

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Kyle Malucci, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

Minutes

Thursday, October 17, 2019 at 7:00 PM

Call to Order

Roll Call

Prayer and Pledge of Allegiance

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilwoman Callie Kay Bishop
Councilman Jared Wollitz

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Add ITEM-8

Motion to add Item-8 Resolution 2019-16 Celebrating City Government Week October 21st – 27th.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

Add ITEM-9

Motion to add emergency Item-9 Payroll Amendment.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

PAYABLES

ITEM-2 October 2019 \$31,648.58

Motion made by Council President Beasley, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

MINUTES

ITEM-3 10-03-2019 Regular Meeting

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

TOWN COUNCIL

ITEM-4 Governmental Consulting Services Contract – Mark Anderson

Councilwoman Bishop states she thinks it will be very beneficial for the Town of Hilliard to have a lobbyist. Councilman Wollitz ask if this was not budgeted where would the money come from. Town Clerk Purvis advises that it would have to come from cash carried forward. Councilman Sims states that during the workshop Mr. Anderson commented on the fact that they like shovel ready projects and we do not have any at this time and that most projects need to be in by November 1st and that he would like to wait until next year and look at again. Councilman Wollitz also adds that he had reached out to Mr. Anderson references they spoke highly of him but that it was late in the year for this. Council President Beasley comments on what other lobbyist could possibly bring to the table at a lower cost. Mayor Vanzant and Councilwoman Bishop advocate for Mr. Anderson.

Motion made by Councilwoman Bishop to hire Mr. Anderson
Motion dies for lack of 2nd.

ITEM-5 Set Workshop – Personnel Policies Manual Review

Add to the January 2, 2020 agenda to set a workshop.

ITEM-6 Set Workshops – Community Planning Technical Assistance Grant Agreement

Town Clerk Purvis advises that part of the requirements for the Community Planning Technical Assistance Grant Agreement with the State of Florida Department of Economic Opportunity are to hold two advertised public community workshops and one advertised joint workshop between the Planning & Zoning Board and Town Council.

Motion to set workshops for the Community Planning Technical Assistance Grant Agreement as follows:

Public Community Workshop #1 – November 21, 2019 at 6:00 pm prior to the Regular Town Council Meeting.

Public Community Workshop #2 – January 16, 2020 at 6:00 pm prior to the Regular Town Council Meeting.

Joint Workshop Town Council & Planning & Zoning – February 5, 2020 at 6:00 pm prior to the Planning & Zoning Meeting.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

PUBLIC WORKS DIRECTOR

ITEM-7 Capital Purchase Approval – Dump Truck

Public Works employee's Cory Hobbs and Charles Chavarria answer questions regarding the quotes provided. They are ask to get additional quotes for new dump trucks and provide that information at the next meeting.

Motion to table Item 7 to the next regular meeting November 7, 2019.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ADD ITEM-8 Resolution No. 2019-16 Celebrating City Government Week October 21st – 27th

A RESOLUTION OF THE TOWN OF HILLIARD RECOGNIZING CITY GOVERNMENT WEEK, OCTOBER 21 - 27, 2019 AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.

Mayor Vanzant reads Resolution No. 2019-16 City Government Week, by title and Attorney Waugh reads Resolution 2019-16 in its entirety.

Motion to adopt Resolution No. 2019-16 Celebrating City Government Week October 21st – 27th.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

ADD ITEM-9 Employee Payroll Amendment

Council President Beasley states that when transferring over the department head recommendations for employee paid increases that in error, he transferred over \$1.00 less on one of the Public Works employees.

Motion to approve amending payroll rate for one of the Public Works employees by \$1.00.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley

PUBLIC COMMENTS:

Ta'Nasha Parker of the Nassau County Economic Development Board advises that the NCEDB was recognized by the Nassau County Board of County Commissioners for Manufacturing Month. The NCEDB set up tours of local manufacturing companies for high school students & Hilliard goes on tours the next week.

MAYOR & COUNCIL CLOSING COMMENTS:

Mayor Vanzant

November Meetings:

Monday, 11-04-2019 @ 6PM	HAC (Veterans Day Ceremony)
Thursday, 11-07-2019 @ 7PM	Regular Meeting
Thursday, 11-21-2019 @ 7PM	Regular Meeting

December Meetings:

Thursday, 12-05-2019 @ 7PM	Regular Meeting
Thursday, 12-18-2019 @ 7PM	Regular Meeting

Council President Beasley

Reminds everyone to watch out for kids during Halloween.

ADMINISTRATIVE STAFF COMMENTS:

Town Clerk Lisa Purvis

No comment.

Public Works Director Ritchie Rowe

Absent

Parks & Recreation Director Malucci

No comment.

LEGAL COMMENTS:

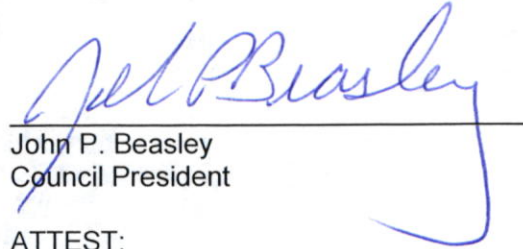
Town Attorney Christian Waugh

No comment.

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:35 p.m.

Approved this 7th day of November 2019, by the Hilliard Town Council,
Hilliard, Florida.



John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor