

RESOLUTION NO. 2022-08

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION AMENDING RESOLUTION NO. 2021-23, AMENDING WATER AND SEWER USAGE RATES; AMENDING WATER AND SEWER TAP-IN FEES; ADDING A FEE FOR SEPTIC TANK EXCEPTION APPLICATIONS; ADDING A FEE FOR RIGHT OF WAY PERMIT APPLICATIONS; FOR THE TOWN OF HILLIARD; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Hilliard has found it necessary to amend Resolution No. 2021-23 to ensure adequate funds to pay for the annual debt service and annual operating and maintenance costs for the water and wastewater treatment plants and in an effort to meet the goals of USDA Rural Development with respect to sufficient revenue to fund the municipal bond payments and the goals of the St. John's River Water Management District with respect to encouraging conservation; and


WHEREAS, Chapter 58 of the Hilliard Utilities Code, Section 58-81 states that the Town Council shall conduct, annually a review of charges and fees for water and sewer services, and it shall set such fees and charges as are necessary to adequately maintain, repair and replace the system by resolution. Water and sewer usage rates shall increase annually using the Municipal Cost Index as set forth in this chapter; and

WHEREAS, the Town of Hilliard in providing services has found it necessary to establish a process with an application fee associated for providing the service of determining a recommendation to the Town Council for septic tank exceptions; and

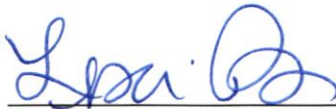
WHEREAS, the Town of Hilliard in providing the service of obtaining a Nassau County Right of Way Permit to applicants requiring water and sewer service to cross County right of ways has found it necessary to establish a process with an application fee associated for providing this service which requires an engineered drawing of the proposed location of said service;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hilliard, has established that the following fees shall apply as the water and sewer rates and usage and fees schedule under Chapter 58 of the Hilliard Utilities Code as an attachment to this Resolution.

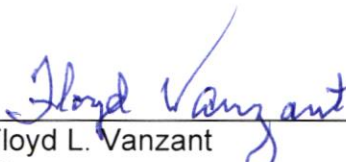
THIS RESOLUTION adopted this 19th day of May, 2022, by the Town Council of the Town of Hilliard, Florida, and shall become effective based on fees charged and rates billed that are payable on or thereafter, July 1, 2022



John P. Beasley
Council President
ATTEST:



Lisa Purvis
Town Clerk
APPROVED:



Floyd L. Vanzant
Mayor

**ATTACHMENT
TOWN OF HILLIARD
RESOLUTION NO. 2022-08
WATER & SEWER RATES**

SECTION 1. 11.40%	WATER & SEWER USAGE RATES AND TAXES INCREASE (October 2021 Municipal Cost Index)
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The monthly water and sewer use rates for residential property are established as follows:

BASE CHARGE	WATER	SEWER
	\$15.61	\$19.52

The Base Charge shall be prorated for the portion of the month in which service was in use.

In addition to the Base Charge, the charge for usage shall also include a charge based on the gallons used as follows:

FIRST INCREMENT (0-6,000 gallons)	SECOND INCREMENT (over-6,000 gallons)
WATER	WATER
\$2.93	\$5.20
per whole thousand	per whole thousand
 SEWER	 SEWER
\$3.67	\$5.20
per whole thousand	per whole thousand

The monthly water and sewer use rates for commercial property are established as follows:

BASE CHARGE	WATER	SEWER
	\$36.43	\$45.21

The Base Charge shall be prorated for the portion of the month in which service was in use.

In addition to the Base Charge, the charge for usage shall also include a charge based on the gallons used as follows:

FIRST INCREMENT (0-2,000 gallons)	SECOND INCREMENT (2,001-10,000 gallons)	THIRD INCREMENT (over-10,000 gallons)
WATER	WATER	WATER
\$1.29	\$3.90	\$5.20
per whole thousand	per whole thousand	per whole thousand
 SEWER	 SEWER	 SEWER
\$2.60	\$5.20	\$6.49
per whole thousand	per whole thousand	per whole thousand

TAXES

A public service tax of 5% shall be added to the water service rates.

SECTION 2. DEPOSITS

A new user shall provide a deposit to guarantee payment of delinquent bills, according to the following schedule:

\$70.00	Residential Water
\$80.00	Residential Sewer
Under 10,000	Over 10,000 Gallons
\$100.00	\$150.00 Commercial Water
\$150.00	\$200.00 Commercial Sewer

SECTION 3. TAP-IN, TURN-ON/OFF AND TRANSFER FEES

WATER TAP-IN FEES

- \$1,700.00 **Single Short (existing water main on same side of the road)** - Tap-in fee includes the following: locating and excavating existing water main to be tapped; furnishing and installing tapping saddle, corporation stop, 1' poly service tubing, angle yoke valve, meter yoke, radio read water meter, gate valve, and meter box; and associated restoration.
- \$2,500.00 **Single Long (existing water main on opposite side of the road)** - Tap-in fee includes the following: locating and excavating existing water main to be tapped; furnishing and installing tapping saddle, corporation stop, punching or directional drilling 1' poly service tubing under existing roadway, angle yoke valve, meter yoke, radio read water meter, gate valve, and meter box; and associated restoration.

SEWER TAP-IN FEES

- \$3,500.00 **Single Service** - Tap-in fee includes the following: locating and excavating existing sewer main to be tapped; tapping existing sewer main; installing 6" PVC service pipe and fittings; installing cleanout; and associated restoration (including asphalt pavement patch).
- \$3,800.00 **Double Service** - Tap-in fee includes the following: locating and excavating existing sewer main to be tapped; tapping existing sewer main; installing 6" PVC service pipe and fittings; installing cleanout; and associated restoration (including asphalt pavement patch).

Additional charges shall apply for any items not included in a standard water and/or sewer tap-in fees listed above.

TURN-ON/OFF FEES

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| \$45.00 | Turn-on/off fee for all new water and/or sewer service, in addition to the deposits. |
| \$25.00 | Turn-on/off fee for emergency maintenance and repairs. |
| \$45.00 | Turn-on/off fee for emergency maintenance and repairs required outside of normal working hours. |

TRANSFER FEES

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| \$30.00 | Turn-on/off fee for all new water and/or sewer service, in addition to the deposits. |
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SECTION 4. PENALTIES

Penalties shall be added to the amount of the bill if not paid by 5 pm on the 15th day of the month following the reading date, if the bill remains unpaid at 5 pm on the 25th day of the month a second penalty shall be added, which shall be payable as if a part of the amount originally billed. If the 15th or 25th day of the month falls on a weekend or a holiday, penalties shall be assessed on the next working day at 5 pm. Hilliard Town Code Chapter 58, Section 58-85(e).

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| \$15.00 | A penalty shall be added to monthly bill if not paid by 5 pm on the 15 th day of the month following the reading date. |
| \$25.00 | An additional penalty shall be added to monthly bill if not paid by 5 pm on the 25th day of the month following the reading date. |
| 3% | Contracts entered into with large and/or out of town commercial and/or residential users of water and/or sewer service shall be assessed percentage penalties based on the unpaid bill amount. |

SECTION 5. RESTORATION CHARGES

Charges for restoration of services shall be collected as follows:

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| \$50.00 | Restoration after termination for non-payment (meter still in place) requested outside of normal working hours. |
| \$50.00-\$500.00 | Restoration fee as a result of meter tampering and based upon any damages to meter tap including installation of removed meter. |

SECTION 6. TERMINATION OF SERVICE

Termination of services due to non payment.

If services are terminated, the user shall have two business days prior to the end of the month in which services were terminated to have services restored. If services are not paid the deposit on the account shall be applied toward payment of the delinquent amount, including late penalties. A new deposit will have to be paid to restore services and reopen the account. Hilliard Town Code Chapter 58, Section 58-7(a).

Any customer whose water and/or sewer service is terminated a second time due to non payment or a returned check or draft shall have his water and/or sewer deposit increased to the current deposit fee plus an additional 50 percent, prior to the water and/or sewer service being restored. Hilliard Town Code Chapter 58, Section 58-84.

SECTION 7. RETURN CHECK OR DRAFT SERVICE CHARGE

\$25.00	If face value of check is \$0.01 to \$50.00.
\$30.00	If face value of check is \$50.01 to \$300.00.
\$40.00	If face value of check is over \$300.00.

Upon receipt of two return checks or drafts within a period of one year, the customer shall be required to pay by certified funds (cash or money order) for a period of three years from the date of the redemption of the second returned check or draft.

SECTION 8. APPLICATION FEES

\$250.00	<u>Septic Tank Exception Application Fee</u> - Request for information and recommendation to Town Council.
\$2,000.00	<u>Right-of-Way Permit Application Fee</u> - Request for Town Engineer to prepare necessary documents and obtain Nassau County Right-of-Way Permit for Town Utilities to cross Nassau County Roads.

TOWN OF HILLIARD

Water & Sewer Rate Increase Notice

In accordance with Florida State Statute 180.136 Water or sewer utilities; notice. Before a local government water or sewer utility increases any rate, charge, or fee for water or sewer utility service, the utility shall provide notice of the proposed increase to each customer of the utility through the utility's billing process. The notice shall state the date, time, and place of the meeting of the governing board of the local government at which such increase will be considered.

The Town of Hilliard proposes to increase its water and sewer rates by 11.40% for both residential and commercial users, at its regular meeting to be held as follows:

May 19, 2022, at 7:00 p.m.
Hilliard Town Hall / Council Chambers
15859 West County Road 108
Hilliard, FL 32046

This rate increase is in compliance with Hilliard Town Code Chapter 58 Utilities:

Sec. 58-86. Annual rate increases tied to inflation.

Effective October 1st of every year, the rates subject to annual cost adjustment as set forth above shall be increased by a percentage equal to the annual increase in the Municipal Cost Index ("MCI") published by American City & County Magazine. The MCI is a weighted average, using 2005 as the base year, of the consumer price index, producer price index for industrial commodities, and construction cost index. Notwithstanding anything to the contrary herein, any such rate increase shall be subject to approval or adjustment by the town council by resolution.

(Ord. No. 2010-03, § 6, 10-7-2010)