

HILLIARD PLANNING AND ZONING BOARD MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

BOARD MEMBERS

Wendy Prather, Chair
Glenn Higginbotham, Vice Chair
Josetta Lawson
Charles A. Reed
Harold "Skip" Frey

LAND USE ADMINISTRATOR
OPEN

TOWN ATTORNEY
Christian Waugh

Minutes

Tuesday, August 06, 2019 at 7:00 PM

Call to order
Prayer and Pledge of Allegiance
Roll Call

PRESENT

Board Chair Wendy Prather
Board Vice Chair Glenn Higginbotham
Board Member Josetta Lawson
Board Member Charles A. Reed
Board Member Harold "Skip" Frey

PUBLIC HEARING

ITEM-1 Open Public Hearing on Variance No. 20190624 – Replace an Existing Service Station Sign with a New Lighted Service Station Sign
THE VARIANCE IS TO ALLOW THE REPLACEMENT OF AN EXISTING SERVICE STATION SIGN WITH A NEW LIGHTED SERVICE STATION SIGN. THE PROPERTY TAX ID IS 08-3N-24-2380-0166-0080, AND IT IS DESCRIBED AS BLOCK 166 LOTS 8 THROUGH 12, LOCATED ON THE SOUTHSIDE OF WEST CR 108 BETWEEN INDIANA STREET AND WISCONSIN STREET. THE PROPERTY IS ZONED C-N NEIGHBORHOOD COMMERCIAL.

Public: Charles Chavarria, 27595 West Second Avenue, Hilliard, FL asks if the store sign will be illuminated all night and how big the proposed sign will be.

Agent for Owner: Lonnie Manning with Lewis & Raulerson, Inc. answers and states that the proposed sign would only be illuminated during open hours and that the store is not a 24 hour operation store.

Motion to Close Public Hearing on Variance No. 20190624, at 7:05 PM.

Motion made by Board Vice Chair Higginbotham, Seconded by Board Member Reed.

Voting Yea: Board Vice Chair Higginbotham, Board Member Lawson, Board Member Frey, Board Member Reed, Board Chair Prather

REGULAR MEETING

ITEM-2 Additions/Deletions to the Agenda

Board Member Frey requests to add ITEM-5 Legal Questions for discussion only.

MINUTES

ITEM-3 July 2, 2019 Public Hearing & Regular Meeting

Motion made by Board Member Reed, Seconded by Board Member Lawson.

Voting Yea: Board Vice Chair Higginbotham, Board Member Lawson, Board Member Frey, Board Member Reed, Board Chair Prather

PLANNING & ZONING BOARD

ITEM-4 Variance No. 20190624 – Replace an Existing Service Station Sign with a New Lighted Service Station Sign

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Motion to approve Variance No. 20190624.

Motion made by Board Vice Chair Higginbotham, Seconded by Board Member Frey.

Voting Yea: Board Vice Chair Higginbotham, Board Member Lawson, Board Member Frey, Board Member Reed, Board Chair Prather

ITEM-5 Legal Questions Discussion – Board Member Frey

Board Member Frey questions the legality of the ponds and/or borrow pits that had been reported to Code Enforcement because digging had begun again. The Planning & Zoning Board had previously granted permission years back to dig ponds but following the adoption of Ordinance No. 2017-14 which amended Chapter 62 Zoning & Land Development Regulations Code by adding section 62-361 Ponds and borrow pits. Whereas any expansion or change to an existing pond or borrow pit should now have to follow this section of the code.

Motion to add Ponds/Borrow Pits – New Oak Street, West Seventh Street & West Eighth Street to the next agenda on September 3, 2019 and for the Town Clerk to send a letter to Mr. Michael Franklin and invite him as property owner and to also invite Mr. Del Miley, Code Enforcement Officer for discussion.

Motion made by Board Vice Chair Higginbotham, Seconded by Board Member Frey.

Voting Yea: Board Vice Chair Higginbotham, Board Member Lawson, Board Member Frey, Board Member Reed, Board Chair Prather

PUBLIC COMMENTS:

Mr. Jared Wollitz 37255 Ingham Road, Hilliard, FL asks if anyone has verified if there is a four to one slope around the ponds since they are not fenced.

BOARD MEMBERS CLOSING COMMENTS:

Board Chair Wendy Prather

Board Vice Chair Glenn Higginbotham

Board Member Josetta Lawson

Board Member Charles A. Reed

Board Member Harold "Skip" Frey

All comment on Former Zoning Board Member Etta Faye Burnham's sudden passing and what an asset she had been in the writing of the Town's Zoning Code and for the many years of service to the Planning & Zoning Board as its Chair.

LEGAL COMMENTS:

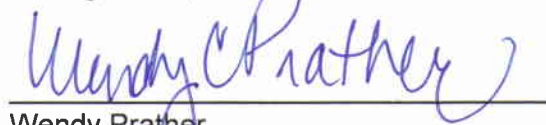
Town Attorney Christian Waugh

No comment.

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:50 PM

Approved this 10 day of September 2019, by the Hilliard Planning & Zoning Board, Hilliard, Florida.



Wendy Prather
Planning & Zoning Board Chair