

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Kyle Malucci, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## Minutes

Thursday, July 18, 2019 at 7:00 PM

Call to Order  
Roll Call  
Prayer and Pledge of Allegiance

## PRESENT

Mayor Floyd Vanzant  
Council President John Beasley  
Council Pro Tem Kenny Sims  
Councilwoman Callie Kay Bishop  
Councilman Jared Wollitz  
Councilman Lee Pickett

## PUBLIC HEARING

**ITEM-1** Ordinance No. 2019-05 – Comp Plan Amend Map - Low to High Density  
US Hwy 1

**AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, CHANGING THE FUTURE LAND USE CLASSIFICATION OF THAT CERTAIN PROPERTY CONSISTING OF 1.23 ACRES, MORE OR LESS LOCATED ON THE WEST SIDE OF U.S. HWY 1 AT THE CORNER OF WEST EIGHTH STREET, HILLIARD, FL, PARCEL #05-3N-24-0000-0029-0000, FROM LOW DENSITY RESIDENTIAL CLASSIFICATION TO HIGH DENSITY RESIDENTIAL CLASSIFICATION; AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF THE TOWN OF HILLIARD TO REFLECT SUCH CHANGE; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE.**

Town Attorney Waugh reads Ordinance No. 2019-05, by title.

Public Comments:

Stewart Pearson	37092	W. 8th Street	Opposed
Kerry Petty Goddard	37071	W. 8th Street	Opposed
Barry Smith	18520	Broken Arrow	Support
Kim Frey	37132	West Fourth Street	Support
Bobby Franklin	PO	Box 878	Support
Ta’Nasha Pancer	76346	William Burgess Blvd	Support

Motion to close the Public Hearing on Ordinance No. 2019-05.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilwoman Bishop,  
Councilman Wollitz, Councilman Pickett

**ITEM-2** Ordinance No. 2019-06 – Rezoning A-1 to R-3 US Hwy 1  
**AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING A-1, AGRICULTURAL DISTRICT; TO TOWN ZONING R-3, MULTIPLE FAMILY DISTRICT; FOR THE 1.23 ACRE PARCEL MORE OR LESS; LOCATED ON THE WEST SIDE OF U.S. HWY 1 AT THE CORNER OF WEST EIGHTH STREET, HILLIARD, FL; AND PROVIDING AN EFFECTIVE DATE.**

Town Attorney Waugh reads Ordinance No. 2019-06, by title.  
No public comments.

Motion to close the Public Hearing on Ordinance No. 2019-06.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilwoman Bishop,  
Councilman Wollitz, Councilman Pickett

## **REGULAR MEETING**

**ITEM-3** Additions/Deletions to Agenda

Mayor Vanzant request to add Item 15 Proclamation Honoring Elisabeth McIntosh 101st Birthday.

## **PAYABLES**

**ITEM-4** July 2019 \$124,769.17

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilwoman Bishop,  
Councilman Wollitz, Councilman Pickett

## **MINUTES**

**ITEM-5** 07-08-2019 Regular Meeting

Motion made by Councilman Pickett, Seconded by Councilwoman Bishop.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilwoman Bishop,  
Councilman Wollitz, Councilman Pickett

## **TOWN COUNCIL**

**ITEM-6** Hilliard Airpark – Engineering SA No. 15 Design & Permitting South Runway Protection Zone – Bill Prange, Engineer AECOM

AECOM Engineer, Bill Prange speaks and explains the South Runway Protection Zone and the purpose for the land acquisition. Mr. Prange states that the Town Attorney has been working with getting the survey and land appraisal completed so that an offer can be made for the land purchase at the south end of the runway. Mr. Prange further states that an application will be submitted to the FAA at the end of July and 90% will be funded by the FAA with 10% funded by FDOT.

Councilwoman Bishop questions the mitigation and the hiring of a resident inspector. Mr. Prange advises both items will be next year during construction.

Motion to execute Hilliard Airpark – Engineering SA No. 15 Design & Permitting South Runway Protection Zone.

Motion made by Council President Beasley, Seconded by Councilwoman Bishop.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilwoman Bishop,  
Councilman Wollitz, Councilman Pickett

**ITEM-7** Hilliard Airpark – Engineering SA No. 16 Airport Equipment Storage Building – Bill Prange, Engineer AECOM

AECOM Engineer, Bill Prange speaks and explains the Airport Equipment Storage Building project that will be bid out along with the new box hanger and hanger rehabilitation projects and that 100% will be funded by the FDOT.

Motion to execute Hilliard Airpark – Engineering SA No. 16 Airport Equipment Storage Building.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilwoman Bishop,  
Councilman Wollitz, Councilman Pickett

**ITEM-8** Hilliard Airpark – Engineering SA No. 17 Turf Runway Maintenance Program – Bill Prange, Engineer AECOM

AECOM Engineer, Bill Prange explains the Turf Runway Maintenance Program will consist of an annual plan that can be bid out each year and will include pesticide, fertilizing, drum rolling, turf maintenance and that 100% will be funded by the FDOT.

Motion to execute Hilliard Airpark – Engineering SA No. 17 Turf Runway Maintenance Program.

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilwoman Bishop,  
Councilman Wollitz, Councilman Pickett

**ITEM-9** P&Z Report to Town Council – Ordinance No. 2019-05 – Bernita Dinwiddie, Land Use Administrator

Town Clerk Purvis reads the Planning & Zoning Boards recommendation for the approval of Ordinance No. 2019-05.

**ITEM-10** P&Z Report to Town Council – Ordinance No. 2019-06 – Bernita Dinwiddie, Land Use Administrator

Town Clerk Purvis reads the Planning & Zoning Boards recommendation for the approval of Ordinance No. 2019-06.

**ITEM-11** Ordinance No. 2019-05 – Comp Plan Amend Map – Low to High Density US Hwy 1

Second & Final Reading

**AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, CHANGING THE FUTURE LAND USE CLASSIFICATION OF THAT CERTAIN PROPERTY CONSISTING OF 1.23 ACRES, MORE OR LESS LOCATED ON THE WEST SIDE OF U.S. HWY 1 AT THE CORNER OF WEST EIGHTH STREET, HILLIARD, FL, PARCEL #05-3N-24-0000-0029-0000, FROM LOW DENSITY RESIDENTIAL CLASSIFICATION TO HIGH DENSITY RESIDENTIAL CLASSIFICATION; AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF THE TOWN OF HILLIARD TO REFLECT SUCH CHANGE; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE.**

Town Attorney Waugh reads Ordinance No. 2019-05, by title.

Councilman Wollitz speaks about land owners' rights.  
Council Pro-Tem Sims speaks about the safety at the turn lane in the median on US1.  
Council President Beasley speaks about the property and adjacent property owners.  
Mayor Vanzant concurs.

Motion to adopt Ordinance No. 2019-05 Comp Plan Amend Map – Low to High Density  
US Hwy 1 on its Second & Final Reading.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilwoman Bishop,  
Councilman Wollitz, Councilman Pickett

**ITEM-12** Ordinance No.2019-06 - Rezoning A-1 to R-3 US Hwy1  
Second & Final Reading  
**AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING A-1, AGRICULTURAL DISTRICT; TO TOWN ZONING R-3, MULTIPLE FAMILY DISTRICT; FOR THE 1.23 ACRE PARCEL MORE OR LESS; LOCATED ON THE WEST SIDE OF U.S. HWY 1 AT THE CORNER OF WEST EIGHTH STREET, HILLIARD, FL; AND PROVIDING AN EFFECTIVE DATE.**

Town Attorney Waugh reads Ordinance No. 2019-06, by title.

Motion to adopt Ordinance No. 2019-06 Rezoning A-1 to R-3 US Hwy 1 on its Second  
& Final Reading.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilwoman Bishop,  
Councilman Wollitz, Councilman Pickett

**ITEM-13** Property Adjacent to Town Hall – Council President Beasley

Motion to table the naming of the property adjacent to Town Hall until funding has been  
received and the property can be developed and designating as a park.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilwoman Bishop,  
Councilman Wollitz, Councilman Pickett

**ITEM-14** ADA Accessibility Requirements "Website" – Town Clerk Lisa Purvis

Motion to discontinue the publishing of Town meeting videos to the Town's website due  
to the cost associated with providing close captioning a requirement for ADA compliance.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.  
Voting Yea: Council President Beasley, Council Pro Tem Sims, Councilwoman Bishop,  
Councilman Wollitz, Councilman Pickett

**ITEM-15** Proclamation - Ms. Elizabeth McIntosh 101st Birthday July 10, 2019

Town Attorney Waugh reads a Proclamation honoring Ms. Elizabeth McIntosh on her  
101<sup>st</sup> Birthday.

Mayor Vanzant so proclaims July 10<sup>th</sup> as "Ms. Liz Day" in honor of her 101<sup>st</sup> birthday.

**ITEM-16** Introduction - Ordinance No. 2019-07 Amending Chapter 62 Sec 62-287 -  
Town Attorney  
**AN ORDINANCE AMENDING CHAPTER 62 ZONING AND LAND**

**DEVELOPMENT REGULATIONS OF THE HILLIARD TOWN CODE;  
AMENDING SECTION 62-287 MOBILE HOME DISTRICT RMH; AND  
PROVIDING FOR AN EFFECTIVE DATE.**

Town Attorney Waugh reads Ordinance No. 2019-07, by title and explains that this is an amendment to the RMH Mobile Home District that will allow by special exception recreational vehicles in mobile home parks. Town Attorney Waugh explains that the owner of the trailer park on Pine Street that contains the streets that are named after birds has requested this amendment so that he can convert a section of the mobile home park into a 55+ RV park. The purpose in this being allowed by special exception is so that the Planning & Zoning Board can have approval power.  
Planning & Zoning Member Glenn Higginbotham is present and speaks explaining the amendment.  
Planning & Zoning Member Charles Reed is present and speaks explaining the amendment also.

**ITEM-17** Introduction - Ordinance No. 2019-08 Amending Chapter 62 Sec 62-355 -  
Town Attorney  
**AN ORDINANCE AMENDING CHAPTER 62 ZONING AND LAND  
DEVELOPMENT REGULATIONS OF THE HILLIARD TOWN CODE;  
AMENDING SECTION 62-355 MOBILE HOMES AND TEMPORARY OFFICES;  
AND PROVIDING FOR AN EFFECTIVE DATE.**

Town Attorney Waugh reads Ordinance No. 2019-08, by title and explains that this is an amendment to the mobile homes and temporary offices section of the zoning code. This amendment will allow the six remaining hardship special exceptions to remain and be deemed nonconformities pursuant to section 62-62 of the Town Code. Future exceptions to be granted with an upgraded form requiring signatures acknowledging conditions of the hardship and clarifying bi-annual reviews.

**PUBLIC COMMENTS:**

No comments

**MAYOR & COUNCIL CLOSING COMMENTS:**

**Mayor Vanzant**

Budget Workshop – Monday 07/22/2019 at 6 PM

Budget Workshop – Monday 07/29/2019 at 6 PM

Regular Meeting – Thursday 08/01/2019 at 7 PM Millage Rate Set

**Council Pro-Tem Sims**

Comments wishing Mrs. Dinwiddie a speedy recovery.

**Council President Beasley**

Request that some of the workshops be combined so that we do not have to have as many and for them to perhaps last longer to accomplish this.

Advises he has been working with Parks & Recreation Director Malucci on the air conditioner issue at the fitness center.

**ADMINISTRATIVE STAFF COMMENTS:**

**Town Clerk Lisa Purvis**

Advises that the Town received an award letter from DEO advising that the Town's proposal for updating and digitizing the comprehensive plan and maps was selected for funding in the amount of \$40,000.

**Public Works Director Richie Rowe**

Left early due to bad storm affecting the water and wastewater plants.

**Parks & Recreation Director Malucci**

Absent due to vacation.

**LEGAL COMMENTS:**

**Town Attorney Christian Waugh**

Congratulates the Town on receiving the grant funding from DEO to amend the Town's Comprehensive Plan and Maps.

**ADJOURNMENT**

There being no additional business, the meeting adjourns at 8:30 p.m.

Approved this 1<sup>st</sup> day of August, 2019, by the Hilliard Town Council,  
Hilliard, Florida.

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John P. Beasley  
Council President

ATTEST:

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Lisa Purvis  
Town Clerk

APPROVED:

\_\_\_\_\_  
Floyd L. Vanzant  
Mayor