

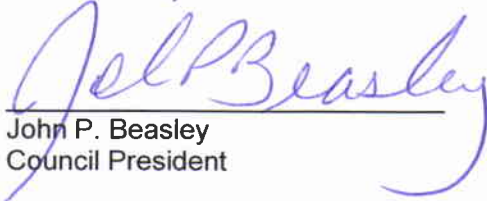
RESOLUTION NO. 2021-03

**A RESOLUTION BY THE HILLIARD TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA; AMENDING RESOLUTION NO. 2020-07; SETTING FORTH THE RULES & REGULATIONS; PROGRAMS & FEES; AND FACILITIES & PROPERTIES FOR THE TOWN OF HILLIARD PARKS & RECREATION DEPARTMENT; PROVIDING AN EFFECTIVE DATE.**


**WHEREAS** The Town of Hilliard desires to amend its Resolution promulgating and defining policies instituted by the Town of Hilliard, Florida, in regards to the Parks & Recreation Department. This Resolution shall provide a schedule for programs and fees to be deposited with the Town's Parks & Recreation Department, charges for use of facilities, penalties for property damage and non-compliance of this Resolution, exceptions and an effective date of implementation.

**NOW THEREFORE BE IT RESOLVED**, that the Town of Hilliard has established a new Parks & Recreation Department Policy setting forth rules & regulations; programs & fees; and facilities & properties as an attachment to this Resolution.

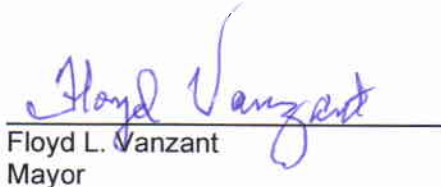
**THIS RESOLUTION** adopted this 4<sup>th</sup> day of February, 2021, by the Town Council of the Town of Hilliard, Florida, and shall become effective on February 4, 2021.

  
\_\_\_\_\_  
John P. Beasley  
Council President

ATTEST:

  
\_\_\_\_\_  
Lisa Purvis  
Town Clerk

APPROVED:

  
\_\_\_\_\_  
Floyd L. Vanzant  
Mayor

**“ATTACHMENT”**  
**HILLIARD PARKS & RECREATION DEPARTMENT**  
**RULES & REGULATIONS**  
**PROGRAMS & FEES**  
**FACILITIES & PROPERTIES**

PROGRAM DATES AND TIMES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.

CITY RESIDENCY VERIFICATION – DRIVERS LICENSE AND/OR UTILITY BILL REQUIRED FOR DISCOUNT.

**GENERAL**

PARKS & RECREATION FACILITIES WITHIN THE TOWN OF HILLIARD, FLORIDA ARE MAINTAINED AND FINANCED BY THE TOWN FOR THE HEALTH AND WELLBEING AND PRIMARY USE OF HILLIARD CITIZENS. HOWEVER, PROVISIONS ARE MADE FOR OUT-OF-TOWN USERS. THE FEES CHARGED FOR USE OF THE PARKS & RECREATION FACILITIES ARE NOT DESIGNATED TO COVER THE ENTIRE COST OF MAINTAINING THE FACILITIES BUT TO OFFSET THE COST OF OPERATION SUCH AS STAFF, EQUIPMENT, GAS, ELECTRICITY, WATER/SEWER, GENERAL REPAIR AND CLEANING.

**RETURN CHECK OR DRAFT POLICY:**

IF A CHECK OR DRAFT IS RETURNED BY THE FINANCIAL INSTITUTION ON WHICH IT IS WAS DRAWN, FOR ANY REASON, A FIFTEEN (\$15) DOLLAR FEE WILL BE ADDED TO THE ORIGINAL AMOUNT. THE ORIGINAL AMOUNT, PLUS THE (\$15) FEE, SHALL BE PAID IN CASH OR CERTIFIED FUNDS TO THE PARKS & RECREATION DEPARTMENT WITHIN THIRTY (30) DAYS OF THE ORIGINAL TRANSACTION OR LEGAL ACTION SHALL BE TAKEN TO RECOVER THE TOTAL AMOUNT PLUS EXPENSES.

ACCOUNTS WILL BE DRAFTED UPON THE FIRST (1<sup>ST</sup>) OR FIFTEENTH (15<sup>TH</sup>) OF EACH MONTH. DEPENDING ON APPLICATION DATE, PRORATED FEES MAY APPLY. THERE ARE NO REFUNDS FOR UNUSED FACILITIES, EARLY TERMINATIONS, OR MEMBERSHIP CONVERSIONS. MEMBERS DESIRING TO CANCEL THEIR MEMBERSHIP SHALL PROVIDE A THIRTY (30) DAY WRITTEN NOTICE.

ALL MEMBERS INCLUDED ON MEMBERSHIP FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE AND/OR STATE/SCHOOL IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE. RENTAL FORMS SHALL REQUIRE A PHOTO ID OF THE APPLICANT ONLY.

TOWN RESIDENT VERIFICATION CARD – IN ORDER TO RECEIVE TOWN RESIDENT RATES FOR POOL OR FITNESS CENTER DAILY USE, PATRONS MUST SHOW TOWN RESIDENT VERIFICATION CARDS. APPLICATIONS FOR CARDS ARE AVAILABLE AT THE ANNEX FACILITY. PROOF OF RESIDENCY (DRIVER'S LICENSE, TOWN WATER BILL) REQUIRED. FIRST CARD IS FREE ADDITIONAL OR LOST CARDS ARE \$1 EACH. CARDS MUST BE RENEWED SEPTEMBER 30<sup>TH</sup> OF EACH YEAR. SHORT-TERM USE OF THE FITNESS CENTER FOR \$50 A MONTH CAN BE PAID BY CASH OR CHECK.

ALL TOWN FACILITIES ARE CLOSED FOR THE FOLLOWING HOLIDAYS EXCEPT SWIMMING POOL FACILITY: (IF HOLIDAY ON SATURDAY/FRIDAY CLOSE – IF HOLIDAY ON SUNDAY/MONDAY CLOSE)

- MARTIN LUTHER KING, JR. DAY
- MEMORIAL DAY
- INDEPENDENCE DAY
- LABOR DAY
- VETERANS DAY

- THANKSGIVING DAY
- FRIDAY AFTER THANKSGIVING
- CHRISTMAS EVE
- CHRISTMAS DAY
- NEW YEARS EVE
- NEW YEARS DAY

**RESERVING AND RENTING PARKS & RECREATION FACILITIES & PROPERTIES**

THE FOLLOWING FACILITIES ARE AVAILABLE FOR PRIVATE RENTAL:

- SWIMMING POOL FACILITY AND SPLASH PAD
- SPLASH PAD ONLY
- OXFORD PARK PICNIC AREA
- BASEBALL FACILITY
- BUCK PARK LARGE PAVILION
- BUCK PARK SMALL PAVILION
- GYM FACILITY
- SEE PRIVATE USE FOR PARTIES OR EVENTS FOR MORE INFORMATION AND FEES

**EXCEPTIONS**

THE COUNCIL MAY APPROVE EXCEPTIONS TO CERTAIN PARTS OF THIS RESOLUTION WHEN, IN THEIR OPINION, THE BEST INTERESTS OF THE TOWN AND ITS CITIZENS ARE SERVICED. SUCH EXCEPTIONS AND/OR RESTRICTIONS SHALL HAVE AN EXPIRATION DATE BUT SHALL NEVER EXCEED ONE (1) YEAR WITHOUT THE REVIEW AND RE-APPROVAL OF THE COUNCIL. THE EXCEPTIONS AND/OR RESTRICTIONS SHALL BE DULY RECORDED AND KEPT ON FILE AT THE PARKS & RECREATION DEPARTMENT FOR THE DURATION OF THE EXCEPTION. A COPY OF THE RECORD STATING THE EXCEPTION SHALL BE PROVIDED TO THE USER AND ANY VIOLATION OF THE EXCEPTION WILL WARRANT THE LOSS OF THOSE SPECIAL PRIVILEGES GRANTED BY THE COUNCIL.

**PENALTIES**

IN ADDITION TO ANY AND ALL PENALTIES IMPOSED ELSEWHERE IN THIS RESOLUTION ANY PERSON, PERSONS, GROUP, PARTY OR INSTITUTION FOUND GUILTY OF LOSS OF OR NEGLIGENT CARE OF THE TOWN'S EQUIPMENT AND/OR PROPERTY SHALL BE FINED IN ACCORDANCE WITH SECTION 1-7 OF THE HILLIARD TOWN CODE.

RECREATION ANNEX FACILITY - 37516 OXFORD STREET	PAGES 3-5
24-HR. FITNESS CENTER FACILITY - 37516 OXFORD STREET - (904) 845-2733	PAGES 5-7
SWIMMING POOL FACILITY - 37516 OXFORD STREET - (904) 845-2531	PAGES 8-9
TOWN GYMNASIUM FACILITY - 27531 WEST THIRD AVENUE	PAGE 10
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BASEBALL GROUNDS FACILITY - 371093 OXFORD STREET	PAGE 10-11
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PRIVATE USE FOR PARTIES OR EVENTS	PAGES 12-14
PARK NAMES & DESCRIPTIONS	PAGES 14-15

## **RECREATION ANNEX FACILITY**

**37516 OXFORD STREET**  
**DIRECTOR'S OFFICE**  
PHONE (904) 845-2733  
WEBSITE: [www.townofhilliard.com](http://www.townofhilliard.com)

OFFICE HOURS (RANGE)  
6:00AM – 6:00PM                      MONDAY – FRIDAY

### **PARKS & RECREATION STAFF**

#### **FULL TIME EMPLOYEES:**

- DIRECTOR

#### **PART TIME EMPLOYEES:**

- ADMINISTRATIVE ASSISTANT
- FITNESS TRAINERS
- FITNESS CENTER ATTENDANTS
- CHILD WATCH ATTENDANTS
- AFTER SCHOOL/SUMMER CAMP ATTENDANTS
- FITNESS CLASS INSTRUCTORS (ZUMBA, YOGA, ETC.)
- TIVITY (FORMERLY HEALTHWAYS) SILVER SNEAKERS INSTRUCTOR
- GYMNASTICS INSTRUCTOR
- MARTIAL ARTS INSTRUCTOR
- GYMNASIUM ATTENDANT
- CONCESSIONS ATTENDANT

#### **TEMPORARY SUMMER EMPLOYEES:**

- HEAD SUMMER LIFEGUARD
- SUMMER LIFEGUARDS
- HEAD SUMMER CAMP COUNSELOR
- SUMMER CAMP COUNSELORS
- SWIM LESSON INSTRUCTORS

### **OXFORD STREET PARK**

**37516 OXFORD STREET**  
PARK HOURS DAWN UNTIL DUSK  
SEVEN DAYS A WEEK

### **AFTER SCHOOL PROGRAM**

#### **HOURS OF OPERATION**

7:00AM – 6:00PM                      MONDAY – FRIDAY  
AUGUST – JUNE                      DATES TO RUN CONSISTENT WITH NASSAU COUNTY SCHOOL SYSTEM  
AFTER SCHOOL                      BUS DROP OFF – 6:00PM  
ALL DAY                              TEACHER PLANNING DAYS & HOLIDAYS TOWN IS OPEN AND SCHOOL IS OUT  
GRADES                              KINDERGARTEN – FIFTH

<b>AFTER SCHOOL RATES</b>	CITY/NON
PM ONLY WEEKLY RATE	\$70/\$75
DROP IN RATE	\$25/\$30
ADD FOR ALL DAY	\$10/\$10
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT/PICK UP FEE	\$15

- TRANSPORTATION FROM SCHOOL PROVIDED
- THIS PROGRAM IS STRICTLY INSTRUCTIONAL IN NATURE
- SNACKS AND DRINKS THAT DO NOT REQUIRE REFRIGERATION ARE PROVIDED DAILY
- APPLICATIONS AVAILABLE ONLINE TO PRINT OR FILL OUT ELECTRONICALLY AND AT ANNEX FACILITY

**SUMMER CAMP PROGRAM**

**HOURS OF OPERATION (RANGE)**

6:00AM – 6:00PM	MONDAY – FRIDAY
JUNE – AUGUST	DATES TO RUN CONSISTENT WITH NASSAU COUNTY SCHOOL SYSTEM SUMMER BREAK SCHEDULE
AGES	5 – 12 YEARS OLD
TYPICALLY 2 SHIFTS	6:00AM – 12:00PM & 12:00PM – 6:00PM
	NOTES TAKEN FOR SHIFT TRANSITION

<b>SUMMER CAMP RATES</b>	CITY/NON
REGISTRATION FEE	\$100/\$100
WEEKLY RATE	\$110/\$120
DROP IN RATE	\$35/\$40
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

- 4 H PROGRAM OFFERED
- INDOOR AND OUTDOOR PLAY & ACTIVITIES
- DAILY SWIMMING & SPLASH PAD FUN
- BREAKFAST, LUNCH & HEALTHY SNACKS PROVIDED
- BI-WEEKLY FIELD TRIPS – SCHOOL BUS TRANSPORTATION PROVIDED
- CAMP T-SHIRTS PROVIDED
- APPLICATIONS AVAILABLE ONLINE TO PRINT OR FILL OUT ELECTRONICALLY AND AT ANNEX FACILITY

**YOUTH GYMNASTICS/TUMBLING CLASS RATES**

MONTHLY RATE	CITY/NON
10 PARTICIPANTS PER CLASS (MINIMUM)	\$60/\$65
2 CLASSES PER WEEK	
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

**YOUTH MARTIAL ARTS CLASS RATES**

MONTHLY RATE	CITY/NON
10 PARTICIPANTS PER CLASS (MINIMUM)	\$60/\$65
2 CLASSES PER WEEK	

- GUEST MEMBERSHIPS – INDIVIDUALS WHO HAVE NEVER USED OUR FACILITY BEFORE MAY ATTEND 3 DAYS OUT OF A GIVEN WEEK, DURING STAFFED HOURS, AT NO CHARGE.
- GROUP MEMBERSHIPS – HAVE THE BENEFIT OF A REGULAR MEMBERSHIP BUT ARE RESTRICTED TO ONE HOUR PER DAY DURING LOW TRAFFIC TIMES FOR A MONTHS DURATION. A RESPONSIBLE PARTY WILL INITIALLY REGISTER THE GROUP, PAY THE TOTAL DUE, AND MAKE SURE THAT ALL APPLICABLE WAIVERS ARE TURNED IN PRIOR TO THEIR START DATE. CONSISTENT DAY(S) MUST BE INDICATED ON APPLICATION. AFTER THE FIRST MONTH, THE GROUP WILL NEED TO RENEW TO CONTINUE ACCESS.
- COUPLE MEMBERSHIPS – LIVING IN THE SAME HOUSEHOLD.
- FAMILY MEMBERSHIPS – CHILDREN UP TO AGE 20 OUT OF SCHOOL OR AGE 25 IN SCHOOL (STUDENT ID REQUIRED FOR PROOF), LIVING IN THE SAME HOUSEHOLD WITH PARENTS OR LEGAL GUARDIAN.
- HOMETOWN HEROES – LOCAL (RESIDING WITHIN THE 32046 AREA CODE) ACTIVE-DUTY MILITARY RECEIVE A ONE (1) MONTH COMPLIMENTARY INDIVIDUAL MEMEBRSHIP WHILE ON LEAVE WITH PROPER CREDENTIALS, COMPLETED APPLICATION, AND PURCHASE OF KEY FOB.
- MEMBER GET A MEMBER – IF A CURRENT MEMBER RECRUITS A NEW MEMBER THAT STAYS ACTIVE FOR AT LEAST 3 MONTHS, THE RECRUITING MEMBER WILL BE GIVEN ONE MONTH'S MEMBERSHIP FREE.
- COMMUNITY CONTRIBUTIONS – AT THE SOLE DISCRETION OF THE DIRECTOR, THE TOWN AUTHORIZES TWELVE (12) ONE-MONTH INDIVIDUAL MEMEBRSHIPS TO BE GIVEN AWAY THROUGH VARIOUS TOWN EVENTS EACH YEAR. THESE WILL BE DISTRIBUTED VIA GIFT CERTIFICATES WITH AN EXPIRATION OF THREE (3) MONTHS FROM ISSUANCE.
- TIVITY (FORMERLY HEALTHWAYS) – PRIME FITNESS APPROVED PROVIDER/LOCATION (INCLUDES: FITNESS CENTER, FITNESS CLASSES & AQUA CLASSES).
- TIVITY (FORMERLY HEALTHWAYS) – SILVER SNEAKERS APPROVED PROVIDER/LOCATION (INCLUDES: FITNESS CENTER, FITNESS CLASSES & AQUA CLASSES).
- HEALTHY CONTRIBUTIONS – RENEW ACTIVE (FORMERLY OPTUM FITNESS ADVANTAGE) APPROVED PROVIDER/LOCATION (INCLUDES: FITNESS CENTER)
- CITY RESIDENCY VERIFICATION – DRIVERS LICENSE AND/OR UTILITY BILL REQUIRED FOR DISCOUNT.
- 24-HR. MEMBERSHIP: INITIAL AND REPLACEMENT KEY FOBS – \$5
- PREMISES ARE MONITORED BY VIDEO SURVEILLANCE: ONE PERSON ALLOWED THROUGH THE MAIN DOOR AT A TIME. ANYONE ATTEMPTING TO LET SOMEONE ELSE IN WILL HAVE THEIR MEMBERSHIP IMMEDIATELY REVOKED.
- PULL STATIONS AND SECONDARY EXITS ARE LOCATED THROUGHOUT THE FACILITY FOR EMERGENCY USE ONLY
- ALL MEMBERSHIP FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY FOR ALL ADULTS ON THE MEMBERSHIP TO BE ATTACHED AND KEPT ON FILE.
- MEMBERS DESIRING TO CANCEL THEIR MEMBERSHIP SHALL PROVIDE A THIRTY (30) DAY WRITTEN NOTICE.
- HMSH AND HES FACULTY AND STAFF GROUP MEMBERSHIP RATES – IN APPRECIATION FOR THE COMMITMENT OF FACULTY AND STAFF AT OUR COMMUNITY SCHOOLS, EMPLOYEES OF REFERENCED SCHOOLS ARE ELIGIBLE FOR A DISCOUTNED INDIVIDUAL FITNESS CENTER MEMBERSHIP. THE DISCOUNTED RATE OF \$25 PER MONTH APPLIES TO GROUPS OF 10 OR MORE. ALL OTHER CRITIERA REGARDING MEMBERSHIP CRITERIA OUTLINED IN THIS RESOLUTION STILL APPLIES.

MULTI KID DISCOUNT \$10 PER EXTRA KID  
LATE PAYMENT FEE \$15

**ADULT MARTIAL ARTS CLASS RATES** CITY/NON  
MONTHLY RATE \$60/\$65  
10 PARTICIPANTS PER CLASS (MINIMUM)  
2 CLASSES PER WEEK  
LATE PAYMENT FEE \$15

**SILVER SNEAKERS FITNESS CLASSES (CALL FOR AVAILABILITY)**

OCTOBER – MAY MONDAY – FRIDAY  
MAY – OCTOBER TUE & THUR  
TIVITY (FORMERLY HEALTHWAYS) SILVER SNEAKER APPROVED PROVIDER/LOCATION  
OFFERED 5 DAYS PER WEEK – PLUS AM AQUA IN SUMMER

**FITNESS CLASSES BASED ON INSTRUCTOR'S CERTIFICATIONS:**

- SILVER SNEAKERS CLASSIC
- SILVER SNEAKERS YOGA
- SILVER SNEAKERS CIRCUIT
- SILVER SNEAKERS MSROM

**CPR, FIRST AID, & EMERGENCY OXYGEN ADMINISTRATION CERTIFICATION PROGRAMS (BASED ON INSTRUCTOR AVAILABILITY)**

TAUGHT BY A CERTIFIED AMERICAN SAFETY & HEALTH INSTITUTE INSTRUCTOR \$25/STUDENT, PER CLASS

**24-HOUR FITNESS CENTER FACILITY**

**37516 OXFORD STREET**

HOURS OF OPERATION

OPEN 24 HRS/7 DAYS PER WK

STAFFED: 30 HRS/WK

6:00AM – 12:00PM

MONDAY - FRIDAY

6 HRS X 5 = 30 HRS

**FITNESS CENTER EQUIPMENT:**

- FITNESS ON DEMAND VIRTUAL FITNESS CLASSES
- WEIGHTS ROOM/CARDIO AREA HAS FREE WEIGHTS
- CYBEX EQUIPMENT
- PRECOR TREADMILLS
- PRECOR ELLIPTICALS & STEPPER/STAIR CLIMBERS
- VISION INDOOR CYCLE BIKES
- VARIOUS OTHER FITNESS EQUIPMENT

**FITNESS CENTER AGE REQUIREMENTS:**

- AGES 13-15 WITH ADULT SUPERVISION
- AGES 16-17 UNSUPERVISED BUT WITH WAIVER SIGNED BY PARENT OR GUARDIAN

**FITNESS CENTER MEMBERSHIPS:**

- ALL-INCLUSIVE – FITNESS CENTER, POOL (SUMMER MONTHS ONLY), AND FITNESS CLASS ACCESS

- TEMPORARY EMPLOYEES OF PARKS & RECREATION. TEMPORARY EMPLOYEES OF PARKS & RECREATION ARE ELIGIBLE FOR A COMPLIMENTARY INDIVIDUAL MONTHLY MEMBERSHIP DURING THEIR PERIOD OF EMPLOYMENT WITH THE TOWN OF HILLIARD.

**FITNESS CENTER MEMBERSHIP RATES**

	DAILY CITY/NON	DRAFT ONLY MONTHLY CITY/NON	SEMI ANNUAL CITY/NON	ANNUAL CITY/NON	DRAFT ONLY MONTHLY ALL-INCLUSIVE CITY/NON
INDIVIDUAL	\$5/\$7	\$35/\$40	\$193/\$220	\$385/\$440	\$55/\$60
COUPLE		\$50/\$55	\$275/\$303	\$550/\$605	\$70/\$75
FAMILY		\$65/\$70	\$358/\$385	\$715/\$770	\$85/\$90
FITNESS CLASSES	\$5/\$7	\$30/\$35			

GROUP (10 people or less)	MONTHLY FEE (RENEWABLE)
YOUTH	\$50 – 1 DAY PER WEEK
ADULT	\$250 – 3 DAYS PER WEEK
GROUP (11-20 people)	
YOUTH	\$100 – 1 DAY PER WEEK
ADULT	\$500 – 3 DAYS PER WEEK

**PERSONAL TRAINING**

AVAILABLE PROGRAMS:

- SPORTS PERFORMANCE TRAINING FOR AGES 13 AND UP
- 1 ON 1 PERSONAL TRAINING
- WEEKEND WARRIOR TRAINING

TRAINING PACKAGES (BY APPOINTMENT):

- KINDA SERIOUS (3 MONTHS)
- SERIOUS (6 MONTHS)
- VERY SERIOUS (12 MONTHS)

**PERSONAL TRAINING RATES**

PER MONTH	CITY/NON \$160/\$180
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2 x THIRTY (30) min. SESSIONS PER WEEK FOR 4 WEEKS

**CHILD WATCH OFFERED**

BASED ON NEED BETWEEN THE HOURS OF 7:00AM – 10:00AM & 6:00PM – 8:00PM, MONDAY - FRIDAY

**CHILD WATCH RATES**

PER MONTH ADD TO MEMBERSHIP	CITY/NON \$20/\$25
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**HOME SCHOOL FITNESS CLASS RATES**

DAILY RATE	CITY/NON \$3/\$5
2 DAYS PER WEEK	
10 PARTICIPANT PER CLASS	



## SWIMMING POOL FACILITY

**37516 OXFORD STREET**

**POOL SEASON:**

**MAY – SEPTEMBER (APPROXIMATELY 4 MOS)**

**HOURS OF OPERATION DURING SCHOOL'S SUMMER BREAK MONTHS:**

9:00AM – 10:00AM	MONDAY – FRIDAY	AQUA CLASS & LAP SWIM
12:00PM – 6:00PM	MONDAY – FRIDAY	PUBLIC SWIM
12:00PM – 5:00PM	SATURDAY	PUBLIC SWIM
1:00PM – 5:00PM	SUNDAY	PUBLIC SWIM

**HOURS OF OPERATION DURING SUMMER MONTHS THAT SCHOOL IS IN SESSION:**

9:00AM – 11:00AM (RANGE)	MONDAY – FRIDAY	AQUA CLASS & LAP SWIM
CLOSED	MONDAY – THURSDAY	PUBLIC SWIM
4:00PM – 6:00PM	FRIDAY	PUBLIC SWIM
10:00AM – 5:00PM	SATURDAY	PUBLIC SWIM

- NO POOL SHALL BE OPENED TO THE PUBLIC WITHOUT FIRST BEING CLEANED, VACUUMED AND HAVING A TOWN EMPLOYED SAFETY LIFEGUARD IN PLACE TO MONITOR THE ACTIVITIES OF THE POOL.
- ALL SEASONAL SWIMMING POOL WORKERS SHALL BE HIRED NO LATER THAN THE MONTH OF APRIL.
- CITY RESIDENCY VERIFICATION – DRIVERS LICENSE AND/OR UTILITY BILL REQUIRED FOR DISCOUNT
- ALL MEMBERSHIP FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE.
- MEMBERS DESIRING TO CANCEL THEIR MEMBERSHIP SHALL PROVIDE A THIRTY (30) DAY WRITTEN NOTICE.

**SWIMMING POOL RULES:**

- NO RUNNING
- NO DIVING
- NO HORSEPLAY
- NO SMOKING/NO TOBACCO PRODUCTS
- NO GLASS OR BREAKABLE ITEMS
- SHOWER BEFORE ENTERING
- PROPER SWIMWEAR REQUIRED
- CHILDREN UNDER AGE 10 MUST BE ACCOMPANIED BY AN ADULT
- SWIM DIAPERS REQUIRED FOR NON POTTY TRAINED CHILDREN
- ONLY COAST GUARD APPROVED FLOTATION DEVICES ALLOWED
- BATHING CAPACITY 75
- NO PETS
- NO ALCOHOL OR DRUGS
- NO BAD LANGUAGE

- OPTIONAL ADDED PROGRAMS:**
- YOUTH SWIM LEAGUES (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)
  - INFANT SWIM CLASSES (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)
  - AQUA ZUMBA CLASSES (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)
  - SCHOOL SWIM LEAGUE (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)

REGISTRATION IS LIMITED TO ONE SESSION UNTIL THE CURRENT SESSION IS COMPLETED.

**GROUP SWIMMING LESSONS RATES**

LEVEL 1 & 2 (1 WK COURSES, MONDAY-THURSDAY)	\$50/\$60
LEVEL 3 & 4 (2 WK COURSES, MONDAY-THURSDAY))	\$60/\$78

CITY/NON

FOR ODD NUMBER SWIM PACKAGES (5 LESSONS) ADD 1 FULL PRICE SESSION.

**PRIVATE SWIMMING LESSONS RATES**

30 MINUTE SINGLE	\$20/\$25
30 MINUTE 4 PACK	\$65/\$85
30 MINUTE 8 PACK	\$120/\$160

CITY/NON

- SWIMMING LESSONS**
- GROUP AND PRIVATE SWIM LESSONS
  - AVAILABLE FOR CHILDREN AND ADULTS AGES TWO YEARS OLD AND UP
  - AVAILABILITY IS LIMITED, ESPECIALLY DURING THE SUMMER MONTHS, DUE TO LIMITED POOL TIME AND INSTRUCTOR AVAILABILITY
  - REQUESTS WILL BE HONORED AS TIME AND INSTRUCTOR AVAILABILITY
  - REGISTER FOR SWIMMING LESSONS AT THE ANNEX FACILITY OR ONLINE

AQUA CLASSES OFFERED ARE BASED ON INSTRUCTOR'S CERTIFICATIONS:

- AQUA AEROBICS – THIS IS A COMBINATION OF SHALLOW AND DEEP WATER EXERCISE THAT STRENGTHENS MUSCLES AND CARDIOVASCULAR SYSTEM, WITH MINIMAL JOINT STRESS.
- AQUA SILVERSNAKERS AEROBICS – BASIC SHALLOW WATER EXERCISE CLASS INCLUDES CARDIOVASCULAR EXERCISE WITH STRETCHING AND TONING. IT IMPROVES STRESS MANAGEMENT, STRENGTH AND ENDURANCE.

OFFERED 5 DAYS PER WEEK – PLUS INDOOR CLASSES YEAR AROUND

ACTIVITY (FORMERLY HEALTHWAYS) SILVERSNAKER APPROVED PROVIDER/LOCATION

MAY – OCTOBER  
MONDAY – FRIDAY

**AQUA SILVER SNAKERS FITNESS CLASSES**

SWIMMING POOL RATES	DAILY	MONTHLY	SEASONAL
INDIVIDUAL	\$3/\$5	\$30/\$36	\$90/\$108
COUPLE		\$45/\$54	\$135/\$162
FAMILY		\$60/\$72	\$180/\$216
GROUPS UNDER 10	\$15/\$25	\$100/\$125	\$300/\$375
AQUA CLASSES	\$5/\$7	\$30/\$35	

CITY/NON

## **TOWN GYMNASIUM**

**27531 WEST THIRD AVENUE**

HOURS OF OPERATION

APRIL – NOVEMBER

6:00PM – 9:00PM      MONDAY, TUESDAY & THURSDAY

DECEMBER – MARCH

CLOSED FOR YOUTH BASKETBALL LEAGUE PRACTICE

### **BASKETBALL TOURNAMENT RATES**

3 ON 3 BASKETBALL PER TEAM

\$75

MIN 6 TEAMS

### **OPEN BASKETBALL RATES**

MEMBERSHIP PER MONTH

\$25

### **OPTIONAL ADDED PROGRAMS:**

ADULT VOLLEYBALL LEAGUE

## **DH “BUCK BUCHANAN” TOWN SQUARE PARK**

**27531 WEST THIRD AVENUE**

PARK HOURS DAWN UNTIL DUSK, SEVEN DAYS A WEEK

### **SKATE BOARD/BIKE PARK RULES:**

- SKATE/RIDE AT YOUR OWN RISK
- HELMETS, KNEE PADS, AND ELBOW GUARDS ARE REQUIRED
- WRIST GUARDS ARE RECOMMENDED
- SHOES REQUIRED
- NO PETS
- NO TOBACCO PRODUCTS
- NO ALCOHOL OR DRUGS
- NO BAD LANGUAGE
- NO KIDS UNDER 6 WITHOUT ADULT
- NO GLASS CONTAINERS
- KEEP GATES CLOSED
- NO LITTERING
- FAILURE TO FOLLOW PARK RULES MAY RESULT IN POTENTIAL SERIOUS INJURY OR DEATH

## **BASEBALL GROUNDS FACILITY**

**371093 OXFORD STREET**

PARK HOURS DAWN UNTIL DUSK

SEVEN DAYS A WEEK

**ADULT CO ED SOFTBALL LEAGUES**

SPRING SEASON      APRIL – JUNE  
SUMMER SEASON     JULY – AUGUST  
FALL SEASON        SEPTEMBER – NOVEMBER

EACH SOFTBALL TEAM SHALL BE RESPONSIBLE FOR THE FOLLOWING:

- PAY THE UMPIRE ASSOCIATION FEE
- PROVIDE A MINIMUM OF TWO NEW SOFTBALLS PER GAME
- PURCHASE AND WEAR TEAM SHIRTS WITH NUMBERS

**ADULT CO-ED SOFTBALL RATES**

6 TEAMS (MINIMUM)	
PER PERSON	\$40
PER TEAM	\$350

**OPTIONAL ADDED PROGRAMS:**

- ADULT CO-ED KICKBALL LEAGUE
- ADULT CO-ED SOCCER LEAGUE

**YOUTH SPORTS LEAGUES**

**YOUTH SPORTS LEAGUES RATES**

5 TEAMS (MINIMUM)	
50 PLAYERS (MINIMUM)	\$60 PER PLAYER
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

NO REFUNDS WILL BE ISSUED FOR A SPORT AFTER PRACTICES HAVE STARTED FOR THE SEASON.

**YOUTH SOCCER LEAGUES**

SPRING SEASON - \_\_\_\_\_  
REGISTRATION - \_\_\_\_\_  
GAMES - \_\_\_\_\_

**YOUTH FLAG FOOTBALL & CHEER LEAGUES**

SEASON - \_\_\_\_\_  
REGISTRATION - \_\_\_\_\_  
GAMES - \_\_\_\_\_

**YOUTH BASKETBALL LEAGUES**

SEASON \_\_\_\_\_  
REGISTRATION - \_\_\_\_\_  
GAMES - \_\_\_\_\_

**OPTIONAL ADDED PROGRAMS:**

- YOUTH KICKBALL LEAGUE
- YOUTH VOLLEYBALL LEAGUE

## **RESERVING AND RENTING A FACILITY**

PRIVATE USE FOR PARTIES OR EVENTS CAN BE SCHEDULED IN ADVANCE THROUGH THE ANNEX FACILITY FOR ANY OF THE TOWN'S PARK AND/OR FACILITIES.

### **FACILITY SCHEDULING**

THE RULE OF "FIRST-COME, FIRST SERVED" SHALL BE THE NORMAL STANDARD APPLIED WHEN SCHEDULING ANY OF THE PARKS & RECREATION FACILITIES. ANY PERSON, PARTY OR GROUP DESIRING TO USE A FACILITY SHALL APPLY FOR SUCH USE WITH THE PARK & RECREATION DEPARTMENT AND SUCH USE SHALL BE DULY RECORDED BY TOWN EMPLOYEES ON A CALENDAR THAT IS KEPT EXCLUSIVELY FOR THE SCHEDULING OF FACILITIES. A REQUIRED DEPOSIT COLLECTED AND A RECEIPT ISSUED TO THE USER.

NO PERSON, PARTY, INSTITUTION OR GROUP HAS THE RIGHT TO RESERVE ANY FACILITY ON A PERPETUAL BASIS WITHOUT PRIOR APPROVAL AND/OR RESTRICTIONS FROM THE PARKS & RECREATION DIRECTOR. ANY SUCH EXCEPTIONS AND/OR SPECIAL RESTRICTIONS IMPOSED BY THE PARKS & RECREATION DIRECTOR SHALL BE RECORDED AND KEPT ON RECORD AT THE PARKS & RECREATION DEPARTMENT FOR THE DURATION OF THE EXCEPTION AND/OR RESTRICTION.

### **RESERVATION/DAMAGE DEPOSITS & RENTAL FEES**

- RESERVATION/DAMAGE DEPOSIT SHALL BE PAID IN FULL AT THE TIME OF THE RESERVATION
- RESERVATION/DAMAGE DEPOSIT = 50% OF THE RENTAL FEES BEFORE TAXES OR \$25 MINIMUM
- RESERVATION/DAMAGE DEPOSITS ARE NOT HELD OR ROLLED OVER FOR RE-OCCURRING RENTALS
- RESERVATION/DAMAGE DEPOSIT SHALL BE REFUNDED WITHIN 2-3 WEEKS AFTER THE RENTAL DATE
- AFTER THAT TIME, A CHECK WILL BE PROCESSED AND MAILED TO THE RENTER AT THE ADDRESS PROVIDED ON THE FACILITY RENTAL AGREEMENT
- DAMAGE TO A FACILITY/PARK, VIOLATION OF POLICIES, OR FAILURE TO PROVIDE GENERAL CLEAN-UP WILL RESULT IN FORFEITURE OF THE DAMAGE DEPOSIT AND DENIAL OF FUTURE RESERVATIONS.
- AN ADDITIONAL FEE WILL BE CHARGED IF DAMAGE EXCEEDS THE DEPOSIT
- RENTAL FEES MUST BE PAID IN FULL, 10 DAYS PRIOR TO THE EVENT, OR AUTOMATIC CANCELLATION GOES INTO EFFECT WITH NO NOTIFICATION, AS WELL AS FORFEITURE OF THE DEPOSIT
- MASTERCARD AND VISA ARE ACCEPTED AND CAN BE PAID OVER THE PHONE
- NO RENTALS PAST 9:00 P.M. WITHOUT PRIOR APPROVAL

ALL RENTAL FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE.

ALL RENTAL DEPOSITS AND FEES SHALL BE PAID IN ADVANCE OF USE AT THE PARK & RECREATION DEPARTMENT AND A RECEIPT SHALL BE ISSUED. THE RECEIPT AND/OR RENTAL AGREEMENT ISSUED BY THE DEPARTMENT MUST BE KEPT BY THE PERSON RESPONSIBLE FOR THE FACILITY AND MUST BE PRESENTED, UPON REQUEST, TO ANY OFFICIAL OF THE TOWN.

### **CANCELLATION**

MUST BE MADE TWO WEEKS BEFORE DATE OF EVENT, OR THE RESERVATION/DAMAGE DEPOSIT IS FORFEITED.

**PARK RENTAL RULES & REGULATIONS**

- ALL TRASH GENERATED FROM A RENTER’S EVENT MUST BE BAGGED AND TAKEN AWAY FROM THE PARK
- PLEASE DO NOT USE THE CANS IN THE PARK
- IF THE PARK IS NOT LEFT IN A NEAT AND CLEAN CONDITION, THE RESERVATION/DAMAGE DEPOSIT WILL BE FORFEITED

**RENTER RESPONSIBILITIES**

- RENTER IS RESPONSIBLE FOR SET-UP, BREAK-DOWN, CLEAN-UP AND PLACING BAGGED TRASH IN DUMPSTER (PARKING LOT OF ANNEX FACILITY). ADDITIONAL TRASH THAT WILL NOT FIT INSIDE THE DUMPSTERS MUST BE REMOVED FROM THE PROPERTY BY THE RENTER.
- GYM FLOORS SHOULD BE LEFT IN BROOM CLEAN CONDITION. SEE ATTENDANT FOR MOP/BROOM.

**ALCOHOL & TOBACCO PRODUCTS**

ALL FACILITIES ARE DESIGNATED “NO ALCOHOL” & “NO TOBACCO PRODUCTS”. THIS WILL BE STRICTLY ENFORCED.

**MEMBRANE STRUCTURES**

- MEMBRANE STRUCTURES (BOUNCE HOUSES, INFLATABLE SLIDES, ETC) WILL BE PERMITTED WITH PROOF OF INSURANCE FROM THE OUTSIDE AGENCY SUPPLYING THE STRUCTURE, AND THE RENTER WILL ASSUME FULL LIABILITY
- A \$25 PERMIT FEE APPLIES FOR A MEMBRANE STRUCTURE (UP TO 4 MEMBRANE STRUCTURES ON THE SAME PERMIT APPLICATION)

**SWIMMING POOL FACILITY**

**37516 OXFORD STREET**

HOURS OF OPERATION DURING SCHOOL’S SUMMER BREAK MONTHS:

10:00AM – 12:00PM	MONDAY – FRIDAY	PRIVATE SWIM
10:00AM – 12:00PM	SATURDAY	PRIVATE SWIM
5:00PM – 9:00PM	SATURDAY	PRIVATE SWIM

HOURS OF OPERATION DURING SUMMER MONTHS THAT SCHOOL IS IN SESSION:

CALL TO RENT	PRIVATE SWIM
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**FACILITY RENTAL RATES**

POOL & SPLASH PAD RESERVATION/DAMAGE DEPOSIT	\$58 (MINIMUM)
POOL & SPLASH PAD HOURLY RATE	\$85
POOL LIFEGUARD(S) RATE PER HOUR (2 PER 35 PEOPLE)	\$30
SPLASH PAD ONLY RESERVATION/DAMAGE DEPOSIT	\$38 (MINIMUM)
SPLASH PAD ONLY HOURLY RATE (UP TO 25 PEOPLE INCLUDES ATTENDANT)	\$75

**OXFORD STREET PARK**

**37516 OXFORD STREET**

PARK HOURS DAWN UNTIL DUSK  
SEVEN DAYS A WEEK

**PICNIC AREA RENTAL RATES**

OXFORD PARK PICNIC RESERVATION/DAMAGE DEPOSIT \$25 (MINIMUM)  
OXFORD PARK PICNIC AREA HOURLY RATE \$10

**BASEBALL GROUNDS FACILITY**

**NORTH OXFORD PARK**  
**371093 OXFORD STREET**  
PARK HOURS DAWN UNTIL DUSK  
SEVEN DAYS A WEEK

**PARK RENTAL RATES**

OXFORD BALL PARK RESERVATION/DAMAGE DEPOSIT \$33 (MINIMUM)  
OXFORD BALL PARK DAILY RATE \$65

**DH "BUCK BUCHANAN" TOWN SQUARE PARK**

**27531 WEST THIRD AVENUE**  
PARK HOURS DAWN UNTIL DUSK  
SEVEN DAYS A WEEK

**PARK PICNIC & GRILL PAVILION RENTAL RATES**

BUCK PARK RESERVATION/DAMAGE DEPOSIT \$25 (MINIMUM)  
BUCK PARK LARGE PAVILION PER HOUR \$20  
BUCK PARK SMALL PAVILION PER HOUR \$10

**TOWN GYMNASIUM**

**27531 WEST THIRD AVENUE**

**FACILITY RENTAL RATES**

GYMNASIUM RESERVATION/DAMAGE DEPOSIT \$35 (MINIMUM)  
GYMNASIUM HOURLY RATE (INCLUDES ATTENDANT) \$70

**OPTIONAL ADDED PROGRAMS:**

SKATE BOARD/BIKE PARK RENTAL

**PARK NAMES & DESCRIPTIONS**

**D.H. "BUCK" BUCHANAN TOWN SQUARE PARK**

**27531 WEST THIRD AVENUE, HILLIARD, FL 32046**

PROPERTY 1947 ACRES 1.89  
PAST PROPERTY USE: VACANT LOT DEEDED PUBLIC SQUARE ON CORNWALL SURVEY  
CURRENTLY ON PROPERTY: HHS GYM RELOCATED ON PROPERTY IN 1987  
IMPROVEMENTS ON PROPERTY: BUCK PARK PHASES I, II & III  
FAA DONATED IN 2015: 2 LARGE GROUND TO PLAY EQUIPMENT STRUCTURES

FRDAP PROJECT NO. F99058 FY 1998/1999  
PHASE I \$49,999.79

MIRACLE PLAYGROUND AREA-(REPLACED WITH FAA DONATED PLAYGROUND EQUIPMENT), 12X24  
PICNIC PAVILION AREA, CONCRETE WALKING TRAIL WITH BENCHES, PARKING, FENCE & SIGN.

