Insured per FL Statute 768.28. Limits	per S	tatute	e.							
REF: NASSAU COUNTY SCHOOL DISTRICT - Hilliard Middle-Senior High School Homecoming Parade; All dates within the term shown above. Use of Certificate Holder's premises and pool facilities. All dates within the term shown above. The referenced School District is a public entity subject to FL Statute 768.28 and accordingly does not name third parties as "Additional Insured". You may wish to consult your local legal resources with regard to the statute provision referenced and related application as regards a Florida public entity.											
CE	RTIFICATE HOLDER				CANC	ELLATION					
	Town of Hilliard P.O. Box 249				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.						
Hilliard FL 32046 USA						AUTHORIZED REPRESENTATIVE					
	OGA				Michael Le						

Marella B. Hunter

From:

Renee Graham < lrgraham@nassauso.com>

Sent:

Monday, September 9, 2019 2:19 PM

To:

Marella B. Hunter

Subject:

RE: Homecoming Parade

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Yes, sorry for the delay. I was waiting to hear from our deputy at West Nassau about the date of their homecoming to ensure there was no conflict and then I had to work extended hours for EOC because of Dorian. So, yes, we will be honored to lead the parade and provide traffic control along the route. Please send me a copy of the route and let me know if I need to email Lisa Purvis at the Town of Hilliard to let her know we will handle the traffic control. Thank you.

Lt. L. Renee Graham

Special Operations: (Special Events. DARE/SRO, Crossing Guards, CIU,

Civil, Ag/Marine, Reserves, Secondary Employment)

Nassau County Sheriff's Office

77151 Citizens Cir. Yulee, FL 32097 904-548-4028

From: Marella B. Hunter [mailto:hunterma1@nassau.k12.fl.us]

Sent: Monday, September 09, 2019 12:51 PM **To:** Renee Graham rgraham@nassauso.com

Subject: Homecoming Parade

EXTERNAL EMAIL: Do not click any link or open any attachments unless you trust the sender and know the content is safe.

Good afternoon! I haven't heard back from my first email so I am resending it....

I am currently working to coordinate the Homecoming Parade for Hilliard Middle Senior High School. Our parade will take place Friday, September 27, 2019 at 2:45pm. I have been instructed by the Town of Hilliard to email you and ask that the Nassau County Sheriff's Department provide traffic control for the parade. I must provide them with an agreement for traffic control in writing. As I understand it, an email stating that we have permission will be sufficient. I have to have this information to the Town of Hilliard by Wednesday, September 12, 2019 so that they can approve it. Also, we would be very appreciative if you could provide officers to lead our parade. If you have any questions for me, please feel free to email me or call me at 904-237-7034. Thank you for your cooperation. I look forward to hearing from you soon.

Marella B. Hunter Exceptional Education Teacher Hilliard Middle Senior High School 904-845-2171 Ext. 4681



BOCC AGENDA ITEM

Item Title:

Homecoming Parade for Hilliard Middle Senior High

Date:

9/9/2019

Department: County Manager's Office

Background:

Hilliard Middle Senior High is holding a homecoming parade on Friday, September 27th at 2:45 p.m. They are seeking permission to close County Road 108 between Oxford Street and Ohio Street. Though this is in the City limits, the road is County maintained, therefore this request would need permission from the Board of County Commissioners.

Public Works has reviewed their request and did not have any concerns.

Request:

Consider request from Hilliard Middle Senior High to hold a parade on September 27, 2019 on County Road 108 between Oxford and Ohio

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens:

N/A

Action Requested and Recommendation:

Consider request from Hilliard Middle Senior High to hold a parade on September 27, 2019 on County Road 108 between Oxford and Ohio

Is this action consistent with the Nassau County Comprehensive Land Use Plan?

Funding Source:

N/A

Additional Information Needed for Contracts/Agreements (If Applicable)

Contract Number assigned by Contracts Management:

APPROVED BOCC

For non-governmental agencies, has the document been sent to the vendor for signature?

Does the document need to be recorded? If so, who will pay the recordation fee?

Are there any special mailing instructions? (Include contact name, address, deadline for submittal, how to mail such as express mail, FedEx, etc):

N/A

How many originals are needed?

N/A

ATTACHMENTS:

Description

Upload Date

Type

Email from School Board

8/27/2019

Backup

Road Map

8/27/2019

Backup Material

REVIEWERS:

Department County Manager Reviewer Robertson, Sabrina Action Approved

,

Date

9/5/2019 - 1:08 PM

