

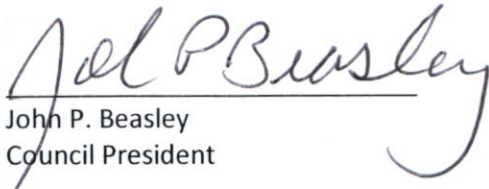
RESOLUTION NO. 2018-10

A RESOLUTION BY THE HILLIARD TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA; AMENDING RESOLUTION NO. 2018-03; SETTING FORTH THE RULES & REGULATIONS; PROGRAMS & FEES; AND FACILITIES & PROPERTIES FOR THE TOWN OF HILLIARD PARKS & RECREATION DEPARTMENT; PROVIDING AN EFFECTIVE DATE.

WHEREAS The Town of Hilliard desires to amend its Resolution promulgating and defining policies instituted by the Town of Hilliard, Florida, in regards to the Parks & Recreation Department. This Resolution shall provide a schedule for programs and fees to be deposited with the Town's Parks & Recreation Department, charges for use of facilities, penalties for property damage and non-compliance of this Resolution, exceptions and an effective date of implementation.

NOW THEREFORE BE IT RESOLVED, that the Town of Hilliard has established a new Parks & Recreation Department Policy setting forth rules & regulations; programs & fees; and facilities & properties as an attachment to this Resolution.

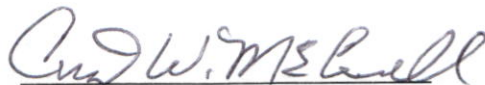
THIS RESOLUTION adopted this 2nd day of August, 2018, by the Town Council of the Town of Hilliard, Florida, and shall become effective on August 2, 2018.


John P. Beasley
Council President

ATTEST:


Lisa Purvis
Town Clerk

APPROVED:


Cris W. McConnell
Mayor

“ATTACHMENT”
HILLIARD PARKS & RECREATION DEPARTMENT
RULES & REGULATIONS
PROGRAMS & FEES
FACILITIES & PROPERTIES

PROGRAM DATES AND TIMES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.

CITY RESIDENCY VERIFICATION – DRIVERS LICENSE AND/OR UTILITY BILL REQUIRED FOR DISCOUNT.

GENERAL

PARKS & RECREATION FACILITIES WITHIN THE TOWN OF HILLIARD, FLORIDA ARE MAINTAINED AND FINANCED BY THE TOWN FOR THE HEALTH AND WELLBEING AND PRIMARY USE OF HILLIARD CITIZENS. HOWEVER, PROVISIONS ARE MADE FOR OUT-OF-TOWN USERS. THE FEES CHARGED FOR USE OF THE PARKS & RECREATION FACILITIES ARE NOT DESIGNATED TO COVER THE ENTIRE COST OF MAINTAINING THE FACILITIES BUT TO OFFSET THE COST OF OPERATION SUCH AS STAFF, EQUIPMENT, GAS, ELECTRICITY, WATER/SEWER, GENERAL REPAIR AND CLEANING.

RETURN CHECK OR DRAFT POLICY:

IF A CHECK OR DRAFT IS RETURNED BY THE FINANCIAL INSTITUTION ON WHICH IT IS WAS DRAWN, FOR ANY REASON, A FIFTEEN (\$15) DOLLAR FEE WILL BE ADDED TO THE ORIGINAL AMOUNT. THE ORIGINAL AMOUNT, PLUS THE (\$15) FEE, SHALL BE PAID IN CASH OR CERTIFIED FUNDS TO THE PARKS & RECREATION DEPARTMENT WITHIN THIRTY (30) DAYS OF THE ORIGINAL TRANSACTION OR LEGAL ACTION SHALL BE TAKEN TO RECOVER THE TOTAL AMOUNT PLUS EXPENSES.

ACCOUNTS WILL BE DRAFTED UPON APPLICATION DATE. THERE ARE NO REFUNDS OR PRORATED FEES FOR UNUSED FACILITIES, EARLY TERMINATIONS, OR MEMBERSHIP CONVERSIONS. MEMBERS DESIRING TO CANCEL THEIR MEMBERSHIP SHALL PROVIDE A THIRTY (30) DAY WRITTEN NOTICE.

ALL MEMBERS INCLUDED ON MEMBERSHIP FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE AND/OR STATE/SCHOOL IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE. RENTAL FORMS SHALL REQUIRE A PHOTO ID OF THE APPLICANT ONLY.

TOWN RESIDENT VERIFICATION CARD – IN ORDER TO RECEIVE TOWN RESIDENT RATES FOR POOL OR FITNESS CENTER DAILY USE, PATRONS MUST SHOW TOWN RESIDENT VERIFICATION CARDS. APPLICATIONS FOR CARDS ARE AVAILABLE AT THE ANNEX BUILDING. PROOF OF RESIDENCY (DRIVER'S LICENSE, TOWN WATER BILL) REQUIRED. FIRST CARD IS FREE ADDITIONAL OR LOST CARDS ARE \$1 EACH. CARDS MUST BE RENEWED SEPTEMBER 30TH OF EACH YEAR. OUT-OF-TOWN VISITORS MAY SIGN UP FOR SHORT-TERM USE OF THE FITNESS CENTER FOR \$50 A MONTH.

ALL TOWN FACILITIES ARE CLOSED FOR THE FOLLOWING HOLIDAYS EXCEPT SWIMMING POOL FACILITY:

(IF HOLIDAY ON SATURDAY/FRIDAY CLOSE – IF HOLIDAY ON SUNDAY/MONDAY CLOSE)

MARTIN LUTHER KING, JR. DAY

MEMORIAL DAY

INDEPENDENCE DAY

LABOR DAY

VETERANS DAY

THANKSGIVING DAY

FRIDAY AFTER THANKSGIVING
CHRISTMAS EVE
CHRISTMAS DAY
NEW YEARS EVE
NEW YEARS DAY

RESERVING AND RENTING PARKS & RECREATION FACILITIES & PROPERTIES
THE FOLLOWING FACILITIES ARE AVAILABLE FOR PRIVATE RENTAL:

SWIMMING POOL FACILITY AND SPLASH PAD
SPLASH PAD ONLY
OXFORD PARK PICNIC AREA
BASEBALL FACILITY
BUCK PARK LARGE PAVILION
BUCK PARK SMALL PAVILION
GYM FACILITY
SEE PRIVATE USE FOR PARTIES OR EVENTS FOR MORE INFORMATION AND FEES

EXCEPTIONS

THE COUNCIL MAY APPROVE EXCEPTIONS TO CERTAIN PARTS OF THIS RESOLUTION WHEN, IN THEIR OPINION, THE BEST INTERESTS OF THE TOWN AND ITS CITIZENS ARE SERVICED. SUCH EXCEPTIONS AND/OR RESTRICTIONS SHALL HAVE AN EXPIRATION DATE BUT SHALL NEVER EXCEED ONE (1) YEAR WITHOUT THE REVIEW AND RE-APPROVAL OF THE COUNCIL. THE EXCEPTIONS AND/OR RESTRICTIONS SHALL BE DULY RECORDED AND KEPT ON FILE AT THE PARKS & RECREATION DEPARTMENT FOR THE DURATION OF THE EXCEPTION. A COPY OF THE RECORD STATING THE EXCEPTION SHALL BE PROVIDED TO THE USER AND ANY VIOLATION OF THE EXCEPTION WILL WARRANT THE LOSS OF THOSE SPECIAL PRIVILEGES GRANTED BY THE COUNCIL.

PENALTIES

IN ADDITION TO ANY AND ALL PENALTIES IMPOSED ELSEWHERE IN THIS RESOLUTION ANY PERSON, PERSONS, GROUP, PARTY OR INSTITUTION FOUND GUILTY OF LOSS OF OR NEGLIGENT CARE OF THE TOWN'S EQUIPMENT AND/OR PROPERTY SHALL BE FINED IN ACCORDANCE WITH SECTION 1-7 OF THE HILLIARD TOWN CODE.

RECREATION ANNEX FACILITY - 37516 OXFORD STREET	PAGES 3-5
24-HR. FITNESS CENTER FACILITY - 37516 OXFORD STREET - (904) 845-2733	PAGES 5-7
SWIMMING POOL FACILITY - 37516 OXFORD STREET - (904) 845-2531	PAGES 7-9
TOWN GYMNASIUM FACILITY - 27531 WEST THIRD AVENUE	PAGE 9
TOWN SQUARE PARK – 27531 WEST THIRD AVENUE	PAGE 9-10
BASEBALL GROUNDS FACILITY - 371093 OXFORD STREET	PAGE 10
YOUTH SPORTS LEAGUES & ACTIVITIES	PAGE 10-11
PRIVATE USE FOR PARTIES OR EVENTS	PAGES 11-13
PARK NAMES & DESCRIPTIONS	PAGES 14-15

RECREATION ANNEX FACILITY

37516 OXFORD STREET
DIRECTOR'S OFFICE
PHONE (904) 845-2733
WEBSITE: www.townofhilliard.com

OFFICE HOURS (RANGE)
6:00AM – 6:00PM MONDAY – FRIDAY

PARKS & RECREATION STAFF

FULL TIME EMPLOYEES:
DIRECTOR
PART TIME EMPLOYEES:
ADMINISTRATIVE ASSISTANT
FITNESS TRAINERS
FITNESS CENTER ATTENDANTS
CHILD WATCH ATTENDANTS
AFTER SCHOOL/SUMMER CAMP ATTENDANTS
FITNESS CLASS INSTRUCTORS (ZUMBA, YOGA, ETC.)
TIVITY (FORMERLY HEALTHWAYS) SILVER SNEAKERS INSTRUCTOR
GYMNASTICS INSTRUCTOR
MARTIAL ARTS INSTRUCTOR
GYMNASIUM ATTENDANT
CONCESSIONS ATTENDANT

TEMPORARY SUMMER EMPLOYEES
SUMMER HEAD LIFEGUARD
SUMMER LIFEGUARDS
SUMMER CAMP COUNSELORS

OXFORD STREET PARK
37516 OXFORD STREET
PARK HOURS DAWN UNTIL DUSK
SEVEN DAYS A WEEK

AFTER SCHOOL PROGRAM

HOURS OF OPERATION
7:00AM – 6:00PM MONDAY – FRIDAY
AUGUST – JUNE DATES TO RUN CONSISTENT WITH NASSAU COUNTY SCHOOL SYSTEM
AFTER SCHOOL BUS DROP OFF – 6:00PM
ALL DAY TEACHER PLANNING DAYS & HOLIDAYS TOWN IS OPEN AND SCHOOL IS OUT
GRADES KINDERGARTEN – FIFTH

AFTER SCHOOL RATES	CITY/NON
PM ONLY WEEKLY RATE	\$70/\$75
DROP IN RATE	\$25/\$30

ADD FOR ALL DAY	\$10/\$10
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT/PICK UP FEE	\$15

TRANSPORTATION FROM SCHOOL PROVIDED
 THIS PROGRAM IS STRICTLY INSTRUCTIONAL IN NATURE
 SNACKS AND DRINKS THAT DO NOT REQUIRE REFRIGERATION ARE PROVIDED DAILY
 APPLICATIONS AVAILABLE ONLINE TO PRINT OR AT ANNEX FACILITY

SUMMER CAMP PROGRAM

HOURS OF OPERATION (RANGE)
 6:00AM – 6:00PM MONDAY – FRIDAY
 JUNE – AUGUST DATES TO RUN CONSISTENT WITH NASSAU COUNTY SCHOOL SYSTEM
 SUMMER BREAK SCHEDULE
 AGES 5 – 12 YEARS OLD
 TYPICALLY 2 SHIFTS 6:00AM – 12:00PM & 12:00PM – 6:00PM
 NOTES TAKEN FOR SHIFT TRANSITION

SUMMER CAMP RATES	CITY/NON
REGISTRATION FEE	\$100
WEEKLY RATE	\$110/\$120
DROP IN RATE	\$35/\$40
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

4 H PROGRAM OFFERED
 INDOOR AND OUTDOOR PLAY & ACTIVITIES
 DAILY SWIMMING & SPLASH PAD FUN
 BREAKFAST, LUNCH & HEALTHY SNACKS PROVIDED
 BI-WEEKLY FIELD TRIPS – SCHOOL BUS TRANSPORTATION PROVIDED
 CAMP T-SHIRTS PROVIDED
 APPLICATIONS AVAILABLE ONLINE TO PRINT OR AT ANNEX FACILITY

YOUTH GYMNASTICS/TUMBLING CLASS RATES	CITY/NON
MONTHLY RATE	\$60/\$65
10 PARTICIPANTS PER CLASS (MINIMUM)	
2 CLASSES PER WEEK	
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

YOUTH MARTIAL ARTS CLASS RATES	CITY/NON
MONTHLY RATE	\$60/\$65
10 PARTICIPANTS PER CLASS (MINIMUM)	
2 CLASSES PER WEEK	
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

ADULT MARTIAL ARTS CLASS RATES

CITY/NON

MONTHLY RATE

\$60/\$65

10 PARTICIPANTS PER CLASS (MINIMUM)

2 CLASSES PER WEEK

LATE PAYMENT FEE

\$15

SILVER SNEAKERS FITNESS CLASSES (CALL FOR AVAILABILITY)

OCTOBER – MAY MONDAY – FRIDAY

MAY – OCTOBER TUE & THUR

TIVITY (FORMERLY HEALTHWAYS) SILVER SNEAKER APPROVED PROVIDER/LOCATION

OFFERED 5 DAYS PER WEEK – PLUS AM AQUA IN SUMMER

FITNESS CLASSES BASED ON INSTRUCTOR’S CERTIFICATIONS:

SILVER SNEAKERS CLASSIC

SILVER SNEAKERS YOGA

SILVER SNEAKERS CIRCUIT

SILVER SNEAKERS MSROM

24-HOUR FITNESS CENTER FACILITY

37516 OXFORD STREET

HOURS OF OPERATION

OPEN 24 HRS/7 DAYS PER WK

STAFFED: 30 HRS/WK

6:00AM – 12:00PM

MONDAY - FRIDAY

6 HRS X 5 = 30 HRS

FITNESS CENTER EQUIPMENT:

FITNESS ON DEMAND VIRTUAL FITNESS CLASSES

WEIGHTS ROOM/CARDIO AREA HAS FREE WEIGHTS

CYBEX EQUIPMENT

PRECOR TREADMILLS

PRECOR ELLIPTICALS & STEPPER/STAIR CLIMBERS

VISION INDOOR CYCLE BIKES

VARIOUS OTHER FITNESS EQUIPMENT

FITNESS CENTER AGE REQUIREMENTS:

AGES 13-15 WITH ADULT SUPERVISION

AGES 16-17 UNSUPERVISED BUT WITH WAIVER SIGNED BY PARENT OR GUARDIAN

FITNESS CENTER MEMBERSHIPS:

GUEST MEMBERSHIPS – INDIVIDUALS WHO HAVE NEVER USED OUR FACILITY BEFORE MAY ATTEND 3 DAYS OUT OF A GIVEN WEEK, DURING STAFFED HOURS, AT NO CHARGE.

GROUP MEMBERSHIPS – HAVE THE BENEFIT OF A REGULAR MEMBERSHIP BUT ARE RESTRICTED TO ONE HOUR PER DAY DURING LOW TRAFFIC TIMES FOR A MONTHS DURATION. A RESPONSIBLE PARTY WILL INITIALLY REGISTER THE GROUP, PAY THE TOTAL DUE, AND MAKE SURE THAT ALL APPLICABLE WAIVERS ARE TURNED IN PRIOR TO THEIR START DATE. CONSISTENT DAY(S) MUST BE INDICATED ON APPLICATION. AFTER THE FIRST MONTH, THE GROUP WILL NEED TO RENEW TO CONTINUE ACCESS.

COUPLE MEMBERSHIPS – LIVING IN THE SAME HOUSEHOLD.

FAMILY MEMBERSHIPS – CHILDREN UP TO AGE 20 OUT OF SCHOOL OR AGE 25 IN SCHOOL (STUDENT ID REQUIRED FOR PROOF), LIVING IN THE SAME HOUSEHOLD WITH PARENTS OR LEGAL GUARDIAN. MEMBER GET A MEMBER – IF A CURRENT MEMBER RECRUITS A NEW MEMBER THAT STAYS ACTIVE FOR AT LEAST 3 MONTHS, THE RECRUITING MEMBER WILL BE GIVEN ONE MONTH’S MEMBERSHIP FREE.

TIVITY (FORMERLY HEALTHWAYS) – PRIME FITNESS APPROVED PROVIDER/LOCATION (INCLUDES: FITNESS CENTER, FITNESS CLASSES & AQUA CLASSES).

TIVITY (FORMERLY HEALTHWAYS) – SILVER SNEAKERS APPROVED PROVIDER/LOCATION (INCLUDES: FITNESS CENTER, FITNESS CLASSES & AQUA CLASSES).

HEALTHY CONTRIBUTIONS – OPTUM FITNESS ADVANTAGE APPROVED PROVIDER/LOCATION (INCLUDES: FITNESS CENTER)

CITY RESIDENCY VERIFICATION – DRIVERS LICENSE AND/OR UTILITY BILL REQUIRED FOR DISCOUNT.

24-HR. MEMBERSHIP: INITIAL AND REPLACEMENT KEY FOBS – \$5

PREMISES ARE MONITORED BY VIDEO SURVEILLANCE: ONE PERSON ALLOWED THROUGH THE MAIN DOOR AT A TIME. ANYONE ATTEMPTING TO LET SOMEONE ELSE IN WILL HAVE THEIR MEMBERSHIP IMMEDIATELY REVOKED.

PULL STATIONS AND SECONDARY EXITS ARE LOCATED THROUGHOUT THE FACILITY FOR EMERGENCY USE ONLY

ALL MEMBERSHIP FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY FOR ALL ADULTS ON THE MEMBERSHIP TO BE ATTACHED AND KEPT ON FILE.

MEMBERS DESIRING TO CANCEL THEIR MEMBERSHIP SHALL PROVIDE A THIRTY (30) DAY WRITTEN NOTICE.

FITNESS CENTER MEMBERSHIP RATES

	DAILY	DRAFT ONLY		
	CITY/NON	MONTHLY CITY/NON	SEMI ANNUAL CITY/NON	ANNUAL CITY/NON
INDIVIDUAL	\$5/\$7	\$35/\$40	\$193/\$220	\$385/\$440
COUPLE		\$50/\$55	\$275/\$303	\$550/\$605
FAMILY		\$65/\$70	\$358/\$385	\$715/\$770
FITNESS CLASSES	\$5/\$7	\$30/\$35		

GROUP (10 people or less)	MONTHLY FEE (RENEWABLE)
YOUTH	\$50 – 1 DAY PER WEEK
ADULT	\$250 – 3 DAYS PER WEEK
GROUP (11-20 people)	
YOUTH	\$100 – 1 DAY PER WEEK
ADULT	\$500 – 3 DAYS PER WEEK

PERSONAL TRAINING

AVAILABLE PROGRAMS

- SPORTS PERFORMANCE TRAINING FOR AGES 13 AND UP
- 1 ON 1 PERSONAL TRAINING
- WEEKEND WARRIOR TRAINING

TRAINING PACKAGES (BY APPOINTMENT)

- KINDA SERIOUS (3 MONTHS)
- SERIOUS (6 MONTHS)
- VERY SERIOUS (12 MONTHS)

PERSONAL TRAINING RATES CITY/NON
PER MONTH \$160/\$180
2 x THIRTY (30) min. SESSIONS PER WEEK FOR 4 WEEKS

CHILD WATCH OFFERED
9:00AM – 10:00AM & 6:00PM – 7:00PM MONDAY - FRIDAY

CHILD WATCH RATES CITY/NON
PER MONTH ADD TO MEMBERSHIP \$20/\$25

HOME SCHOOL FITNESS CLASS RATES CITY/NON
DAILY RATE \$3/\$5
2 DAYS PER WEEK
10 PARTICIPANT PER CLASS

SWIMMING POOL FACILITY

37516 OXFORD STREET
POOL SEASON:
MAY – SEPTEMBER (APPROXIMATELY 4 MOS)

HOURS OF OPERATION DURING SCHOOL'S SUMMER BREAK MONTHS:
9:00AM – 10:00AM MONDAY – FRIDAY AQUA CLASS & LAP SWIM
12:00PM – 6:00PM MONDAY – FRIDAY PUBLIC SWIM
12:00PM – 5:00PM SATURDAY PUBLIC SWIM
1:00PM – 5:00PM SUNDAY PUBLIC SWIM

HOURS OF OPERATION DURING SUMMER MONTHS THAT SCHOOL IS IN SESSION:
9:00AM – 11:00AM (RANGE) MONDAY – FRIDAY AQUA CLASS & LAP SWIM
CLOSED MONDAY – THURSDAY PUBLIC SWIM
4:00PM – 6:00PM FRIDAY PUBLIC SWIM
10:00AM – 5:00PM SATURDAY PUBLIC SWIM

NO POOL SHALL BE OPENED TO THE PUBLIC WITHOUT FIRST BEING CLEANED, VACUUMED AND HAVING A TOWN EMPLOYED SAFETY LIFEGUARD IN PLACE TO MONITOR THE ACTIVITIES OF THE POOL.
ALL SEASONAL SWIMMING POOL WORKERS SHALL BE HIRED NO LATER THAN THE MONTH OF APRIL.
CITY RESIDENCY VERIFICATION – DRIVERS LICENSE AND/OR UTILITY BILL REQUIRED FOR DISCOUNT
ALL MEMBERSHIP FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE.
MEMBERS DESIRING TO CANCEL THEIR MEMBERSHIP SHALL PROVIDE A THIRTY (30) DAY WRITTEN NOTICE.

SWIMMING POOL RULES:
NO RUNNING
NO DIVING
NO HORSEPLAY

NO SMOKING/NO TOBACCO PRODUCTS
 NO GLASS OR BREAKABLE ITEMS
 SHOWER BEFORE ENTERING
 PROPER SWIMWEAR REQUIRED
 CHILDREN UNDER AGE 10 MUST BE ACCOMPANIED BY AN ADULT
 SWIM DIAPERS REQUIRED FOR NON POTTY TRAINED CHILDREN
 ONLY COAST GUARD APPROVED FLOTATION DEVICES ALLOWED
 BATHING CAPACITY 75
 NO PETS
 NO ALCOHOL OR DRUGS
 NO BAD LANGUAGE

	DAILY	MONTHLY	SEASONAL
SWIMMING POOL RATES	CITY/NON	CITY/NON	CITY/NON
INDIVIDUAL	\$3/\$5	\$30/\$36	\$90/\$108
COUPLE		\$45/\$54	\$135/\$162
FAMILY		\$60/\$72	\$180/\$216
GROUPS UNDER 10	\$15/\$25	\$100/\$125	\$300/\$375
AQUA CLASSES	\$5/\$7	\$30/\$35	

AQUA SILVER SNEAKERS FITNESS CLASSES

MAY – OCTOBER MONDAY – FRIDAY
 TIVITY (FORMERLY HEALTHWAYS) SILVERSNEAKER APPROVED PROVIDER/LOCATION
 OFFERED 5 DAYS PER WEEK – PLUS INDOOR CLASSES YEAR AROUND

AQUA CLASSES OFFERED ARE BASED ON INSTRUCTOR’S CERTIFICATIONS:
 AQUA AEROBICS – THIS IS A COMBINATION OF SHALLOW AND DEEP WATER EXERCISE THAT STRENGTHENS MUSCLES AND CARDIOVASCULAR SYSTEM, WITH MINIMAL JOINT STRESS.
 AQUA SILVERSNEAKERS AEROBICS – BASIC SHALLOW WATER EXERCISE CLASS INCLUDES CARDIOVASCULAR EXERCISE WITH STRETCHING AND TONING. IT IMPROVES STRESS MANAGEMENT, STRENGTH AND ENDURANCE.

SWIMMING LESSONS

GROUP AND PRIVATE SWIM LESSONS:
 ARE AVAILABLE FOR CHILDREN AND ADULTS AGES TWO YEARS OLD AND UP.
 AVAILABILITY IS LIMITED:
 ESPECIALLY DURING THE SUMMER MONTHS, DUE TO LIMITED POOL TIME AND INSTRUCTOR AVAILABILITY.
 REQUESTS WILL BE HONORED:
 AS TIME AND INSTRUCTOR AVAILABILITY.
 REGISTER FOR SWIMMING LESSONS AT THE ANNEX BUILDING.

PRIVATE SWIMMING LESSONS RATES	CITY/NON
30 MINUTE SINGLE	\$20/\$25
30 MINUTE 4 PACK	\$65/\$85
30 MINUTE 8 PACK	\$120/\$160
FOR ODD NUMBER SWIM PACKAGES (5 LESSONS) ADD 1 FULL PRICE SESSION.	

GROUP SWIMMING LESSONS RATES

CITY/NON

LEVEL 1 & 2 (1 WK COURSES, MONDAY-THURSDAY)

\$50/\$60

LEVEL 3 & 4 (2 WK COURSES, MONDAY-THURSDAY))

\$60/\$78

REGISTRATION IS LIMITED TO ONE SESSION UNTIL THE CURRENT SESSION IS COMPLETED.

OPTIONAL ADDED PROGRAMS:

YOUTH SWIM LEAGUES (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)

INFANT SWIM CLASSES (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)

AQUA ZUMBA CLASSES (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)

SCHOOL SWIM LEAGUE (INSTRUCTOR CAN ASSIST WITH PROGRAM STRUCTURE)

TOWN GYMNASIUM

27531 WEST THIRD AVENUE

HOURS OF OPERATION

APRIL – NOVEMBER

6:00PM – 9:00PM MONDAY, TUESDAY & THURSDAY

DECEMBER – MARCH

CLOSED FOR YOUTH BASKETBALL LEAGUE PRACTICE

BASKETBALL TOURNAMENT RATES

3 ON 3 BASKETBALL PER TEAM

\$75

MIN 6 TEAMS

OPEN BASKETBALL RATES

MEMBERSHIP PER MONTH

\$25

OPTIONAL ADDED PROGRAMS:

ADULT VOLLEYBALL LEAGUE

DH “BUCK BUCHANAN” TOWN SQUARE PARK

27531 WEST THIRD AVENUE

PARK HOURS DAWN UNTIL DUSK

SEVEN DAYS A WEEK

SKATE BOARD/BIKE PARK RULES:

SKATE/RIDE AT YOUR OWN RISK

HELMETS, KNEE PADS, AND ELBOW GUARDS ARE REQUIRED

WRIST GUARDS ARE RECOMMENDED

SHOES REQUIRED

NO PETS

NO TOBACCO PRODUCTS

NO ALCOHOL OR DRUGS

NO BAD LANGUAGE

NO KIDS UNDER 6 WITHOUT ADULT

NO GLASS CONTAINERS
KEEP GATES CLOSED
NO LITTERING
FAILURE TO FOLLOW PARK RULES MAY RESULT IN POTENTIAL SERIOUS INJURY OR DEATH

BASEBALL GROUNDS FACILITY

371093 OXFORD STREET
PARK HOURS DAWN UNTIL DUSK
SEVEN DAYS A WEEK

ADULT CO ED SOFTBALL LEAGUES

SPRING SEASON APRIL – JUNE
SUMMER SEASON JULY – AUGUST
FALL SEASON SEPTEMBER – NOVEMBER

EACH SOFTBALL TEAM SHALL BE RESPONSIBLE FOR THE FOLLOWING:
PAY THE UMPIRE ASSOCIATION FEE.
PROVIDE A MINIMUM OF TWO NEW SOFTBALLS PER GAME.
PURCHASE AND WEAR TEAM SHIRTS WITH NUMBERS.

ADULT CO-ED SOFTBALL RATES

6 TEAMS (MINIMUM)	
PER PERSON	\$40
PER TEAM	\$350

OPTIONAL ADDED PROGRAMS:

ADULT CO-ED KICKBALL LEAGUE
ADULT CO-ED SOCCER LEAGUE

YOUTH SPORTS LEAGUES

YOUTH SPORTS LEAGUES RATES

5 TEAMS (MINIMUM)	
50 PLAYERS (MINIMUM)	\$60 PER PLAYER
MULTI KID DISCOUNT	\$10 PER EXTRA KID
LATE PAYMENT FEE	\$15

NO REFUNDS WILL BE ISSUED FOR A SPORT AFTER PRACTICES HAVE STARTED FOR THE SEASON.

YOUTH SOCCER LEAGUES

SPRING SEASON - _____
REGISTRATION - _____
GAMES - _____

YOUTH FLAG FOOTBALL & CHEER LEAGUES

SEASON - _____
REGISTRATION - _____

GAMES - _____

YOUTH BASKETBALL LEAGUES

SEASON _____

REGISTRATION - _____

GAMES - _____

OPTIONAL ADDED PROGRAMS:

YOUTH KICKBALL LEAGUE

YOUTH VOLLEYBALL LEAGUE

RESERVING AND RENTING A FACILITY

PRIVATE USE FOR PARTIES OR EVENTS CAN BE SCHEDULED IN ADVANCE THROUGH THE ANNEX FACILITY FOR ANY OF THE TOWN'S PARK AND/OR FACILITIES.

FACILITY SCHEDULING

THE RULE OF "FIRST-COME, FIRST SERVED" SHALL BE THE NORMAL STANDARD APPLIED WHEN SCHEDULING ANY OF THE PARKS & RECREATION FACILITIES. ANY PERSON, PARTY OR GROUP DESIRING TO USE A FACILITY SHALL APPLY FOR SUCH USE WITH THE PARK & RECREATION DEPARTMENT AND SUCH USE SHALL BE DULY RECORDED BY TOWN EMPLOYEES ON A CALENDAR THAT IS KEPT EXCLUSIVELY FOR THE SCHEDULING OF FACILITIES. A REQUIRED DEPOSIT COLLECTED AND A RECEIPT ISSUED TO THE USER.

NO PERSON, PARTY, INSTITUTION OR GROUP HAS THE RIGHT TO RESERVE ANY FACILITY ON A PERPETUAL BASIS WITHOUT PRIOR APPROVAL AND/OR RESTRICTIONS FROM THE PARKS & RECREATION DIRECTOR. ANY SUCH EXCEPTIONS AND/OR SPECIAL RESTRICTIONS IMPOSED BY THE PARKS & RECREATION DIRECTOR SHALL BE RECORDED AND KEPT ON RECORD AT THE PARKS & RECREATION DEPARTMENT FOR THE DURATION OF THE EXCEPTION AND/OR RESTRICTION.

RESERVATION/DAMAGE DEPOSITS & RENTAL FEES

RESERVATION/DAMAGE DEPOSIT SHALL BE PAID IN FULL AT THE TIME OF THE RESERVATION.
RESERVATION/DAMAGE DEPOSIT = 50% OF THE RENTAL FEES BEFORE TAXES OR \$25 MINIMUM.
RESERVATION/DAMAGE DEPOSITS ARE NOT HELD OR ROLLED OVER FOR RE-OCCURRING RENTALS.
RESERVATION/DAMAGE DEPOSIT SHALL BE REFUNDED WITHIN 2 TO 3 WEEKS AFTER THE RENTAL DATE. AFTER THAT TIME, A CHECK WILL BE PROCESSED AND MAILED TO THE RENTER AT THE ADDRESS PROVIDED ON THE FACILITY RENTAL AGREEMENT.
DAMAGE TO A FACILITY/PARK, VIOLATION OF POLICIES, OR FAILURE TO PROVIDE GENERAL CLEAN-UP WILL RESULT IN FORFEITURE OF THE DAMAGE DEPOSIT AND DENIAL OF FUTURE RESERVATIONS.
AN ADDITIONAL FEE WILL BE CHARGED IF DAMAGE EXCEEDS THE DEPOSIT.
RENTAL FEES MUST BE PAID IN FULL, 10 DAYS PRIOR TO THE EVENT, OR AUTOMATIC CANCELLATION GOES INTO EFFECT WITH NO NOTIFICATION, AS WELL AS FORFEITURE OF THE DEPOSIT.
MASTERCARD AND VISA ARE ACCEPTED AND CAN BE PAID OVER THE PHONE.
NO RENTALS PAST 9:00 P.M. WITHOUT PRIOR APPROVAL.

ALL RENTAL FORMS SHALL REQUIRE A PHOTO ID (DRIVERS LICENSE OR STATE IDENTIFICATION CARD) COPY TO BE ATTACHED AND KEPT ON FILE.

ALL RENTAL DEPOSITS AND FEES SHALL BE PAID IN ADVANCE OF USE AT THE PARK & RECREATION DEPARTMENT AND A RECEIPT SHALL BE ISSUED. THE RECEIPT AND/OR RENTAL AGREEMENT ISSUED BY THE DEPARTMENT MUST BE KEPT BY THE PERSON RESPONSIBLE FOR THE FACILITY AND MUST BE PRESENTED, UPON REQUEST, TO ANY OFFICIAL OF THE TOWN.

CANCELLATION

MUST BE MADE TWO WEEKS BEFORE DATE OF EVENT, OR THE RESERVATION/DAMAGE DEPOSIT IS FORFEITED.

PARK RENTAL RULES & REGULATIONS

ALL TRASH GENERATED FROM A RENTER’S EVENT MUST BE BAGGED AND TAKEN AWAY FROM THE PARK.

PLEASE DO NOT USE THE CANS IN THE PARK.

IF THE PARK IS NOT LEFT IN A NEAT AND CLEAN CONDITION, THE RESERVATION/DAMAGE DEPOSIT WILL BE FORFEITED.

RENTER RESPONSIBILITIES

RENTER IS RESPONSIBLE FOR SET-UP, BREAK-DOWN, CLEAN-UP AND PLACING BAGGED TRASH IN DUMPSTER (PARKING LOT OF ANNEX FACILITY). ADDITIONAL TRASH THAT WILL NOT FIT INSIDE THE DUMPSTERS MUST BE REMOVED FROM THE PROPERTY BY THE RENTER.

GYM FLOORS SHOULD BE LEFT IN BROOM CLEAN CONDITION. SEE ATTENDANT FOR MOP/BROOM.

ALCOHOL & TOBACCO PRODUCTS

ALL FACILITIES ARE DESIGNATED “NO ALCOHOL” & “NO TOBACCO PRODUCTS”.

THIS WILL BE STRICTLY ENFORCED.

MEMBRANE STRUCTURES

MEMBRANE STRUCTURES (BOUNCE HOUSES, INFLATABLE SLIDES, ETC) WILL BE PERMITTED WITH PROOF OF INSURANCE FROM THE OUTSIDE AGENCY SUPPLYING THE STRUCTURE, AND THE RENTER WILL ASSUME FULL LIABILITY.

A \$25 PERMIT FEE APPLIES FOR A MEMBRANE STRUCTURE (UP TO 4 MEMBRANE STRUCTURES ON THE SAME PERMIT APPLICATION).

SWIMMING POOL FACILITY

37516 OXFORD STREET

HOURS OF OPERATION DURING SCHOOL’S SUMMER BREAK MONTHS:

10:00AM – 12:00PM	MONDAY – FRIDAY	PRIVATE SWIM
10:00AM – 12:00PM	SATURDAY	PRIVATE SWIM
5:00PM – 9:00PM	SATURDAY	PRIVATE SWIM

HOURS OF OPERATION DURING SUMMER MONTHS THAT SCHOOL IS IN SESSION:

CALL TO RENT	PRIVATE SWIM
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FACILITY RENTAL RATES

POOL & SPLASH PAD RESERVATION/DAMAGE DEPOSIT	\$58 (MINIMUM)
POOL & SPLASH PAD HOURLY RATE	\$85
POOL LIFEGUARD(S) RATE PER HOUR (2 PER 35 PEOPLE)	\$30

SPLASH PAD ONLY RESERVATION/DAMAGE DEPOSIT	\$38 (MINIMUM)
SPLASH PAD ONLY HOURLY RATE (UP TO 25 PEOPLE INCLUDES ATTENDANT)	\$75

OXFORD STREET PARK
37516 OXFORD STREET
 PARK HOURS DAWN UNTIL DUSK
 SEVEN DAYS A WEEK

PICNIC AREA RENTAL RATES	
OXFORD PARK PICNIC RESERVATION/DAMAGE DEPOSIT	\$25 (MINIMUM)
OXFORD PARK PICNIC AREA HOURLY RATE	\$10

BASEBALL GROUNDS FACILITY
NORTH OXFORD PARK
371093 OXFORD STREET
 PARK HOURS DAWN UNTIL DUSK
 SEVEN DAYS A WEEK

PARK RENTAL RATES	
OXFORD BALL PARK RESERVATION/DAMAGE DEPOSIT	\$33 (MINIMUM)
OXFORD BALL PARK DAILY RATE	\$65

DH "BUCK BUCHANAN" TOWN SQUARE PARK
27531 WEST THIRD AVENUE
 PARK HOURS DAWN UNTIL DUSK
 SEVEN DAYS A WEEK

PARK PICNIC & GRILL PAVILION RENTAL RATES	
BUCK PARK RESERVATION/DAMAGE DEPOSIT	\$25 (MINIMUM)
BUCK PARK LARGE PAVILION PER HOUR	\$20
BUCK PARK SMALL PAVILION PER HOUR	\$10

TOWN GYMNASIUM	
27531 WEST THIRD AVENUE	
FACILITY RENTAL RATES	
GYMNASIUM RESERVATION/DAMAGE DEPOSIT	\$35 (MINIMUM)
GYMNASIUM HOURLY RATE (INCLUDES ATTENDANT)	\$70

OPTIONAL ADDED PROGRAMS:
 SKATE BOARD/BIKE PARK RENTAL

PARK NAMES & DESCRIPTIONS

D.H. "BUCK" BUCHANAN TOWN SQUARE PARK
27531 WEST THIRD AVENUE, HILLIARD, FL 32046
 PROPERTY 1947 ACRES 1.89

PAST PROPERTY USE: VACANT LOT DEEDED PUBLIC SQUARE ON CORNWALL SURVEY
CURRENTLY ON PROPERTY: HHS GYM RELOCATED ON PROPERTY IN 1987
IMPROVEMENTS ON PROPERTY: BUCK PARK PHASES I, II & III
FAA DONATED IN 2015: 2 LARGE GROUND TO PLAY EQUIPMENT STRUCTURES

FRDAP PROJECT NO. F99058 FY 1998/1999
PHASE I \$49,999.79

MIRACLE PLAYGROUND AREA-(REPLACED WITH FAA DONATED PLAYGROUND EQUIPMENT), 12X24
PICNIC PAVILION AREA, CONCRETE WALKING TRAIL WITH BENCHES, PARKING, FENCE & SIGN.

FRDAP PROJECT NO. F06015 FY 2007/2008
PHASE II \$202,022.76

EARTHSCAPES PLAYGROUND AREA, 24X64 PICNIC PAVILION AREA, RESTROOM BUILDING WITH WATER
FOUNTAIN, PARKING, FENCE RELOCATE & SIGN LANDSCAPING.

FRDAP PROJECT NO. A09187 FY 2008/2009
PHASE III \$185,610.84

100X100 SKATE PARK EQUIPMENT ON 40X40 CONCRETE SLAB, BLEACHERS WITH CANOPY, FENCE &
SIGNS.

OXFORD STREET PARK
37516 OXFORD STREET, HILLIARD, FL 32046

PROPERTY 1960 ACRES 6.113
PAST PROPERTY USE: RECREATION CENTER, SWIMMING POOL, HHS FOOTBALL FIELD
& LITTLE LEAGUE FIELD
CURRENTLY LOCATED ON PROPERTY: RECREATION CENTER (FITNESS CENTER)
IMPROVEMENTS ON PROPERTY: OXFORD STREET PARK PHASES I, II & III
FAA DONATED IN 2015: 6,000 SQ FT MODULAR BUILDING (ANNEX BUILDING) WITH
INDOOR & OUTDOOR KIDS PLAY EQUIPMENT & FURNISHINGS

FRDAP PROJECT NO. F2163 FY 2000/2001
PHASE I \$80,516.87

BURKE PLAYGROUND AREA, BASKETBALL COURT, SHUFFLEBOARD COURT, PICNIC AREA, BENCHES,
PARKING, FENCE & SIGN.

FRDAP PROJECT NO. F02105 FY 2001/2002
PHASE II \$499,661.72

JR OLYMPIC SWIMMING POOL, RESTROOM & EQUIPMENT BUILDING, PATIO FURNITURE, FENCE &
LANDSCAPING.

FRDAP PROJECT NO. F06014 FY 2007/2008
PHASE III \$200,710.49

KIDDIE SPLASH PAD, SAND VOLLEYBALL COURT, RESTROOM BUILDING WITH WATER FOUNTAIN &
FENCE.

NORTH OXFORD STREET PARK
371093 OXFORD STREET, HILLIARD, FL 32046

PROPERTY 1961 ACRES 4.33

PAST PROPERTY USE: BASEBALL FIELD & SWIMMING POOL
CURRENTLY LOCATED ON PROPERTY: AMERICAN TOWER (CELL TOWER), PAVILION, RESTROOM
BUILDING, BASEBALL FIELD
IMPROVEMENTS ON PROPERTY: NORTH OXFORD STREET PARK PHASE I

FRDAP PROJECT NO. F03553 FY 2003/2004
PHASE I \$80,304.67

GAME TIME PLAYGROUND AREA, BASKETBALL COURT REFURBISHED, BASEBALL FIELD REFURBISHED,
DUGOUTS & BENCHES, RESTROOM & STORAGE BUILDING REFURBISHED, PARKING, FENCE & SIGN.

Updated Form Resolution Numbers

Form	Resolution Number
Rate Sheet	2018-03
Membership Application	2018-03
After School Registration	2017-07
Summer Camp Registration	2017-07
Youth Sports Registration	2018-03
Swim Lesson Registration	2017-07
Softball Registration	2017-07
Facility Rental Agreement	2017-07
I GEI Contract	2016-14
I GEI Guidelines	2016-14
I GEI Checklist	2016-14