

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Floyd L. Vanzant	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Callie Kay Bishop Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Christian Waugh	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> Richie Rowe

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, June 20, 2019 @ 7 PM
 - Call to Order
 - Roll Call
 - Prayer & Pledge of Allegiance

REGULAR MEETING

- ITEM-2** Additions/Deletions to Agenda

PAYABLES

- ITEM-3** June 2019

MINUTES

- ITEM-4** 05-06-2019 Regular Meeting

PRESENTATION

- ITEM-5** Relay for Life of West Nassau County – Wanda Nichols, Event Lead Chairperson

TOWN COUNCIL

- ITEM-6** Agenda Item Request – Buck Park Rental Exemption Request – Concerned Citizens of Hilliard (Youth Explosion)
- ITEM-7** Agenda Item Request – Septic Tank Exception – Jonathan Hart
- ITEM-8** Capital Purchase Approval – Refurbish Exterior & Paint Old Town Hall Facility & HVFD – Dallis Hunter, Assistant Fire Chief
- ITEM-9** Resolution No. 2019-07 – CDBG Procurement Policy
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION ADOPTING A POLICY RELATING TO TOWN PURCHASES INCLUDING A MINORITY BUSINESS ENTERPRISE POLICY FOR USE IN ADMINISTERING COMMUNITY DEVELOPMENT BLOCK GRANTS; PROVIDING DEFINITIONS; DEFINING AN ACTION PLAN; AND PROVIDING AN EFFECTIVE DATE.

- ITEM-10** Resolution No. 2019-08 – CDBG Citizen’s Participation Plan
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION ADOPTING A POLICY RELATING TO CITIZENS PARTICIPATION IN THE TOWN’S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; DEFINING AN ACTION PLAN; AND PROVIDING AN EFFECTIVE DATE.
- ITEM-11** Resolution No. 2019-09 – CDBG Complaint and Grievance Procedures
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA A MUNICIPAL CORPORATION ADOPTING PROCEDURES RELATING TO COMPLAINTS AND GRIEVANCES UNDER THE TOWN’S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND PROVIDING AN EFFECTIVE DATE.
- ITEM-12** Resolution No. 2019-10 – CDBG Anti Displacement and Relocation Policy
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA A MUNICIPAL CORPORATION ADOPTING A POLICY RELATING TO ANTI-DISPLACEMENT AND RELOCATION FOR USE IN ADMINISTERING COMMUNITY DEVELOPMENT BLOCK GRANTS; PROVIDING DEFINITIONS; DEFINING AN ACTION PLAN; AND PROVIDING AN EFFECTIVE DATE.
- ITEM-13** Resolution No. 2019-11 – CDBG Affirmative Action EEO Policy
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA A MUNICIPAL CORPORATION ADOPTING A POLICY RELATING TO THE EMPLOYMENT OF SMALL, WOMEN OWNED AND MINORITY BUSINESSES FOR USE IN ADMINISTERING COMMUNITY DEVELOPMENT BLOCK GRANTS; ADOPTING A POLICY RELATING TO THE EMPLOYMENT OF MINORITIES BY THE TOWN OF HILLIARD; PROVIDING DEFINITIONS; DEFINING AN ACTION PLAN; AND PROVIDING AN EFFECTIVE DATE.
- ITEM-14** Set Budget Workshop – Fiscal Year 2019-2020

CLOSING COMMENTS

- **PUBLIC**
 - Informational items or Emergency (consent/vote) Audience members that address the Council shall speak from the podium.
 - Each speaker shall state their name and place of residence and speak on Town matters only.
 - No comments from Council or audience during speaker’s time.
 - Council may make comments and ask questions before speaker leaves the podium.
 - Audience will be given time at podium for comments and questions as granted by Chairman. (The Chairman can limit time of each speaker to 3 minutes.)
- **MAYOR & COUNCIL**
 - Mayor Floyd L. Vanzant
 - Council Pro Tem Kenny Sims
 - Council Member Lee Pickett
 - Council Member Jared Wollitz
 - Council Member Callie Kay Bishop
 - Council President John Beasley
- **ADMINISTRATIVE STAFF**
 - Town Clerk Lisa Purvis
 - Public Works Director Richie Rowe
 - Parks & Recreation Director Kyle Malucci

- **LEGAL**
 - Town Attorney Christian Waugh

REQUIREMENTS

PURSUANT TO THE REQUIREMENTS OF F.S. 286.0105, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

ADDRESSING THE COUNCIL

Individuals or groups may address comments to the Town Council at any Regular Meeting by following the established procedures. The maximum allotted time for a presentation is three (3) minutes per person. A speaker's time may not be allocated to others. The Council will permit individuals' comments on agenda items at the time the item is under consideration. Individuals must complete a form located next to the printed agendas in the Council Chambers. Thirty minutes will be set-aside at the end of the meeting for public discussion on non-agenda items.

ADJOURNMENT

Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the Town Clerk at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.