

**RESOLUTION NO. 2018-03**

**A RESOLUTION BY THE HILLIARD TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA; AMENDING RESOLUTION NO. 2017-10; SETTING FORTH THE RULES & REGULATIONS; PROGRAMS & FEES; AND FACILITIES & PROPERTIES FOR THE TOWN OF HILLIARD PARKS & RECREATION DEPARTMENT; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS** The Town of Hilliard desires to amend its Resolution promulgating and defining policies instituted by the Town of Hilliard, Florida, in regards to the Parks & Recreation Department. This Resolution shall provide a schedule for programs and fees to be deposited with the Town's Parks & Recreation Department, charges for use of facilities, penalties for property damage and non-compliance of this Resolution, exceptions and an effective date of implementation.

**NOW THEREFORE BE IT RESOLVED**, that the Town of Hilliard has established a new Parks & Recreation Department Policy setting forth rules & regulations; programs & fees; and facilities & properties as an attachment to this Resolution.

**THIS RESOLUTION** adopted this 1<sup>st</sup> day of February, 2018, by the Town Council of the Town of Hilliard, Florida, and shall become effective on February 1, 2018.

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John P. Beasley  
Council President

ATTEST:

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Lisa Purvis  
Town Clerk

APPROVED:

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Cris W. McConnell  
Mayor

**“ATTACHMENT”**  
**HILLIARD PARKS & RECREATION DEPARTMENT**  
**RULES & REGULATIONS**  
**PROGRAMS & FEES**  
**FACILITIES & PROPERTIES**

PROGRAM DATES AND TIMES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.

CITY RESIDENCY VERIFICATION – DRIVERS LICENSE AND/OR UTILITY BILL REQUIRED FOR DISCOUNT.

**GENERAL**

PARKS & RECREATION FACILITIES WITHIN THE TOWN OF HILLIARD, FLORIDA ARE MAINTAINED AND FINANCED BY THE TOWN FOR THE HEALTH AND WELLBEING AND PRIMARY USE OF HILLIARD CITIZENS. HOWEVER, PROVISIONS ARE MADE FOR OUT-OF-TOWN USERS. THE FEES CHARGED FOR USE OF THE PARKS & RECREATION FACILITIES ARE NOT DESIGNATED TO COVER THE ENTIRE COST OF MAINTAINING THE FACILITIES BUT TO OFFSET THE COST OF OPERATION SUCH AS STAFF, EQUIPMENT, GAS, ELECTRICITY, WATER/SEWER, GENERAL REPAIR AND CLEANING.

**RETURN CHECK OR DRAFT POLICY:**

IF A CHECK OR DRAFT IS RETURNED BY THE FINANCIAL INSTITUTION ON WHICH IT IS WAS DRAWN, FOR ANY REASON, A FIFTEEN (\$15) DOLLAR FEE WILL BE ADDED TO THE ORIGINAL AMOUNT. THE ORIGINAL AMOUNT, PLUS THE (\$15) FEE, SHALL BE PAID IN CASH OR CERTIFIED FUNDS TO THE PARKS & RECREATION DEPARTMENT WITHIN THIRTY (30) DAYS OF THE ORIGINAL TRANSACTION OR LEGAL ACTION SHALL BE TAKEN TO RECOVER THE TOTAL AMOUNT PLUS EXPENSES.

ACCOUNTS WILL BE DRAFTED UPON APPLICATION DATE. THERE ARE NO REFUNDS OR PRORATED FEES FOR UNUSED FACILITIES, EARLY TERMINATIONS, OR MEMBERSHIP CONVERSIONS. MEMBERS DESIRING TO CANCEL THEIR MEMBERSHIP SHALL PROVIDE A THIRTY (30) DAY WRITTEN NOTICE.

ALL MEMBERS INCLUDED ON MEMBERSHIP FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE AND/OR STATE/SCHOOL IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE. RENTAL FORMS SHALL REQUIRE A PHOTO ID OF THE APPLICANT ONLY.

TOWN RESIDENT VERIFICATION CARD – IN ORDER TO RECEIVE TOWN RESIDENT RATES FOR POOL OR FITNESS CENTER DAILY USE, PATRONS MUST SHOW TOWN RESIDENT VERIFICATION CARDS. APPLICATIONS FOR CARDS ARE AVAILABLE AT THE ANNEX BUILDING. PROOF OF RESIDENCY (DRIVER'S LICENSE, TOWN WATER BILL) REQUIRED. FIRST CARD IS FREE ADDITIONAL OR LOST CARDS ARE \$1 EACH. CARDS MUST BE RENEWED SEPTEMBER 30<sup>TH</sup> OF EACH YEAR. OUT-OF-TOWN VISITORS MAY SIGN UP FOR SHORT-TERM USE OF THE FITNESS CENTER FOR \$50 A MONTH.

ALL TOWN FACILITIES ARE CLOSED FOR THE FOLLOWING HOLIDAYS EXCEPT SWIMMING POOL FACILITY:

(IF HOLIDAY ON SATURDAY/FRIDAY CLOSE – IF HOLIDAY ON SUNDAY/MONDAY CLOSE)

MARTIN LUTHER KING, JR. DAY

MEMORIAL DAY

INDEPENDENCE DAY

LABOR DAY

VETERANS DAY

THANKSGIVING DAY

FRIDAY AFTER THANKSGIVING  
CHRISTMAS EVE  
CHRISTMAS DAY  
NEW YEARS EVE  
NEW YEARS DAY

RESERVING AND RENTING PARKS & RECREATION FACILITIES & PROPERTIES  
THE FOLLOWING FACILITIES ARE AVAILABLE FOR PRIVATE RENTAL:

SWIMMING POOL FACILITY AND SPLASH PAD  
SPLASH PAD ONLY  
OXFORD PARK PICNIC AREA  
BASEBALL FACILITY  
BUCK PARK LARGE PAVILION  
BUCK PARK SMALL PAVILION  
GYM FACILITY  
SEE PRIVATE USE FOR PARTIES OR EVENTS FOR MORE INFORMATION AND FEES

**EXCEPTIONS**

THE COUNCIL MAY APPROVE EXCEPTIONS TO CERTAIN PARTS OF THIS RESOLUTION WHEN, IN THEIR OPINION, THE BEST INTERESTS OF THE TOWN AND ITS CITIZENS ARE SERVICED. SUCH EXCEPTIONS AND/OR RESTRICTIONS SHALL HAVE AN EXPIRATION DATE BUT SHALL NEVER EXCEED ONE (1) YEAR WITHOUT THE REVIEW AND RE-APPROVAL OF THE COUNCIL. THE EXCEPTIONS AND/OR RESTRICTIONS SHALL BE DULY RECORDED AND KEPT ON FILE AT THE PARKS & RECREATION DEPARTMENT FOR THE DURATION OF THE EXCEPTION. A COPY OF THE RECORD STATING THE EXCEPTION SHALL BE PROVIDED TO THE USER AND ANY VIOLATION OF THE EXCEPTION WILL WARRANT THE LOSS OF THOSE SPECIAL PRIVILEGES GRANTED BY THE COUNCIL.

**PENALTIES**

IN ADDITION TO ANY AND ALL PENALTIES IMPOSED ELSEWHERE IN THIS RESOLUTION ANY PERSON, PERSONS, GROUP, PARTY OR INSTITUTION FOUND GUILTY OF LOSS OF OR NEGLIGENT CARE OF THE TOWN'S EQUIPMENT AND/OR PROPERTY SHALL BE FINED IN ACCORDANCE WITH SECTION 1-7 OF THE HILLIARD TOWN CODE.

RECREATION ANNEX FACILITY - 37516 OXFORD STREET	PAGES 3-5
24-HR. FITNESS CENTER FACILITY - 37516 OXFORD STREET - (904) 845-2733	PAGES 5-7
SWIMMING POOL FACILITY - 37516 OXFORD STREET - (904) 845-2531	PAGES 7-9
TOWN GYMNASIUM FACILITY - 27531 WEST THIRD AVENUE	PAGE 9
TOWN SQUARE PARK – 27531 WEST THIRD AVENUE	PAGE 9-10
BASEBALL GROUNDS FACILITY - 371093 OXFORD STREET	PAGE 10
YOUTH SPORTS LEAGUES & ACTIVITIES	PAGE 10-11
PRIVATE USE FOR PARTIES OR EVENTS	PAGES 11-13
PARK NAMES & DESCRIPTIONS	PAGES 14-15

## RECREATION ANNEX FACILITY

**37516 OXFORD STREET**

**DIRECTOR'S OFFICE**

PHONE (904) 845-2733

WEBSITE: [www.townofhilliard.com](http://www.townofhilliard.com)

OFFICE HOURS (RANGE)

6:00AM – 6:00PM

MONDAY – FRIDAY

### **PARKS & RECREATION STAFF**

FULL TIME EMPLOYEES:

DIRECTOR

PART TIME EMPLOYEES:

ADMINISTRATIVE ASSISTANT

FITNESS TRAINERS

FITNESS CENTER ATTENDANTS

CHILD WATCH ATTENDANTS

AFTER SCHOOL & SUMMER CAMP ATTENDANTS

FITNESS CLASS INSTRUCTORS (ZUMBA, YOGA, ETC.)

TIVITY (FORMERLY HEALTHWAYS) SILVER SNEAKERS INSTRUCTOR

GYMNASTICS INSTRUCTOR

MARTIAL ARTS INSTRUCTOR

GYMNASIUM ATTENDANT

CONCESSIONS ATTENDANT

TEMPORARY SUMMER EMPLOYEES

SUMMER HEAD LIFEGUARD

SUMMER LIFEGUARDS

SUMMER CAMP COUNSELORS

### **OXFORD STREET PARK**

**37516 OXFORD STREET**

PARK HOURS DAWN UNTIL DUSK

SEVEN DAYS A WEEK

### **AFTER SCHOOL PROGRAM**

HOURS OF OPERATION

7:00AM – 6:00PM

MONDAY – FRIDAY

AUGUST – JUNE

DATES TO RUN CONSISTENT WITH NASSAU COUNTY SCHOOL SYSTEM

AFTER SCHOOL

BUS DROP OFF – 6:00PM

ALL DAY

TEACHER PLANNING DAYS & HOLIDAYS TOWN IS OPEN AND SCHOOL IS OUT

GRADES

KINDERGARTEN – FIFTH

### **AFTER SCHOOL RATES**

PM ONLY WEEKLY RATE

CITY/NON

\$60/\$65

DROP IN RATE

\$20/\$25

ADD FOR ALL DAY		\$10/\$10
MULTI KID DISCOUNT		\$10 PER EXTRA KID
LATE PAYMENT/PICK UP	FEE	\$15

SCHOOL BUS TRANSPORTATION FROM SCHOOL PROVIDED  
THIS PROGRAM IS STRICTLY INSTRUCTIONAL IN NATURE  
SNACKS AND DRINKS THAT DO NOT REQUIRE REFRIGERATION ARE PROVIDED DAILY  
APPLICATIONS AVAILABLE ONLINE OR AT ANNEX FACILITY

**SUMMER CAMP PROGRAM**

**HOURS OF OPERATION**

6:00AM – 6:00PM	MONDAY – FRIDAY
JUNE – AUGUST	DATES TO RUN CONSISTENT WITH NASSAU COUNTY SCHOOL SYSTEM SUMMER BREAK SCHEDULE
AGES	5 – 12 YEARS OLD
TYPICALLY 2 SHIFTS	6:00AM – 12:00PM & 12:00PM – 6:00PM NOTES TAKEN FOR SHIFT TRANSITION

**SUMMER CAMP RATES**

	CITY/NON
REGISTRATION FEE	\$100/\$110
WEEKLY RATE	\$100/\$110
DROP IN RATE	\$30/\$35
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

4 H PROGRAM OFFERED  
INDOOR AND OUTDOOR PLAY & ACTIVITIES  
DAILY SWIMMING & SPLASH PAD FUN  
BREAKFAST, LUNCH & HEALTHY SNACKS PROVIDED  
BI-WEEKLY FIELD TRIPS – SCHOOL BUS TRANSPORTATION PROVIDED  
CAMP T-SHIRTS PROVIDED  
APPLICATIONS AVAILABLE ONLINE OR AT FACILITY

**YOUTH GYMNASTICS/TUMBLING CLASS RATES**

	CITY/NON
MONTHLY RATE	\$60/\$65
10 PARTICIPANTS PER CLASS (MINIMUM)	
2 CLASSES PER WEEK	
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

**YOUTH MARTIAL ARTS CLASS RATES**

	CITY/NON
MONTHLY RATE	\$60/\$65
10 PARTICIPANTS PER CLASS (MINIMUM)	
2 CLASSES PER WEEK	
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

**ADULT MARTIAL ARTS CLASS RATES**

MONTHLY RATE CITY/NON  
\$60/\$65  
10 PARTICIPANTS PER CLASS (MINIMUM)  
2 CLASSES PER WEEK  
LATE PAYMENT FEE \$15

**SILVER SNEAKERS FITNESS CLASSES**

OCTOBER – MAY MONDAY – FRIDAY  
MAY – OCTOBER TUE & THUR  
TIVITY (FORMERLY HEALTHWAYS) SILVER SNEAKER APPROVED PROVIDER/LOCATION  
OFFERED 5 DAYS PER WEEK – PLUS AM AQUA IN SUMMER

FITNESS CLASSES BASED ON INSTRUCTOR’S CERTIFICATIONS:

- SILVER SNEAKERS CLASSIC
- SILVER SNEAKERS YOGA
- SILVER SNEAKERS CIRCUIT
- SILVER SNEAKERS MSROM

**24-HOUR FITNESS CENTER FACILITY**

**37516 OXFORD STREET**

HOURS OF OPERATION OPEN 24 HRS/7 DAYS PER WK  
STAFFED: 58 HRS/WK  
6:00AM – 12:00PM; 2:00PM – 8:00 PM MONDAY - THURSDAY 12 HRS X 4 = 48 HRS  
6:00AM – 12:00PM; 2:00PM-6:00PM FRIDAY 10 HRS X 1 = 10 HRS

FITNESS CENTER EQUIPMENT:

- FITNESS ON DEMAND VIRTUAL FITNESS CLASSES
- WEIGHTS ROOM/CARDIO AREA HAS FREE WEIGHTS
- CYBEX EQUIPMENT
- PRECOR TREADMILLS
- PRECOR ELLIPTICALS & STEPPER/STAIR CLIMBERS
- VISION INDOOR CYCLE BIKES
- VARIOUS OTHER FITNESS EQUIPMENT

FITNESS CENTER AGE REQUIREMENTS:

- AGES 13-15 WITH ADULT SUPERVISION
- AGES 16-17 UNSUPERVISED BUT WITH WAIVER SIGNED BY PARENT OR GUARDIAN

FITNESS CENTER MEMBERSHIPS:

GUEST MEMBERSHIPS – INDIVIDUALS WHO HAVE NEVER USED OUR FACILITY BEFORE MAY ATTEND 3 DAYS OUT OF A GIVEN WEEK, DURING STAFFED HOURS, AT NO CHARGE.  
GROUP MEMBERSHIPS – HAVE THE BENEFIT OF A REGULAR MEMBERSHIP BUT ARE RESTRICTED TO ONE HOUR PER DAY DURING LOW TRAFFIC TIMES FOR A MONTHS DURATION. A RESPONSIBLE PARTY WILL INITIALLY REGISTER THE GROUP, PAY THE TOTAL DUE, AND MAKE SURE THAT ALL APPLICABLE WAIVERS ARE TURNED IN PRIOR TO THEIR START DATE. CONSISTENT DAY(S) MUST BE INDICATED ON APPLICATION. AFTER THE FIRST MONTH, THE GROUP WILL NEED TO RENEW TO CONTINUE ACCESS.

COUPLE MEMBERSHIPS – LIVING IN THE SAME HOUSEHOLD.  
 FAMILY MEMBERSHIPS – CHILDREN UP TO AGE 20 OUT OF SCHOOL OR AGE 25 IN SCHOOL (STUDENT ID REQUIRED FOR PROOF), LIVING IN THE SAME HOUSEHOLD WITH PARENTS OR LEGAL GUARDIAN.  
 MEMBER GET A MEMBER – IF A CURRENT MEMBER RECRUITS A NEW MEMBER THAT STAYS ACTIVE FOR AT LEAST 3 MONTHS, THE RECRUITING MEMBER WILL BE GIVEN ONE MONTH’S MEMBERSHIP FREE.  
 TIVITY (FORMERLY HEALTHWAYS) – PRIME FITNESS APPROVED PROVIDER/LOCATION (INCLUDES: FITNESS CENTER, FITNESS CLASSES & AQUA CLASSES).  
 TIVITY (FORMERLY HEALTHWAYS) – SILVER SNEAKERS APPROVED PROVIDER/LOCATION (INCLUDES: FITNESS CENTER, FITNESS CLASSES & AQUA CLASSES).  
 HEALTHY CONTRIBUTIONS – OPTUM FITNESS ADVANTAGE APPROVED PROVIDER/LOCATION (INCLUDES: FITNESS CENTER)  
 CITY RESIDENCY VERIFICATION – DRIVERS LICENSE AND/OR UTILITY BILL REQUIRED FOR DISCOUNT.  
 24-HR. MEMBERSHIP: INITIAL AND REPLACEMENT KEY FOBS – \$5  
 PREMISES ARE MONITORED BY VIDEO SURVEILLANCE: ONE PERSON ALLOWED THROUGH THE MAIN DOOR AT A TIME. ANYONE ATTEMPTING TO LET SOMEONE ELSE IN WILL HAVE THEIR MEMBERSHIP IMMEDIATELY REVOKED.  
 PULL STATIONS AND SECONDARY EXITS ARE LOCATED THROUGHOUT THE FACILITY FOR EMERGENCY USE ONLY  
 ALL MEMBERSHIP FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY FOR ALL ADULTS ON THE MEMBERSHIP TO BE ATTACHED AND KEPT ON FILE.  
 MEMBERS DESIRING TO CANCEL THEIR MEMBERSHIP SHALL PROVIDE A THIRTY (30) DAY WRITTEN NOTICE.

**FITNESS CENTER MEMBERSHIP RATES**

	DAILY CITY/NON	DRAFT ONLY		
		MONTHLY CITY/NON	SEMI ANNUAL CITY/NON	ANNUAL CITY/NON
INDIVIDUAL	\$5/\$7	\$35/\$40	\$193/\$220	\$385/\$440
COUPLE		\$50/\$55	\$275/\$303	\$550/\$605
FAMILY		\$65/\$70	\$358/\$385	\$715/\$770
FITNESS CLASSES	\$5/\$7	\$30/\$35		

GROUP (10 people or less)	MONTHLY FEE (RENEWABLE)
YOUTH	\$50 – 1 DAY PER WEEK
ADULT	\$250 – 3 DAYS PER WEEK
GROUP (11-20 people)	MONTHLY FEE (RENEWABLE)
YOUTH	\$100 – 1 DAY PER WEEK
ADULT	\$500 – 3 DAYS PER WEEK

**PERSONAL TRAINING**

AVAILABLE PROGRAMS

SPORTS PERFORMANCE TRAINING FOR AGES 13 AND UP

1 ON 1 PERSONAL TRAINING

WEEKEND WARRIOR TRAINING

TRAINING PACKAGES (BY APPOINTMENT)

KINDA SERIOUS (3 MONTHS)

SERIOUS (6 MONTHS)

VERY SERIOUS (12 MONTHS)

**PERSONAL TRAINING RATES**

PER MONTH

2 x THIRTY (30) min. SESSIONS PER WEEK FOR 4 WEEKS

CITY/NON  
\$160/\$180

**CHILD WATCH OFFERED**

7:00AM – 10:00AM	MONDAY - FRIDAY
3:00PM – 7:30PM	MONDAY – THURSDAY
3:00PM – 6:00PM	FRIDAY

**CHILD WATCH RATES**

PER MONTH ADD TO MEMBERSHIP

CITY/NON  
\$20/\$25

**HOME SCHOOL FITNESS CLASS RATES**

DAILY RATE  
2 DAYS PER WEEK  
10 PARTICIPANT PER CLASS

CITY/NON  
\$3/\$5

**SWIMMING POOL FACILITY**

**37516 OXFORD STREET**

POOL SEASON:  
MAY – SEPTEMBER (APPROXIMATELY 4 MOS)

**HOURS OF OPERATION DURING SCHOOL’S SUMMER BREAK MONTHS:**

9:00AM – 10:00AM	MONDAY – FRIDAY	AQUA CLASS & LAP SWIM
10:00AM – 12:00PM	MONDAY – FRIDAY	PRIVATE SWIM
10:00AM – 12:00PM	SATURDAY	PRIVATE SWIM
5:00PM – 9:00PM	SATURDAY	PRIVATE SWIM
12:00PM – 6:00PM	MONDAY – FRIDAY	PUBLIC SWIM
12:00PM – 5:00PM	SATURDAY	PUBLIC SWIM
1:00PM – 5:00PM	SUNDAY	PUBLIC SWIM

**HOURS OF OPERATION DURING SUMMER MONTHS THAT SCHOOL IS IN SESSION:**

9:00AM – 11:00AM (RANGE)	MONDAY – FRIDAY	AQUA CLASS & LAP SWIM
CLOSED	MONDAY – THURSDAY	PUBLIC SWIM
4:00PM – 6:00PM	FRIDAY	PUBLIC SWIM
10:00AM – 5:00PM	SATURDAY	PUBLIC SWIM
CALL TO RENT		PRIVATE SWIM

NO POOL SHALL BE OPENED TO THE PUBLIC WITHOUT FIRST BEING CLEANED, VACUUMED AND HAVING A TOWN EMPLOYED SAFETY LIFEGUARD IN PLACE TO MONITOR THE ACTIVITIES OF THE POOL. ALL SEASONAL SWIMMING POOL WORKERS SHALL BE HIRED NO LATER THAN THE MONTH OF APRIL. CITY RESIDENCY VERIFICATION – DRIVERS LICENSE AND/OR UTILITY BILL REQUIRED FOR DISCOUNT ALL MEMBERSHIP FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE.



MEMBERS DESIRING TO CANCEL THEIR MEMBERSHIP SHALL PROVIDE A THIRTY (30) DAY WRITTEN NOTICE.

**SWIMMING POOL RULES:**

- NO RUNNING
- NO DIVING
- NO HORSEPLAY
- NO SMOKING/NO TOBACCO PRODUCTS
- NO GLASS OR BREAKABLE ITEMS
- SHOWER BEFORE ENTERING
- PROPER SWIMWEAR REQUIRED
- CHILDREN UNDER AGE 10 MUST BE ACCOMPANIED BY AN ADULT
- SWIM DIAPERS REQUIRED FOR NON POTTY TRAINED CHILDREN
- ONLY COAST GUARD APPROVED FLOTATION DEVICES ALLOWED
- BATHING CAPACITY 75
- NO PETS
- NO ALCOHOL OR DRUGS
- NO BAD LANGUAGE

	DAILY	MONTHLY	SEASONAL
<b>SWIMMING POOL RATES</b>	CITY/NON	CITY/NON	CITY/NON
INDIVIDUAL	\$3/\$5	\$30/\$36	\$90/\$108
COUPLE		\$45/\$54	\$135/\$162
FAMILY		\$60/\$72	\$180/\$216
GROUPS UNDER 10	\$15/\$25	\$100/\$125	\$300/\$375
AQUA CLASSES	\$5/\$7	\$30/\$35	

**AQUA SILVER SNEAKERS FITNESS CLASSES**

MAY – OCTOBER MONDAY – FRIDAY  
TIVITY (FORMERLY HEALTHWAYS) SILVERSNEAKER APPROVED PROVIDER/LOCATION  
OFFERED 5 DAYS PER WEEK – PLUS INDOOR CLASSES YEAR AROUND

AQUA CLASSES OFFERED ARE BASED ON INSTRUCTOR’S CERTIFICATIONS:  
AQUA AEROBICS – THIS IS A COMBINATION OF SHALLOW AND DEEP WATER EXERCISE THAT STRENGTHENS MUSCLES AND CARDIOVASCULAR SYSTEM, WITH MINIMAL JOINT STRESS.  
AQUA SILVERSNEAKERS AEROBICS – BASIC SHALLOW WATER EXERCISE CLASS INCLUDES CARDIOVASCULAR EXERCISE WITH STRETCHING AND TONING. IT IMPROVES STRESS MANAGEMENT, STRENGTH AND ENDURANCE.

**SWIMMING LESSONS**

GROUP AND PRIVATE SWIM LESSONS:  
ARE AVAILABLE FOR CHILDREN AND ADULTS AGES TWO YEARS OLD AND UP.  
AVAILABILITY IS LIMITED:  
ESPECIALLY DURING THE SUMMER MONTHS, DUE TO LIMITED POOL TIME AND INSTRUCTOR AVAILABILITY.  
REQUESTS WILL BE HONORED:  
AS TIME AND INSTRUCTOR AVAILABILITY.  
REGISTER FOR SWIMMING LESSONS AT THE ANNEX BUILDING.

**PRIVATE SWIMMING LESSONS RATES**

30 MINUTE SINGLE	CITY/NON
30 MINUTE 4 PACK	\$20/\$25
30 MINUTE 8 PACK	\$65/\$85
	\$120/\$160

FOR ODD NUMBER SWIM PACKAGES (5 LESSONS) ADD 1 FULL PRICE SESSION.

**GROUP SWIMMING LESSONS RATES**

LEVEL 1 & 2 (1 WK COURSES, MONDAY-THURSDAY)	CITY/NON
LEVEL 3 & 4 (2 WK COURSES, MONDAY-THURSDAY))	\$50/\$60
	\$60/\$78

REGISTRATION IS LIMITED TO ONE SESSION UNTIL THE CURRENT SESSION IS COMPLETED.

**OPTIONAL ADDED PROGRAMS:**

- YOUTH SWIM LEAGUES (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)
- INFANT SWIM CLASSES (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)
- AQUA ZUMBA CLASSES (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)
- SCHOOL SWIM LEAGUE (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)

**TOWN GYMNASIUM**

**27531 WEST THIRD AVENUE**

HOURS OF OPERATION

APRIL – NOVEMBER

6:00PM – 9:00PM      MONDAY, TUESDAY & THURSDAY

DECEMBER – MARCH

CLOSED FOR YOUTH BASKETBALL LEAGUE PRACTICE

**BASKETBALL TOURNAMENT RATES**

3 ON 3 BASKETBALL PER TEAM	\$75
MIN 6 TEAMS	

**OPEN BASKETBALL RATES**

MEMBERSHIP PER MONTH	\$25
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**OPTIONAL ADDED PROGRAMS:**

- ADULT VOLLEYBALL LEAGUE

**DH “BUCK BUCHANAN” TOWN SQUARE PARK**

**27531 WEST THIRD AVENUE**

PARK HOURS DAWN UNTIL DUSK

SEVEN DAYS A WEEK

SKATE BOARD/BIKE PARK RULES:

SKATE/RIDE AT YOUR OWN RISK

HELMETS, KNEE PADS, AND ELBOW GUARDS ARE REQUIRED



SPRING SEASON - \_\_\_\_\_  
REGISTRATION - \_\_\_\_\_  
GAMES - \_\_\_\_\_

YOUTH FLAG FOOTBALL & CHEER LEAGUES  
SEASON - \_\_\_\_\_  
REGISTRATION - \_\_\_\_\_  
GAMES - \_\_\_\_\_

YOUTH BASKETBALL LEAGUES  
SEASON \_\_\_\_\_  
REGISTRATION - \_\_\_\_\_  
GAMES - \_\_\_\_\_

**OPTIONAL ADDED PROGRAMS:**

YOUTH KICKBALL LEAGUE  
YOUTH VOLLEYBALL LEAGUE

**RESERVING AND RENTING A FACILITY**

PRIVATE USE FOR PARTIES OR EVENTS CAN BE SCHEDULED IN ADVANCE THROUGH THE ANNEX FACILITY FOR ANY OF THE TOWN'S PARK AND/OR FACILITIES.

**FACILITY SCHEDULING**

THE RULE OF "FIRST-COME, FIRST SERVED" SHALL BE THE NORMAL STANDARD APPLIED WHEN SCHEDULING ANY OF THE PARKS & RECREATION FACILITIES. ANY PERSON, PARTY OR GROUP DESIRING TO USE A FACILITY SHALL APPLY FOR SUCH USE WITH THE PARK & RECREATION DEPARTMENT AND SUCH USE SHALL BE DULY RECORDED BY TOWN EMPLOYEES ON A CALENDAR THAT IS KEPT EXCLUSIVELY FOR THE SCHEDULING OF FACILITIES. A REQUIRED DEPOSIT COLLECTED AND A RECEIPT ISSUED TO THE USER.

NO PERSON, PARTY, INSTITUTION OR GROUP HAS THE RIGHT TO RESERVE ANY FACILITY ON A PERPETUAL BASIS WITHOUT PRIOR APPROVAL AND/OR RESTRICTIONS FROM THE PARKS & RECREATION DIRECTOR. ANY SUCH EXCEPTIONS AND/OR SPECIAL RESTRICTIONS IMPOSED BY THE PARKS & RECREATION DIRECTOR SHALL BE RECORDED AND KEPT ON RECORD AT THE PARKS & RECREATION DEPARTMENT FOR THE DURATION OF THE EXCEPTION AND/OR RESTRICTION.

**RESERVATION/DAMAGE DEPOSITS & RENTAL FEES**

RESERVATION/DAMAGE DEPOSIT SHALL BE PAID IN FULL AT THE TIME OF THE RESERVATION.  
RESERVATION/DAMAGE DEPOSIT = 50% OF THE RENTAL FEES BEFORE TAXES OR \$25 MINIMUM.  
RESERVATION/DAMAGE DEPOSITS ARE NOT HELD OR ROLLED OVER FOR RE-OCCURRING RENTALS.  
RESERVATION/DAMAGE DEPOSIT SHALL BE REFUNDED WITHIN 2 TO 3 WEEKS AFTER THE RENTAL DATE.  
AFTER THAT TIME, A CHECK WILL BE PROCESSED AND MAILED TO THE RENTER AT THE ADDRESS PROVIDED ON THE FACILITY RENTAL AGREEMENT.  
DAMAGE TO A FACILITY/PARK, VIOLATION OF POLICIES, OR FAILURE TO PROVIDE GENERAL CLEAN-UP WILL RESULT IN FORFEITURE OF THE DAMAGE DEPOSIT AND DENIAL OF FUTURE RESERVATIONS.  
AN ADDITIONAL FEE WILL BE CHARGED IF DAMAGE EXCEEDS THE DEPOSIT.

RENTAL FEES MUST BE PAID IN FULL, 10 DAYS PRIOR TO THE EVENT, OR AUTOMATIC CANCELLATION GOES INTO EFFECT WITH NO NOTIFICATION, AS WELL AS FORFEITURE OF THE DEPOSIT. MASTERCARD AND VISA ARE ACCEPTED AND CAN BE PAID OVER THE PHONE. NO RENTALS PAST 9:00 P.M. WITHOUT PRIOR APPROVAL.

ALL RENTAL FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE.

ALL RENTAL DEPOSITS AND FEES SHALL BE PAID IN ADVANCE OF USE AT THE PARK & RECREATION DEPARTMENT AND A RECEIPT SHALL BE ISSUED. THE RECEIPT AND/OR RENTAL AGREEMENT ISSUED BY THE DEPARTMENT MUST BE KEPT BY THE PERSON RESPONSIBLE FOR THE FACILITY AND MUST BE PRESENTED, UPON REQUEST, TO ANY OFFICIAL OF THE TOWN.

**CANCELLATION**

MUST BE MADE TWO WEEKS BEFORE DATE OF EVENT, OR THE RESERVATION/DAMAGE DEPOSIT IS FORFEITED.

**PARK RENTAL RULES & REGULATIONS**

ALL TRASH GENERATED FROM A RENTER’S EVENT MUST BE BAGGED AND TAKEN AWAY FROM THE PARK.

PLEASE DO NOT USE THE CANS IN THE PARK.

IF THE PARK IS NOT LEFT IN A NEAT AND CLEAN CONDITION, THE RESERVATION/DAMAGE DEPOSIT WILL BE FORFEITED.

**RENTER RESPONSIBILITIES**

RENTER IS RESPONSIBLE FOR SET-UP, BREAK-DOWN, CLEAN-UP AND PLACING BAGGED TRASH IN DUMPSTER (PARKING LOT OF ANNEX FACILITY). ADDITIONAL TRASH THAT WILL NOT FIT INSIDE THE DUMPSTERS MUST BE REMOVED FROM THE PROPERTY BY THE RENTER.

GYM FLOORS SHOULD BE LEFT IN BROOM CLEAN CONDITION. SEE ATTENDANT FOR MOP/BROOM.

**ALCOHOL & TOBACCO PRODUCTS**

ALL FACILITIES ARE DESIGNATED “NO ALCOHOL” & “NO TOBACCO PRODUCTS”. THIS WILL BE STRICTLY ENFORCED.

**MEMBRANE STRUCTURES**

MEMBRANE STRUCTURES (BOUNCE HOUSES, INFLATABLE SLIDES, ETC) WILL BE PERMITTED WITH PROOF OF INSURANCE FROM THE OUTSIDE AGENCY SUPPLYING THE STRUCTURE, AND THE RENTER WILL ASSUME FULL LIABILITY.

A \$25 PERMIT FEE APPLIES FOR A MEMBRANE STRUCTURE (UP TO 4 MEMBRANE STRUCTURES ON THE SAME PERMIT APPLICATION).

**SWIMMING POOL FACILITY**

**37516 OXFORD STREET**

HOURS OF OPERATION DURING SCHOOL’S SUMMER BREAK MONTHS:

10:00AM – 12:00PM	MONDAY – FRIDAY	PRIVATE SWIM
10:00AM – 12:00PM	SATURDAY	PRIVATE SWIM
5:00PM – 9:00PM	SATURDAY	PRIVATE SWIM

HOURS OF OPERATION DURING SUMMER MONTHS THAT SCHOOL IS IN SESSION:  
 9:00AM – 11:00AM (RANGE) MONDAY – FRIDAY AQUA CLASS & LAP SWIM  
 CLOSED MONDAY – THURSDAY PUBLIC SWIM  
 4:00PM – 6:00PM FRIDAY PUBLIC SWIM  
 10:00AM – 5:00PM SATURDAY PUBLIC SWIM  
 CALL TO RENT PRIVATE SWIM

**FACILITY RENTAL RATES**

POOL & SPLASH PAD RESERVATION/DAMAGE DEPOSIT	\$58 (MINIMUM)
POOL & SPLASH PAD HOURLY RATE	\$85
POOL LIFEGUARD(S) RATE PER HOUR (2 PER 35 PEOPLE)	\$30
SPLASH PAD ONLY RESERVATION/DAMAGE DEPOSIT	\$38 (MINIMUM)
SPLASH PAD ONLY HOURLY RATE (UP TO 25 PEOPLE INCLUDES ATTENDANT)	\$75

**OXFORD STREET PARK**

**37516 OXFORD STREET**  
 PARK HOURS DAWN UNTIL DUSK  
 SEVEN DAYS A WEEK

**PICNIC AREA RENTAL RATES**

OXFORD PARK PICNIC RESERVATION/DAMAGE DEPOSIT	\$25 (MINIMUM)
OXFORD PARK PICNIC AREA HOURLY RATE	\$10

**BASEBALL GROUNDS FACILITY**

**NORTH OXFORD PARK**  
**371093 OXFORD STREET**  
 PARK HOURS DAWN UNTIL DUSK  
 SEVEN DAYS A WEEK

**PARK RENTAL RATES**

OXFORD BALL PARK RESERVATION/DAMAGE DEPOSIT	\$33 (MINIMUM)
OXFORD BALL PARK DAILY RATE	\$65

**DH “BUCK BUCHANAN” TOWN SQUARE PARK**

**27531 WEST THIRD AVENUE**  
 PARK HOURS DAWN UNTIL DUSK  
 SEVEN DAYS A WEEK

**PARK PICNIC & GRILL PAVILION RENTAL RATES**

BUCK PARK RESERVATION/DAMAGE DEPOSIT	\$25 (MINIMUM)
BUCK PARK LARGE PAVILION PER HOUR	\$20
BUCK PARK SMALL PAVILION PER HOUR	\$10

**TOWN GYMNASIUM**

**27531 WEST THIRD AVENUE**

**FACILITY RENTAL RATES**

GYMNASIUM RESERVATION/DAMAGE DEPOSIT	\$35 (MINIMUM)
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GYMNASIUM HOURLY RATE (INCLUDES ATTENDANT) \$70

**OPTIONAL ADDED PROGRAMS:**  
SKATE BOARD/BIKE PARK RENTAL

## **PARK NAMES & DESCRIPTIONS**

### **D.H. "BUCK" BUCHANAN TOWN SQUARE PARK 27531 WEST THIRD AVENUE, HILLIARD, FL 32046**

PROPERTY 1947 ACRES 1.89  
PAST PROPERTY USE: VACANT LOT DEEDED PUBLIC SQUARE ON CORNWALL SURVEY  
CURRENTLY ON PROPERTY: HHS GYM RELOCATED ON PROPERTY IN 1987  
IMPROVEMENTS ON PROPERTY: BUCK PARK PHASES I, II & III  
FAA DONATED IN 2015: 2 LARGE GROUND TO PLAY EQUIPMENT STRUCTURES

FRDAP PROJECT NO. F99058 FY 1998/1999  
PHASE I \$49,999.79

MIRACLE PLAYGROUND AREA-(REPLACED WITH FAA DONATED PLAYGROUND EQUIPMENT), 12X24  
PICNIC PAVILION AREA, CONCRETE WALKING TRAIL WITH BENCHES, PARKING, FENCE & SIGN.

FRDAP PROJECT NO. F06015 FY 2007/2008  
PHASE II \$202,022.76

EARTHSCAPES PLAYGROUND AREA, 24X64 PICNIC PAVILION AREA, RESTROOM BUILDING WITH WATER  
FOUNTAIN, PARKING, FENCE RELOCATE & SIGN LANDSCAPING.

FRDAP PROJECT NO. A09187 FY 2008/2009  
PHASE III \$185,610.84

100X100 SKATE PARK EQUIPMENT ON 40X40 CONCRETE SLAB, BLEACHERS WITH CANOPY, FENCE &  
SIGNS.

### **OXFORD STREET PARK 37516 OXFORD STREET, HILLIARD, FL 32046**

PROPERTY 1960 ACRES 6.113  
PAST PROPERTY USE: RECREATION CENTER, SWIMMING POOL, HHS FOOTBALL FIELD  
& LITTLE LEAGUE FIELD  
CURRENTLY LOCATED ON PROPERTY: RECREATION CENTER (FITNESS CENTER)  
IMPROVEMENTS ON PROPERTY: OXFORD STREET PARK PHASES I, II & III  
FAA DONATED IN 2015: 6,000 SQ FT MODULAR BUILDING (ANNEX BUILDING) WITH  
INDOOR & OUTDOOR KIDS PLAY EQUIPMENT & FURNISHINGS

FRDAP PROJECT NO. F2163 FY 2000/2001  
PHASE I \$80,516.87

BURKE PLAYGROUND AREA, BASKETBALL COURT, SHUFFLEBOARD COURT, PICNIC AREA, BENCHES,  
PARKING, FENCE & SIGN.

FRDAP PROJECT NO. F02105 FY 2001/2002  
PHASE II \$499,661.72

JR OLYMPIC SWIMMING POOL, RESTROOM & EQUIPMENT BUILDING, PATIO FURNITURE, FENCE & LANDSCAPING.

FRDAP PROJECT NO. F06014                      FY 2007/2008

PHASE III    \$200,710.49

KIDDIE SPLASH PAD, SAND VOLLEYBALL COURT, RESTROOM BUILDING WITH WATER FOUNTAIN & FENCE.

**NORTH OXFORD STREET PARK**

**371093 OXFORD STREET, HILLIARD, FL 32046**

PROPERTY 1961                                      ACRES 4.33

PAST PROPERTY USE:                              BASEBALL FIELD & SWIMMING POOL

CURRENTLY LOCATED ON PROPERTY:      AMERICAN TOWER (CELL TOWER), PAVILION, RESTROOM BUILDING, BASEBALL FIELD

IMPROVEMENTS ON PROPERTY:              NORTH OXFORD STREET PARK PHASE I

FRDAP PROJECT NO. F03553                      FY 2003/2004

PHASE I    \$80,304.67

GAME TIME PLAYGROUND AREA, BASKETBALL COURT REFURBISHED, BASEBALL FIELD REFURBISHED, DUGOUTS & BENCHES, RESTROOM & STORAGE BUILDING REFURBISHED, PARKING, FENCE & SIGN.



## Updated Form Resolution Numbers

<b>Form</b>	<b>Resolution Number</b>
Rate Sheet	2018-03
Membership Application	2018-03
After School Registration	2017-07
Summer Camp Registration	2017-07
Youth Sports Registration	2018-03
Swim Lesson Registration	2017-07
Softball Registration	2017-07
Facility Rental Agreement	2017-07
IGEI Contract	2016-14
IGEI Guidelines	2016-14
IGEI Checklist	2016-14