

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Kyle Malucci, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

Minutes

Thursday, August 15, 2019 at 7:00 PM

Call to Order

Roll Call

Prayer and Pledge of Allegiance

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

ABSENT

Councilman Lee Pickett

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Motion to add Item-8A Quarterly Reports to be provided by Code Enforcement, Fire Marshal/Inspector & Building Inspector and Item-13 Capital Purchase Approval Fitness Center Insulation.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley
Absent: Councilman Pickett

PAYABLES

ITEM-2 August 2019 \$94,336.60

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley
Absent: Councilman Pickett

MINUTES

ITEM-3 08-01-2019 Regular Meeting

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.
Council President Beasley questions the donation to the Nassau County Economic Development Board and states that the donation is for fiscal year 2018/19 not 2019/20 as noted in the payables.

Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley

Absent: Councilman Pickett

PRESENTATION

ITEM-4 Nassau County Economic Development Board Update & Request Continued Support - Laura DiBella, Executive Director

Nassau County Economic Development Board Executive Director, Laura DiBella and Ta'Nasha Pasters are present. Ms. DiBella provides an update and answers questions on economic development for the westside of the county specifically the Town of Hilliard.

ITEM-5 Supporting Healthy Community Champions – Nassau County Health Department

Dr. Eugenia Seidel speaks and introduces Macy Von Mohr. Ms. Von Mohr who has been with Nassau County Health for the past 26 years speaks about their assistance in helping Parks & Recreation Director, Kyle Malucci with the 2019 Healthy Community Champions Award Application.

PROCLAMATION

ITEM-6 Supporting Healthy Community Champions – Nassau County Health Department

Town Attorney Christian Waugh reads the Proclamation Supporting Healthy Community Champions. Mayor Vanzant presents the Proclamation to Dr. Eugenia Siedel and Macy Von Mohr of Nassau County Health.

TOWN COUNCIL

ITEM-7 ORDINANCE NO. 2019-09 - Temporary Moratorium Medical Marijuana - First Reading & Set Public Hearing **AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, EXTENDING THAT CERTAIN ORDINANCE NO. 2017-05, KNOWN AS THE "MEDICAL MARIJUANA MORATORIUM ORDINANCE," APPROVED AND ADOPTED BY THE TOWN COUNCIL ON MARCH 2, 2017, FOR A PERIOD OF AN ADDITIONAL SIX MONTHS FROM SEPTEMBER 1, 2019 TO MARCH 1, 2020; PROVIDING FOR THE CONTINUED VALIDITY OF ALL OTHER PROVISIONS OF ORDINANCE NO. 2017-05; AND PROVIDING AN EFFECTIVE DATE.**

Motion to adopt on first reading Ordinance No. 2019-09. Public Hearing is set for September 5, 2019.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley
Absent: Councilman Pickett

ITEM-8 Contract Services - Building Official Inspector

Motion to approve the contract services for Larry Hogan as the Building Official Inspector with quarterly reports on Building Projects before the Town Council.

Motion made by Council Pro Tem Sims, Seconded by Councilwoman Bishop.

Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley

Absent: Councilman Pickett

ITEM-8A Quarterly Reports to be provided by Code Enforcement and Fire Marshal / Inspector in addition to the Building Inspector

Councilman Wollitz request the Council increase oversight with regards to the Code Enforcement Officer, Fire Marshal / Inspector & the Building Inspector and to require those positions provide a quarterly report to the Council.

Motion to add to the next agenda the requiring of quarterly reports to be provided by the Code Enforcement Officer and Fire Marshal / Inspector in addition to the Building Inspector.

Motion made by Councilman Wollitz, Seconded by Council President Beasley.

Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley

Absent: Councilman Pickett

ITEM-9 Capital Purchase Approval -Generator Trailer

Public Works Director, Richie Rowe speaks and explains that the old water plant generator with some work is now able to function as a portable generator and now requires a trailer so that it can be portably used to run lift stations if there is a power outage.

Motion to approve capital purchase for a Down 2 Earth Generator Trailer Model: 76x12TA Utility Trailer in the amount of \$2,360.00 from C&S Trailer Depot.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.

Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley

Absent: Councilman Pickett

ITEM-10 Capital Purchase Approval - Welder

Public Works Director, Richie Rowe speaks and explains that a welder is needed to be added to the new work truck that was purchased earlier in the year.

Motion to approve capital purchase for a Miller Bobcat Welder 40-250 amp 17-28 volt Kohler Engine with 50 foot leads and attachment in the amount of \$5,216.80 from Airgas.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.

Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley

Absent: Councilman Pickett

ITEM-11 Capital Purchase Approval - Repair Storm Drains W. Sixth St Area – Enviro-waste Services Group, Inc.

Assistant Public Works Director, Greg Grooms speaks and explains following the evaluation work that was done earlier in the year that the storm drain along W. Sixth Street is in need of repair.

Motion to approve capital purchase for performing prep surface, 1 component reinforced wet mortar, chemical grout & traffic control as per Broward County Contract # Y2114050B1 in the amount of \$13,119.40 and performing sectional liners as per the City of Miami Beach Contract # 2013-113-ITB-LR in the amount of \$55,750.50 totaling \$68,869.90 from Enviro-waste Service Group, Inc.

Motion made by Councilman Wollitz, Seconded by Councilwoman Bishop.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley
Absent: Councilman Pickett

ITEM-12 Capital Purchase Approval - Lift Station Repairs

Public Works Director, Richie Rowe speaks and explains that the lift stations are in need of emergency repair. The lift stations were budgeted in the fiscal year 2018-2019 capital budget but that they are now under exigent circumstances that they be repaired. Therefore, only one contractor's proposal was able to obtain to do all of the needed repair work.

Motion to approve capital purchase for lift stations at Eastwood Oaks Apartments, Cedar Haven PUD, Lorena Drive and Oxford Street in the amount of \$42,936.97 from Water Technology, Inc. to be repaired under exigent circumstances.

Motion made by Council Pro Tem Sims Seconded by Councilwoman Bishop.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley
Absent: Councilman Pickett

ITEM-13 Emergency Capital Purchase Approval Fitness Center Insulation

Council President John Beasley and Parks & Recreation Director, Kyle Malucci speaks and explains that they have been receiving complaints about the fitness center not cooling off in the pm hours.

Motion to approve emergency capital purchase for insulation of the Fitness Center ceiling in the amount of \$6,689.35 from American Insulators.

Motion made by Council President Beasley Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley
Absent: Councilman Pickett

ITEM-14 Emergency Authorization for Town Attorney and Town Staff to Review & Sign FAA Grant Application and Grant Offer

Town Attorney Christian Waugh ask the Council if an emergency Item-14 Authorization for the Town Attorney and Town Staff to review & sign the FAA Grant Application and upon receipt the Grant Offer for Airport Improvement Program (AIP) can be added since it had inadvertently been missed at the beginning of the meeting.

Motion to add Emergency Item-14 Authorization for Town Attorney and Town Staff to Review & Sign FAA Grant Application and upon receipt FAA Grant Offer.

Motion made by Council Pro Tem Sims Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley
Absent: Councilman Pickett

Motion to approve emergency authorization for the Town Attorney and Town Staff to review & sign the FAA Grant Application and upon receipt the Grant Offer.

Motion made by Councilman Wollitz Seconded by Councilwoman Bishop.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop, Council President Beasley
Absent: Councilman Pickett

PUBLIC COMMENTS:

Harold "Skip" Frey 37132 West Fourth Street Hilliard, FL questions if the Town bids out milling/road material. Councilman Sims reply's that the recent purchase was made when it was made available from the US1 project at a lower cost.

MAYOR & COUNCIL CLOSING COMMENTS:

Mayor Vanzant

August Meetings:

Monday, 08-19-2019 @ 6PM	Workshop (Budget – Fire/Rec & Capital)
Monday, 08-26-2019 @ 6PM	Workshop (Budget – Streets/W&S & Capital)

September Meetings:

Thursday, 09-05-2019 @ 7PM	First Public Hearing & Regular Meeting
Monday, 09-09-2019 @ 6PM	Workshop (Budget & Capital)
Thursday, 09-19-2019 @ 7PM	Regular Meeting
Tuesday, 09-24-2019 @ 7PM	Second Public Hearing & Special Meeting

Council Pro Tem Sims

Ask the public to please be patient with all the work going on around town.

Councilman Wollitz

Advises that he the Public Works Director met with Nassau County Emergency Management, Director Greg Foster and discussed how the County and Town will work together during the upcoming year.

Council President Beasley

Thanks the public for comments.

ADMINISTRATIVE STAFF COMMENTS:

Town Clerk Lisa Purvis

Advises she had previously served on the Local Mitigation Strategy Board and has currently reenlisted to serve again and will be attending the quarterly meetings.

Public Works Director Richie Rowe

No comment.

Parks & Recreation Director Malucci

No comment.

LEGAL COMMENTS:

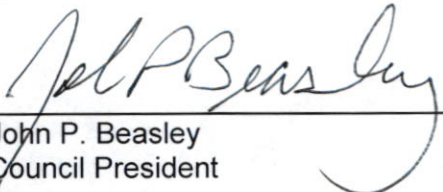
Town Attorney Christian Waugh

No comment.

ADJOURNMENT


There being no additional business, the meeting adjourns at 8:25 p.m.

Approved this 5th day of September 2019, by the Hilliard Town Council,
Hilliard, Florida.



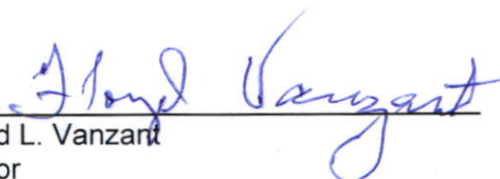
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor