

RESOLUTION NO. 2022-13

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION; AMENDING THE TOWN OF HILLIARD PERSONNEL POLICY MANUAL AS IT RELATES TO EMERGENCY CLOSINGS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Hilliard desires to amend its Personnel Policy Manual to Amend Emergency Closings when operations are officially closed due to emergency situations; and

NOW THEREFORE BE IT RESOLVED, by the Hilliard Town Council that the Town of Hilliard's Personnel Policy Manual be amended to reflect the following:

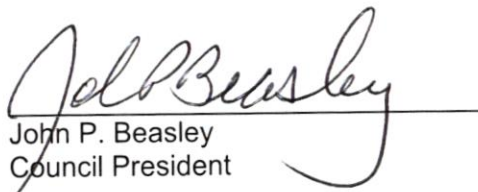
SECTION 1. 507 Emergency Closings

At times, emergencies such as severe weather, fires or power failures can disrupt Town operations. In extreme cases, these circumstances may require the closing of operations. The closing of operations shall be determined in the discretion of the Town Council, whether at a special meeting, called pursuant to the terms of the Town Charter and Town Code, or a regular meeting.

When operations are officially closed due to emergency situations, the time off from scheduled work will be administrative pay for regular scheduled hours. ~~if the employee uses vacation, sick (personal) leave.~~ Employees in essential operations may be asked to work on a day when operations are officially closed. In these circumstances, employees who work will be paid for hours worked, which may include overtime. Employees who are asked to work will also receive administrative pay for their regular scheduled hours.

SECTION 2. This resolution shall become effective upon adoption.

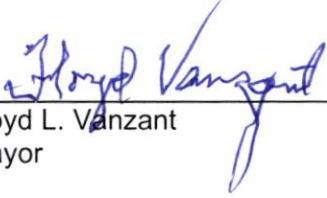
Adopted this 20th day of October, 2022, by the Hilliard Town Council, Hilliard, Florida.


John P. Beasley
Council President

ATTEST:


Lisa Purvis
Town Clerk

APPROVED:

A handwritten signature in blue ink that reads "Floyd Vanzant". The signature is written in a cursive style with a large, sweeping initial 'F'.

Floyd L. Vanzant
Mayor