

RESOLUTION NO. 2016-20 (CORRECTED)

A RESOLUTION BY THE HILLIARD TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA; AMENDING RESOLUTION NO. 2016-14; SETTING FORTH THE RULES & REGULATIONS; PROGRAMS & FEES; AND FACILITIES & PROPERTIES FOR THE TOWN OF HILLIARD PARKS & RECREATION DEPARTMENT; PROVIDING AN EFFECTIVE DATE.

WHEREAS The Town of Hilliard desires to amend its Resolution promulgating and defining policies instituted by the Town of Hilliard, Florida, in regards to the Parks & Recreation Department. This Resolution shall provide a schedule for programs and fees to be deposited with the Town's Parks & Recreation Department, charges for use of facilities, penalties for property damage and non-compliance of this Resolution, exceptions and an effective date of implementation.

NOW THEREFORE BE IT RESOLVED, that the Town of Hilliard has established a new Parks & Recreation Department Policy setting forth rules & regulations; programs & fees; and facilities & properties as an attachment to this Resolution.

THIS RESOLUTION adopted this 15th day of December, 2016 by the Town Council of the Town of Hilliard, Florida, and shall become effective on December 15, 2016 .

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

David Buchanan
Mayor

“ATTACHMENT”
HILLIARD PARKS & RECREATION DEPARTMENT
RULES & REGULATIONS
PROGRAMS & FEES
FACILITIES & PROPERTIES

PROGRAM DATES AND TIMES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.

CITY RESIDENCY VERIFICATION – DRIVERS LICENSE AND/OR UTILITY BILL REQUIRED FOR DISCOUNT.

GENERAL

PARKS & RECREATION FACILITIES WITHIN THE TOWN OF HILLIARD, FLORIDA ARE MAINTAINED AND FINANCED BY THE TOWN FOR THE HEALTH AND WELLBEING AND PRIMARY USE OF HILLIARD CITIZENS. HOWEVER, PROVISIONS ARE MADE FOR OUT-OF-TOWN USERS. THE FEES CHARGED FOR USE OF THE PARKS & RECREATION FACILITIES ARE NOT DESIGNATED TO COVER THE ENTIRE COST OF MAINTAINING THE FACILITIES BUT TO OFFSET THE COST OF OPERATION SUCH AS STAFF, EQUIPMENT, GAS, ELECTRICITY, WATER/SEWER, GENERAL REPAIR AND CLEANING.

RETURN CHECK OR DRAFT POLICY:

IF A CHECK OR DRAFT IS RETURNED BY THE FINANCIAL INSTITUTION ON WHICH IT IS WAS DRAWN, FOR ANY REASON, A FIFTEEN (\$15) DOLLAR FEE WILL BE ADDED TO THE ORIGINAL AMOUNT. THE ORIGINAL AMOUNT, PLUS THE (\$15) FEE, SHALL BE PAID IN CASH OR CERTIFIED FUNDS TO THE PARKS & RECREATION DEPARTMENT WITHIN THIRTY (30) DAYS OF THE ORIGINAL TRANSACTION OR LEGAL ACTION SHALL BE TAKEN TO RECOVER THE TOTAL AMOUNT PLUS EXPENSES.

MEMBERS DESIRING TO CANCEL THEIR MEMBERSHIP SHALL PROVIDE A THIRTY (30) DAY WRITTEN NOTICE.

ALL MEMBERSHIP FORMS AND RENTAL FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE.

TOWN RESIDENT VERIFICATION CARD – IN ORDER TO RECEIVE TOWN RESIDENT RATES FOR POOL OR FITNESS CENTER DAILY USE, PATRONS MUST SHOW TOWN RESIDENT VERIFICATION CARDS. APPLICATIONS FOR CARDS ARE AVAILABLE AT THE ANNEX BUILDING. PROOF OF RESIDENCY (DRIVER’S LICENSE, TOWN WATER BILL) REQUIRED. FIRST CARD IS FREE ADDITIONAL OR LOST CARDS ARE \$1 EACH. CARDS MUST BE RENEWED SEPTEMBER 30TH OF EACH YEAR.

ALL TOWN FACILITIES ARE CLOSED FOR THE FOLLOWING HOLIDAYS EXCEPT SWIMMING POOL FACILITY:
(IF HOLIDAY ON SATURDAY/FRIDAY CLOSE – IF HOLIDAY ON SUNDAY/MONDAY CLOSE)

- MARTIN LUTHER KING, JR. DAY
- MEMORIAL DAY
- INDEPENDENCE DAY
- LABOR DAY
- VETERANS DAY
- THANKSGIVING DAY
- FRIDAY AFTER THANKSGIVING
- CHRISTMAS EVE
- CHRISTMAS DAY

NEW YEARS EVE
NEW YEARS DAY

RESERVING AND RENTING PARKS & RECREATION FACILITIES & PROPERTIES
THE FOLLOWING FACILITIES ARE AVAILABLE FOR PRIVATE RENTAL:

- SWIMMING POOL FACILITY AND SPLASH PAD
- SPLASH PAD ONLY
- OXFORD PARK PICNIC AREA
- BASEBALL FACILITY
- BUCK PARK LARGE PAVILION
- BUCK PARK SMALL PAVILION
- GYM FACILITY
- SEE PRIVATE USE FOR PARTIES OR EVENTS FOR MORE INFORMATION AND FEES

EXCEPTIONS

THE COUNCIL MAY APPROVE EXCEPTIONS TO CERTAIN PARTS OF THIS RESOLUTION WHEN, IN THEIR OPINION, THE BEST INTERESTS OF THE TOWN AND ITS CITIZENS ARE SERVICED. SUCH EXCEPTIONS AND/OR RESTRICTIONS SHALL HAVE AN EXPIRATION DATE BUT SHALL NEVER EXCEED ONE (1) YEAR WITHOUT THE REVIEW AND RE-APPROVAL OF THE COUNCIL. THE EXCEPTIONS AND/OR RESTRICTIONS SHALL BE DULY RECORDED AND KEPT ON FILE AT THE PARKS & RECREATION DEPARTMENT FOR THE DURATION OF THE EXCEPTION. A COPY OF THE RECORD STATING THE EXCEPTION SHALL BE PROVIDED TO THE USER AND ANY VIOLATION OF THE EXCEPTION WILL WARRANT THE LOSS OF THOSE SPECIAL PRIVILEGES GRANTED BY THE COUNCIL.

PENALTIES

IN ADDITION TO ANY AND ALL PENALTIES IMPOSED ELSEWHERE IN THIS RESOLUTION ANY PERSON, PERSONS, GROUP, PARTY OR INSTITUTION FOUND GUILTY OF LOSS OF OR NEGLIGENT CARE OF THE TOWN'S EQUIPMENT AND/OR PROPERTY SHALL BE FINED IN ACCORDANCE WITH SECTION 1-7 OF THE HILLIARD TOWN CODE.

RECREATION ANNEX FACILITY - 37516 OXFORD STREET	PAGES 3-5
24-HR. FITNESS CENTER FACILITY - 37516 OXFORD STREET - (904) 845-2733	PAGES 5-7
SWIMMING POOL FACILITY - 37516 OXFORD STREET - (904) 845-2531	PAGES 7-9
TOWN GYMNASIUM FACILITY - 27531 WEST THIRD AVENUE	PAGE 9
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RECREATION ANNEX FACILITY

37516 OXFORD STREET

DIRECTOR'S OFFICE

PHONE (904) 845-2733

WEBSITE: www.townofhilliard.com

OFFICE HOURS (RANGE)

6:00AM – 6:00PM

MONDAY – FRIDAY

PARKS & RECREATION STAFF

FULL TIME EMPLOYEES:

DIRECTOR

PART TIME EMPLOYEES:

ADMINISTRATIVE ASSISTANT

FITNESS TRAINERS

FITNESS CENTER ATTENDANTS

CHILD WATCH ATTENDANTS

AFTER SCHOOL & SUMMER CAMP ATTENDANTS

FITNESS CLASS INSTRUCTORS (ZUMBA, YOGA, ETC.)

HEALTHWAYS SILVER SNEAKERS INSTRUCTOR

GYMNASTICS INSTRUCTOR

MARTIAL ARTS INSTRUCTOR

GYMNASIUM ATTENDANT

CONCESSIONS ATTENDANT

TEMPORARY SUMMER EMPLOYEES

SUMMER HEAD LIFEGUARD

SUMMER LIFEGUARDS

SUMMER CAMP COUNSELORS

OXFORD STREET PARK

37516 OXFORD STREET

PARK HOURS DAWN UNTIL DUSK

SEVEN DAYS A WEEK

AFTER SCHOOL PROGRAM

HOURS OF OPERATION

7:00AM – 6:00PM

MONDAY – FRIDAY

AUGUST – JUNE

DATES TO RUN CONSISTENT WITH NASSAU COUNTY SCHOOL SYSTEM

AFTER SCHOOL

BUS DROP OFF – 6:00PM

ALL DAY

TEACHER PLANNING DAYS & HOLIDAYS TOWN IS OPEN AND SCHOOL IS OUT

GRADES

KINDERGARTEN – FIFTH

AFTER SCHOOL RATES

PM ONLY WEEKLY RATE

CITY/NON

\$60/\$65

DROP IN RATE

\$20/\$25

ADD FOR ALL DAY	\$10/\$10
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

EPISCOPAL CHILDREN SERVICES MEMBERS ACCEPTED
 SCHOOL BUS TRANSPORTATION FROM SCHOOL PROVIDED
 THIS PROGRAM IS STRICTLY INSTRUCTIONAL IN NATURE
 SNACKS AND DRINKS THAT DO NOT REQUIRE REFRIGERATION ARE PROVIDED DAILY
 APPLICATIONS AVAILABLE ONLINE OR AT ANNEX FACILITY

SUMMER CAMP PROGRAM

HOURS OF OPERATION

6:00AM – 6:00PM	MONDAY – FRIDAY
JUNE – AUGUST	DATES TO RUN CONSISTENT WITH NASSAU COUNTY SCHOOL SYSTEM SUMMER BREAK SCHEDULE
AGES	5 – 12 YEARS OLD
TYPICALLY 2 SHIFTS	6:00AM – 12:00PM & 12:00PM – 6:00PM NOTES TAKEN FOR SHIFT TRANSITION

SUMMER CAMP RATES

	CITY/NON
REGISTRATION FEE	\$100/\$110
WEEKLY RATE	\$100/\$110
DROP IN RATE	\$30/\$35
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

EPISCOPAL CHILDREN SERVICES MEMBERS ACCEPTED
 4 H PROGRAM OFFERED
 INDOOR AND OUTDOOR PLAY & ACTIVITIES
 DAILY SWIMMING & SPLASH PAD FUN
 BREAKFAST, LUNCH & HEALTHY SNACKS PROVIDED
 BI-WEEKLY FIELD TRIPS – SCHOOL BUS TRANSPORTATION PROVIDED
 CAMP T-SHIRTS PROVIDED
 APPLICATIONS AVAILABLE ONLINE OR AT FACILITY

YOUTH GYMNASTICS/TUMBLING CLASS RATES

	CITY/NON
MONTHLY RATE	\$60/\$65
10 PARTICIPANTS PER CLASS (MINIMUM)	
2 CLASSES PER WEEK	
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

YOUTH MARTIAL ARTS CLASS RATES

	CITY/NON
MONTHLY RATE	\$60/\$65
10 PARTICIPANTS PER CLASS (MINIMUM)	
2 CLASSES PER WEEK	
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

ADULT MARTIAL ARTS CLASS RATES

CITY/NON

MONTHLY RATE

\$60/\$65

10 PARTICIPANTS PER CLASS (MINIMUM)

2 CLASSES PER WEEK

LATE PAYMENT FEE

\$15

SILVER SNEAKERS FITNESS CLASSES

OCTOBER – MAY MONDAY – FRIDAY

MAY – OCTOBER TUE & THUR

HEALTHWAYS SILVER SNEAKER APPROVED PROVIDER/LOCATION

OFFERED 5 DAYS PER WEEK – PLUS AM AQUA IN SUMMER

FITNESS CLASSES BASED ON INSTRUCTOR’S CERTIFICATIONS:

SILVER SNEAKERS CLASSIC

SILVER SNEAKERS YOGA

SILVER SNEAKERS CIRCUIT

SILVER SNEAKERS MSROM

24-HOUR FITNESS CENTER FACILITY

37516 OXFORD STREET

HOURS OF OPERATION

OPEN 24 HRS/7 DAYS PER WK

STAFFED: 58 HRS/WK

6:00AM – 12:00PM; 2:00PM – 8:00 PM

MONDAY - THURSDAY

12 HRS X 4 = 48 HRS

6:00AM – 12:00PM; 2:00PM-6:00PM

FRIDAY

10 HRS X 1 = 10 HRS

FITNESS CENTER EQUIPMENT:

WEIGHTS ROOM/CARDIO AREA HAS FREE WEIGHTS

CYBEX EQUIPMENT

PRECOR TREADMILLS

PRECOR ELLIPTICALS & STEPPER/STAIR CLIMBERS

VISION INDOOR CYCLE BIKES

VARIOUS OTHER FITNESS EQUIPMENT

FITNESS CENTER AGE REQUIREMENTS:

AGES 13-15 WITH ADULT SUPERVISION

AGES 16-17 UNSUPERVISED BUT WITH WAIVER SIGNED BY PARENT OR GUARDIAN

FITNESS CENTER MEMBERSHIPS:

GROUP MEMBERSHIPS – HAVE THE BENEFIT OF A REGULAR MEMBERSHIP BUT ARE RESTRICTED TO ONE HOUR PER DAY DURING LOW TRAFFIC TIMES FOR A MONTHS DURATION. A RESPONSIBLE PARTY WILL INITIALLY REGISTER THE GROUP, PAY THE TOTAL DUE, AND MAKE SURE THAT ALL APPLICABLE WAIVERS ARE TURNED IN PRIOR TO THEIR START DATE. CONSISTENT DAY(S) MUST BE INDICATED ON APPLICATION. AFTER THE FIRST MONTH, THE GROUP WILL NEED TO RENEW TO CONTINUE ACCESS. COUPLE MEMBERSHIPS – LIVING IN THE SAME HOUSEHOLD.

FAMILY MEMBERSHIPS – CHILDREN UP TO AGE 20 OUT OF SCHOOL OR AGE 25 IN SCHOOL, LIVING IN THE SAME HOUSEHOLD WITH PARENTS OR LEGAL GUARDIAN.

MEMBER GET A MEMBER – IF A CURRENT MEMBER RECRUITS A NEW MEMBER THAT STAYS ACTIVE FOR AT LEAST 3 MONTHS, THE RECRUITING MEMBER WILL BE GIVEN ONE MONTH'S MEMBERSHIP FREE.

HEALTHWAYS – PRIME FITNESS APPROVED PROVIDER/LOCATION (INCLUDES: FITNESS CENTER, FITNESS CLASSES & AQUA CLASSES).

HEALTHWAYS – SILVER SNEAKERS APPROVED PROVIDER/LOCATION (INCLUDES: FITNESS CENTER, FITNESS CLASSES & AQUA CLASSES).

CITY RESIDENCY VERIFICATION – DRIVERS LICENSE AND/OR UTILITY BILL REQUIRED FOR DISCOUNT.

24-HR. MEMBERSHIP: INITIAL AND REPLACEMENT KEY FOBS – \$5

PREMISES ARE MONITORED BY VIDEO SURVEILLANCE: ONE PERSON ALLOWED THROUGH THE MAIN DOOR AT A TIME. ANYONE ATTEMPTING TO LET SOMEONE ELSE IN WILL HAVE THEIR MEMBERSHIP IMMEDIATELY REVOKED.

PULL STATIONS AND SECONDARY EXITS ARE LOCATED THROUGHOUT THE FACILITY FOR EMERGENCY USE ONLY

ALL MEMBERSHIP FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE.

MEMBERS DESIRING TO CANCEL THEIR MEMBERSHIP SHALL PROVIDE A THIRTY (30) DAY WRITTEN NOTICE.

FITNESS CLASSES BASED ON INSTRUCTOR'S CERTIFICATIONS – ZUMBA, SPINNING, YOGA & BODY FIT

FITNESS CENTER MEMBERSHIP RATES

	DAILY	DRAFT ONLY MONTHLY	SEMI ANNUAL	ANNUAL
	CITY/NON	CITY/NON	CITY/NON	CITY/NON
INDIVIDUAL	\$5/\$7	\$35/\$40	\$193/\$220	\$385/\$440
COUPLE		\$50/\$55	\$275/\$303	\$550/\$605
FAMILY		\$65/\$70	\$358/\$385	\$715/\$770
FITNESS CLASSES	\$5/\$7	\$30/\$35		

GROUP (10 people or less)	MONTHLY FEE (RENEWABLE)
YOUTH	\$50 – 1 DAY PER WEEK
ADULT	\$250 – 3 DAYS PER WEEK
GROUP (11-20 people)	
YOUTH	\$100 – 1 DAY PER WEEK
ADULT	\$500 – 3 DAYS PER WEEK

PERSONAL TRAINING

AVAILABLE PROGRAMS

SPORTS PERFORMANCE TRAINING FOR AGES 13 AND UP

1 ON 1 PERSONAL TRAINING

WEEKEND WARRIOR TRAINING

TRAINING PACKAGES (BY APPOINTMENT)

KINDA SERIOUS (3 MONTHS)

SERIOUS (6 MONTHS)

VERY SERIOUS (12 MONTHS)

PERSONAL TRAINING RATES

PER MONTH

2 x THIRTY (30) min. SESSIONS PER WEEK FOR 4 WEEKS

CITY/NON
\$160/\$180

CHILD WATCH OFFERED

7:00AM – 10:00AM

MONDAY - FRIDAY

3:00PM – 7:30PM

MONDAY – THURSDAY

3:00PM – 6:00PM

FRIDAY

CHILD WATCH RATES

PER MONTH ADD TO MEMBERSHIP

CITY/NON
\$20/\$25

HOME SCHOOL FITNESS CLASS RATES

DAILY RATE

2 DAYS PER WEEK

10 PARTICIPANT PER CLASS

CITY/NON
\$3/\$5

SWIMMING POOL FACILITY

37516 OXFORD STREET

POOL SEASON:

MAY – SEPTEMBER (APPROXIMATELY 4 MOS)

HOURS OF OPERATION DURING SCHOOL’S SUMMER BREAK MONTHS:

9:00AM – 10:00AM	MONDAY – FRIDAY	AQUA CLASS & LAP SWIM
10:00AM – 12:00PM	MONDAY – FRIDAY	PRIVATE SWIM
10:00AM – 12:00PM	SATURDAY	PRIVATE SWIM
5:00PM – 9:00PM	SATURDAY	PRIVATE SWIM
12:00PM – 6:00PM	MONDAY – FRIDAY	PUBLIC SWIM
12:00PM – 5:00PM	SATURDAY	PUBLIC SWIM
1:00PM – 5:00PM	SUNDAY	PUBLIC SWIM

HOURS OF OPERATION DURING SUMMER MONTHS THAT SCHOOL IS IN SESSION:

9:00AM – 11:00AM (RANGE)	MONDAY – FRIDAY	AQUA CLASS & LAP SWIM
CLOSED	MONDAY – THURSDAY	PUBLIC SWIM
4:00PM – 6:00PM	FRIDAY	PUBLIC SWIM
10:00AM – 5:00PM	SATURDAY	PUBLIC SWIM
CALL TO RENT		PRIVATE SWIM

NO POOL SHALL BE OPENED TO THE PUBLIC WITHOUT FIRST BEING CLEANED, VACUUMED AND HAVING A TOWN EMPLOYED SAFETY LIFEGUARD IN PLACE TO MONITOR THE ACTIVITIES OF THE POOL.

ALL SEASONAL SWIMMING POOL WORKERS SHALL BE HIRED NO LATER THAN THE MONTH OF APRIL.

CITY RESIDENCY VERIFICATION – DRIVERS LICENSE AND/OR UTILITY BILL REQUIRED FOR DISCOUNT ALL MEMBERSHIP FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE.

MEMBERS DESIRING TO CANCEL THEIR MEMBERSHIP SHALL PROVIDE A THIRTY (30) DAY WRITTEN NOTICE.

SWIMMING POOL RULES:

- NO RUNNING
- NO DIVING
- NO HORSEPLAY
- NO SMOKING/NO TOBACCO PRODUCTS
- NO GLASS OR BREAKABLE ITEMS
- SHOWER BEFORE ENTERING
- PROPER SWIMWEAR REQUIRED
- CHILDREN UNDER AGE 10 MUST BE ACCOMPANIED BY AN ADULT
- SWIM DIAPERS REQUIRED FOR NON POTTY TRAINED CHILDREN
- ONLY COAST GUARD APPROVED FLOTATION DEVICES ALLOWED
- BATHING CAPACITY 75
- NO PETS
- NO ALCOHOL OR DRUGS
- NO BAD LANGUAGE

SWIMMING POOL RATES	DAILY CITY/NON	DRAFT ONLY	
		MONTHLY CITY/NON	SEASONAL CITY/NON
INDIVIDUAL	\$3/\$5	\$30/\$36	\$90/\$108
COUPLE		\$45/\$54	\$135/\$162
FAMILY		\$60/\$72	\$180/\$216
GROUPS UNDER 10	\$15/\$25	\$100/\$125	\$300/\$375
AQUA CLASSES	\$5/\$7	\$30/\$35	

AQUA SILVER SNEAKERS FITNESS CLASSES

MAY – OCTOBER MONDAY – FRIDAY
HEALTHWAYS SILVERSNEAKER APPROVED PROVIDER/LOCATION
OFFERED 5 DAYS PER WEEK – PLUS INDOOR CLASSES YEAR AROUND

AQUA CLASSES OFFERED ARE BASED ON INSTRUCTOR’S CERTIFICATIONS:

AQUA AEROBICS – THIS IS A COMBINATION OF SHALLOW AND DEEP WATER EXERCISE THAT STRENGTHENS MUSCLES AND CARDIOVASCULAR SYSTEM, WITH MINIMAL JOINT STRESS.
AQUA SILVERSNEAKERS AEROBICS – BASIC SHALLOW WATER EXERCISE CLASS INCLUDES CARDIOVASCULAR EXERCISE WITH STRETCHING AND TONING. IT IMPROVES STRESS MANAGEMENT, STRENGTH AND ENDURANCE.

SWIMMING LESSONS

GROUP AND PRIVATE SWIM LESSONS:

ARE AVAILABLE FOR CHILDREN AND ADULTS AGES TWO YEARS OLD AND UP.

AVAILABILITY IS LIMITED:

ESPECIALLY DURING THE SUMMER MONTHS, DUE TO LIMITED POOL TIME AND INSTRUCTOR AVAILABILITY.

REQUESTS WILL BE HONORED:

AS TIME AND INSTRUCTOR AVAILABILITY.

REGISTER FOR SWIMMING LESSONS AT THE ANNEX BUILDING.

PRIVATE SWIMMING LESSONS RATES

30 MINUTE SINGLE	CITY/NON
30 MINUTE 4 PACK	\$20/\$25
30 MINUTE 8 PACK	\$60/\$80
	\$100/\$140

FOR ODD NUMBER SWIM PACKAGES (5 LESSONS) ADD 1 FULL PRICE SESSION.

GROUP SWIMMING LESSONS RATES

LEVEL 1 & 2 (1 WK COURSES)	CITY/NON
LEVEL 3 & 4 (2 WK COURSES)	\$40/\$50
	\$55/\$68

REGISTRATION IS LIMITED TO ONE SESSION UNTIL THE CURRENT SESSION IS COMPLETED.

OPTIONAL ADDED PROGRAMS:

YOUTH SWIM LEAGUES (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)
 INFANT SWIM CLASSES (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)
 AQUA ZUMBA CLASSES (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)
 SCHOOL SWIM LEAGUE (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)

TOWN GYMNASIUM

27531 WEST THIRD AVENUE

HOURS OF OPERATION
 APRIL – NOVEMBER
 6:00PM – 9:00PM MONDAY, TUESDAY & THURSDAY

DECEMBER – MARCH
 CLOSED FOR YOUTH BASKETBALL LEAGUE PRACTICE

BASKETBALL TOURNAMENT RATES

3 ON 3 BASKETBALL PER TEAM MIN 6 TEAMS	\$75
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OPEN BASKETBALL RATES

MEMBERSHIP PER MONTH	\$25
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OPTIONAL ADDED PROGRAMS:

ADULT VOLLEYBALL LEAGUE

DH “BUCK BUCHANAN” TOWN SQUARE PARK

27531 WEST THIRD AVENUE

PARK HOURS DAWN UNTIL DUSK
 SEVEN DAYS A WEEK

SKATE BOARD/BIKE PARK RULES:
 SKATE/RIDE AT YOUR OWN RISK
 HELMETS, KNEE PADS, AND ELBOW GUARDS ARE REQUIRED
 WRIST GUARDS ARE RECOMMENDED
 SHOES REQUIRED

NO PETS
 NO TOBACCO PRODUCTS
 NO ALCOHOL OR DRUGS
 NO BAD LANGUAGE
 NO KIDS UNDER 6 WITHOUT ADULT
 NO GLASS CONTAINERS
 KEEP GATES CLOSED
 NO LITTERING
 FAILURE TO FOLLOW PARK RULES MAY RESULT IN POTENTIAL SERIOUS INJURY OR DEATH

BASEBALL GROUNDS FACILITY

371093 OXFORD STREET
 PARK HOURS DAWN UNTIL DUSK
 SEVEN DAYS A WEEK

ADULT CO ED SOFTBALL LEAGUES

SPRING SEASON APRIL – JUNE
 SUMMER SEASON JULY – AUGUST
 FALL SEASON SEPTEMBER – NOVEMBER
 EACH SOFTBALL TEAM SHALL BE RESPONSIBLE FOR THE FOLLOWING:
 PAY THE UMPIRE ASSOCIATION FEE.
 PROVIDE A MINIMUM OF TWO NEW SOFTBALLS PER GAME.
 PURCHASE AND WEAR TEAM SHIRTS WITH NUMBERS.

ADULT CO-ED SOFTBALL RATES

6 TEAMS (MINIMUM)	
PER PERSON	\$40
PER TEAM	\$350

OPTIONAL ADDED PROGRAMS:

ADULT CO-ED KICKBALL LEAGUE
 ADULT CO-ED SOCCER LEAGUE

YOUTH SPORTS LEAGUES

YOUTH SPORTS LEAGUES RATES

5 TEAMS (MINIMUM)	\$60
50 PLAYERS (MINIMUM)	
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

YOUTH SOCCER LEAGUES

SPRING SEASON - _____
 REGISTRATION - _____
 GAMES - _____

YOUTH FLAG FOOTBALL & CHEER LEAGUES

SEASON - _____

REGISTRATION - _____

GAMES - _____

YOUTH BASKETBALL LEAGUES

SEASON _____

REGISTRATION - _____

GAMES - _____

OPTIONAL ADDED PROGRAMS:

YOUTH KICKBALL LEAGUE

YOUTH VOLLEYBALL LEAGUE

RESERVING AND RENTING A FACILITY

PRIVATE USE FOR PARTIES OR EVENTS CAN BE SCHEDULED IN ADVANCE THROUGH THE ANNEX FACILITY FOR ANY OF THE TOWN'S PARK AND/OR FACILITIES.

FACILITY SCHEDULING

THE RULE OF "FIRST-COME, FIRST SERVED" SHALL BE THE NORMAL STANDARD APPLIED WHEN SCHEDULING ANY OF THE PARKS & RECREATION FACILITIES. ANY PERSON, PARTY OR GROUP DESIRING TO USE A FACILITY SHALL APPLY FOR SUCH USE WITH THE PARK & RECREATION DEPARTMENT AND SUCH USE SHALL BE DULY RECORDED BY TOWN EMPLOYEES ON A CALENDAR THAT IS KEPT EXCLUSIVELY FOR THE SCHEDULING OF FACILITIES. A REQUIRED DEPOSIT COLLECTED AND A RECEIPT ISSUED TO THE USER.

NO PERSON, PARTY, INSTITUTION OR GROUP HAS THE RIGHT TO RESERVE ANY FACILITY ON A PERPETUAL BASIS WITHOUT PRIOR APPROVAL AND/OR RESTRICTIONS FROM THE PARKS & RECREATION DIRECTOR. ANY SUCH EXCEPTIONS AND/OR SPECIAL RESTRICTIONS IMPOSED BY THE PARKS & RECREATION DIRECTOR SHALL BE RECORDED AND KEPT ON RECORD AT THE PARKS & RECREATION DEPARTMENT FOR THE DURATION OF THE EXCEPTION AND/OR RESTRICTION.

RESERVATION/DAMAGE DEPOSITS & RENTAL FEES

RESERVATION/DAMAGE DEPOSIT SHALL BE PAID IN FULL AT THE TIME OF THE RESERVATION. RESERVATION/DAMAGE DEPOSIT = 50% OF THE RENTAL FEES BEFORE TAXES OR \$25 MINIMUM. RESERVATION/DAMAGE DEPOSITS ARE NOT HELD OR ROLLED OVER FOR RE-OCCURRING RENTALS. RESERVATION/DAMAGE DEPOSIT SHALL BE REFUNDED WITHIN 2 TO 3 WEEKS AFTER THE RENTAL DATE. AFTER THAT TIME, A CHECK WILL BE PROCESSED AND MAILED TO THE RENTER AT THE ADDRESS PROVIDED ON THE FACILITY RENTAL AGREEMENT. DAMAGE TO A FACILITY/PARK, VIOLATION OF POLICIES, OR FAILURE TO PROVIDE GENERAL CLEAN-UP WILL RESULT IN FORFEITURE OF THE DAMAGE DEPOSIT AND DENIAL OF FUTURE RESERVATIONS. AN ADDITIONAL FEE WILL BE CHARGED IF DAMAGE EXCEEDS THE DEPOSIT. RENTAL FEES MUST BE PAID IN FULL, 10 DAYS PRIOR TO THE EVENT, OR AUTOMATIC CANCELLATION GOES INTO EFFECT WITH NO NOTIFICATION, AS WELL AS FORFEITURE OF THE DEPOSIT. MASTERCARD AND VISA ARE ACCEPTED AND CAN BE PAID OVER THE PHONE. NO RENTALS PAST 9:00 P.M. WITHOUT PRIOR APPROVAL.

ALL RENTAL FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE.

ALL RENTAL DEPOSITS AND FEES SHALL BE PAID IN ADVANCE OF USE AT THE PARK & RECREATION DEPARTMENT AND A RECEIPT SHALL BE ISSUED. THE RECEIPT AND/OR RENTAL AGREEMENT ISSUED BY THE DEPARTMENT MUST BE KEPT BY THE PERSON RESPONSIBLE FOR THE FACILITY AND MUST BE PRESENTED, UPON REQUEST, TO ANY OFFICIAL OF THE TOWN.

CANCELLATION

MUST BE MADE TWO WEEKS BEFORE DATE OF EVENT, OR THE RESERVATION/DAMAGE DEPOSIT IS FORFEITED.

PARK RENTAL RULES & REGULATIONS

ALL TRASH GENERATED FROM A RENTER’S EVENT MUST BE BAGGED AND TAKEN AWAY FROM THE PARK.

PLEASE DO NOT USE THE CANS IN THE PARK.

IF THE PARK IS NOT LEFT IN A NEAT AND CLEAN CONDITION, THE RESERVATION/DAMAGE DEPOSIT WILL BE FORFEITED.

RENTER RESPONSIBILITIES

RENTER IS RESPONSIBLE FOR SET-UP, BREAK-DOWN, CLEAN-UP AND PLACING BAGGED TRASH IN DUMPSTER (PARKING LOT OF ANNEX FACILITY). ADDITIONAL TRASH THAT WILL NOT FIT INSIDE THE DUMPSTERS MUST BE REMOVED FROM THE PROPERTY BY THE RENTER.

GYM FLOORS SHOULD BE LEFT IN BROOM CLEAN CONDITION. SEE ATTENDANT FOR MOP/BROOM.

ALCOHOL & TOBACCO PRODUCTS

ALL FACILITIES ARE DESIGNATED “NO ALCOHOL” & “NO TOBACCO PRODUCTS”. THIS WILL BE STRICTLY ENFORCED.

MEMBRANE STRUCTURES

MEMBRANE STRUCTURES (BOUNCE HOUSES, INFLATABLE SLIDES, ETC) WILL BE PERMITTED WITH PROOF OF INSURANCE FROM THE OUTSIDE AGENCY SUPPLYING THE STRUCTURE, AND THE RENTER WILL ASSUME FULL LIABILITY.

A \$25 PERMIT FEE APPLIES FOR A MEMBRANE STRUCTURE (UP TO 4 MEMBRANE STRUCTURES ON THE SAME PERMIT APPLICATION).

SWIMMING POOL FACILITY

37516 OXFORD STREET

HOURS OF OPERATION DURING SCHOOL’S SUMMER BREAK MONTHS:

10:00AM – 12:00PM	MONDAY – FRIDAY	PRIVATE SWIM
10:00AM – 12:00PM	SATURDAY	PRIVATE SWIM
5:00PM – 9:00PM	SATURDAY	PRIVATE SWIM

HOURS OF OPERATION DURING SUMMER MONTHS THAT SCHOOL IS IN SESSION:

CALL TO RENT	PRIVATE SWIM
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FACILITY RENTAL RATES

POOL & SPLASH PAD RESERVATION/DAMAGE DEPOSIT	\$58 (MINIMUM)
POOL & SPLASH PAD HOURLY RATE	\$85
POOL LIFEGUARD(S) RATE PER HOUR (2 PER 35 PEOPLE)	\$30
SPLASH PAD ONLY RESERVATION/DAMAGE DEPOSIT	\$38 (MINIMUM)
SPLASH PAD ONLY HOURLY RATE (UP TO 25 PEOPLE INCLUDES ATTENDANT)	\$75

OXFORD STREET PARK

37516 OXFORD STREET

PARK HOURS DAWN UNTIL DUSK
SEVEN DAYS A WEEK

PICNIC AREA RENTAL RATES

OXFORD PARK PICNIC RESERVATION/DAMAGE DEPOSIT	\$25 (MINIMUM)
OXFORD PARK PICNIC AREA HOURLY RATE	\$10

BASEBALL GROUNDS FACILITY

NORTH OXFORD PARK

371093 OXFORD STREET

PARK HOURS DAWN UNTIL DUSK
SEVEN DAYS A WEEK

PARK RENTAL RATES

OXFORD BALL PARK RESERVATION/DAMAGE DEPOSIT	\$33 (MINIMUM)
OXFORD BALL PARK DAILY RATE	\$65

DH "BUCK BUCHANAN" TOWN SQUARE PARK

27531 WEST THIRD AVENUE

PARK HOURS DAWN UNTIL DUSK
SEVEN DAYS A WEEK

PARK PICNIC & GRILL PAVILION RENTAL RATES

BUCK PARK RESERVATION/DAMAGE DEPOSIT	\$25 (MINIMUM)
BUCK PARK LARGE PAVILION PER HOUR	\$20
BUCK PARK SMALL PAVILION PER HOUR	\$10

TOWN GYMNASIUM

27531 WEST THIRD AVENUE

FACILITY RENTAL RATES

GYMNASIUM RESERVATION/DAMAGE DEPOSIT	\$35 (MINIMUM)
GYMNASIUM HOURLY RATE (INCLUDES ATTENDANT)	\$70

OPTIONAL ADDED PROGRAMS:

SKATE BOARD/BIKE PARK RENTAL

PARK NAMES & DESCRIPTIONS

D.H. "BUCK" BUCHANAN TOWN SQUARE PARK

27531 WEST THIRD AVENUE, HILLIARD, FL 32046

PROPERTY 1947 ACRES 1.89
PAST PROPERTY USE: VACANT LOT DEEDED PUBLIC SQUARE ON CORNWALL SURVEY
CURRENTLY ON PROPERTY: HHS GYM RELOCATED ON PROPERTY IN 1987
IMPROVEMENTS ON PROPERTY: BUCK PARK PHASES I, II & III
FAA DONATED IN 2015: 2 LARGE GROUND TO PLAY EQUIPMENT STRUCTURES

FRDAP PROJECT NO. F99058 FY 1998/1999

PHASE I \$49,999.79

MIRACLE PLAYGROUND AREA-(REPLACED WITH FAA DONATED PLAYGROUND EQUIPMENT), 12X24 PICNIC PAVILION AREA, CONCRETE WALKING TRAIL WITH BENCHES, PARKING, FENCE & SIGN.

FRDAP PROJECT NO. F06015 FY 2007/2008

PHASE II \$202,022.76

EARTHSCAPES PLAYGROUND AREA, 24X64 PICNIC PAVILION AREA, RESTROOM BUILDING WITH WATER FOUNTAIN, PARKING, FENCE RELOCATE & SIGN LANDSCAPING.

FRDAP PROJECT NO. A09187 FY 2008/2009

PHASE III \$185,610.84

100X100 SKATE PARK EQUIPMENT ON 40X40 CONCRETE SLAB, BLEACHERS WITH CANOPY, FENCE & SIGNS.

OXFORD STREET PARK

37516 OXFORD STREET, HILLIARD, FL 32046

PROPERTY 1960 ACRES 6.113
PAST PROPERTY USE: RECREATION CENTER, SWIMMING POOL, HHS FOOTBALL FIELD & LITTLE LEAGUE FIELD
CURRENTLY LOCATED ON PROPERTY: RECREATION CENTER (FITNESS CENTER)
IMPROVEMENTS ON PROPERTY: OXFORD STREET PARK PHASES I, II & III
FAA DONATED IN 2015: 6,000 SQ FT MODULAR BUILDING (ANNEX BUILDING) WITH INDOOR & OUTDOOR KIDS PLAY EQUIPMENT & FURNISHINGS

FRDAP PROJECT NO. F2163 FY 2000/2001

PHASE I \$80,516.87

BURKE PLAYGROUND AREA, BASKETBALL COURT, SHUFFLEBOARD COURT, PICNIC AREA, BENCHES, PARKING, FENCE & SIGN.

FRDAP PROJECT NO. F02105 FY 2001/2002

PHASE II \$499,661.72

JR OLYMPIC SWIMMING POOL, RESTROOM & EQUIPMENT BUILDING, PATIO FURNITURE, FENCE & LANDSCAPING.

FRDAP PROJECT NO. F06014 FY 2007/2008
PHASE III \$200,710.49

KIDDIE SPLASH PAD, SAND VOLLEYBALL COURT, RESTROOM BUILDING WITH WATER FOUNTAIN & FENCE.

NORTH OXFORD STREET PARK
371093 OXFORD STREET, HILLIARD, FL 32046

PROPERTY 1961 ACRES 4.33
PAST PROPERTY USE: BASEBALL FIELD & SWIMMING POOL
CURRENTLY LOCATED ON PROPERTY: AMERICAN TOWER (CELL TOWER), PAVILION, RESTROOM
BUILDING, BASEBALL FIELD
IMPROVEMENTS ON PROPERTY: NORTH OXFORD STREET PARK PHASE I

FRDAP PROJECT NO. F03553 FY 2003/2004
PHASE I \$80,304.67

GAME TIME PLAYGROUND AREA, BASKETBALL COURT REFURBISHED, BASEBALL FIELD REFURBISHED, DUGOUTS & BENCHES, RESTROOM & STORAGE BUILDING REFURBISHED, PARKING, FENCE & SIGN.