

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Kyle Malucci, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

Minutes

Thursday, February 20, 2020 at 7:00 p.m.

Call to Order

Roll Call

Prayer and Pledge of Allegiance

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilman Lee Pickett
Councilman Jared Wollitz
Councilwoman Callie Kay Bishop

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Motion to add Item-14 Nassau County School Board Land Growth Appointee.

Motion made by Council President Beasley, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley.

PAYABLES

ITEM-2 February 2020 \$60,275.32

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley.

MINUTES

ITEM-3 02-06-2020 Regular Meeting

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley.

TOWN COUNCIL

ITEM-4 Sealed Bid Opening - Town Owned Property - 3775 Fifth Street East of Oxford Street

Town Clerk Lisa Purvis advises the Council that only one bid was received today at 2 p.m.

Motion to except bid offer of \$13,105.00 from Joseph La Porte for Town owned property #08-3N-24-2380-0059-0011, 3775 Fifth Street East of Oxford Street.

Motion made by Councilman Wollitz, Seconded by Councilman Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop, Council President Beasley.

ITEM-5 Resolution No. 2020-08 – Water & Sewer Rates & Fees **A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION AMENDING RESOLUTION NO. 2018-19, AMENDING WATER AND SEWER USAGE RATES; FOR THE TOWN OF HILLIARD; AND PROVIDING FOR AN EFFECTIVE DATE.**

Attorney Waugh reads Resolution No. 2020-08, by title.

Motion to adopt Resolution 2020-08 – Water & Sewer Rates & Fees.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop.
Voting Nay: Council President Beasley.

ITEM-6 Land Use Administrator - Quarterly Report October – December 2019 – Janis Fleet Attorney Waugh

Land Use Administrator, Janis Fleet is not present at the meeting, Town Clerk Lisa Purvis advises that Mrs. Fleet has provided in writing to the Council the October – December 2019 Quarterly Report.

ITEM-7 Building Inspector – Quarterly Report October – December 2019 – Larry Hogan

Building Inspector, Larry Hogan speaks with regards to the 74 inspections completed October – December 2019 and that the building permit fees collected during that quarter totaled \$10,331.00.

ITEM-8 Code Enforcement – Quarterly Report October – December 2019 – Del Miley

Code Enforcement, Del Miley presents in writing and verbally to the Council the October – December 2019 quarterly report. Councilman Wollitz comments on Mr. Miley's monthly reports.

ITEM-9 Set Workshop – Annual Joint Meeting with Nassau County School Board

Motion to set an annual joint meeting for Monday, March 23, 2020 at 6:00 p.m.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop, Council President Beasley.

TOWN ATTORNEY

ITEM-10 Town Clerk's Office – Request to Terminate Position

Town Attorney Waugh comments on the full report given to the Council on Dawn Carroll's investigation and reads the summary findings and conclusion from the report.

Mayor Vanzant calls for action. No action taken.

ITEM-11 Town Clerk's Office – Request to Transfer Employee to Public Works Department

Motion to transfer Dawn Carroll from Town Hall to Public Works Department at same rate of pay effective February 21, 2020.

Councilwoman Bishop request that Mrs. Carroll remain at Town Hall while working for the Public Works Department. Public Works Director Ritchie Rowe states he would prefer Mrs. Carroll over at the Public Works office.

Motion made by Councilman Wollitz, Seconded by Councilman Pickett
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley.

TOWN CLERK

ITEM-12 Town Clerk's Office – Request to Replace Employee

Motion to replace employee position within Town Hall.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley.

ITEM-13 Town Clerk's Office – Request to Add Position

Motion to table Item-13.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Council President Beasley.
Voting Nay: Councilwoman Bishop.

Motion to set a workshop for Thursday, February 27, 2020 at 6:00 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley.

ADDITIONS

ITEM-14 Nassau County School Board Land Growth Meeting

Council President Beasley ask if someone could attend the Nassau County School Board Land Growth meetings and that the meetings take place the 1st Monday of every month at 9:00 a.m. in Yulee. Council President Beasley states that with his new work schedule he can no longer represent the Town in this capacity. No other Council Members are able to attend so they ask Zoning Board Member, Harold "Skip" Frey that is present at tonight's meeting if he would be available. Mr. Frey advises that he will advise Town Clerk Lisa Purvis at a later date if he is able to attend the meetings.

PUBLIC COMMENTS:

John Russell 37150 Walker Street, Hilliard, FL expresses concerns about the new Water & Sewer Rates.

Jimmy Davis 37375 Mill Street, Hilliard, FL expresses concerns about the new Water & Sewer Rates and that he is having difficulty hearing what the Council is saying.

MAYOR & COUNCIL CLOSING COMMENTS:**Mayor Vanzant****February Meetings:**

Thursday, 02-27-2020 @ 6PM Workshop (Add Employee & Janis Fleet Hours)

March Meetings:

Tuesday, 03-03-2020 @ 6PM Joint Workshop (P&Z Ord 2019-12)

Thursday, 03-05-2020 @ 7PM Regular Meeting

Monday, 03-09-2020 @ 6PM Workshop (Personnel Policy)

Thursday, 03-19-2020 @ 7PM Regular Meeting

Monday, 03-23-2020 @ 6PM Workshop (NCSB)

Monday, 03-23-2020 @ 7PM HAC (Town Clean up)

April Meetings:

Thursday, 04-02-2020 @ 7PM Regular Meeting

Monday, 04-06-2020 @ 7PM HAC (Town Clean up)

Thursday, 04-16-2020 @ 7PM Regular Meeting

Council Member Lee Pickett

Comments on the turnout and thanks everyone for coming tonight.

Council Member Jared Wollitz

Wishes Good Luck to the Flashes basketball team which currently is at half time and the score is 31-27 Hilliard.

Council President Beasley

Explains why he voted no to the Water & Sewer rate increase and comments on possibly rescheduling the Thursday, March 5, 2020 meeting to Monday, March 9, 2020.

Motion made to move Thursday, March 5, 2020 regular meeting, due to there not being a quorum, to Monday, March 9, 2020 at 8:00 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley.

ADMINISTRATIVE STAFF COMMENTS:**Town Clerk Lisa Purvis**

Comments on Land Use Administrator, Janis Fleet needing additional hours added to her contract, Council advises to add to the Thursday, February 27, 2020 workshop scheduled earlier in this meeting. Town Clerk Purvis also advises the annual audit will be delivered at the Thursday, April 2, 2020 regular meeting and ask when they would like to schedule a workshop for review.

Motion to set a workshop for Tuesday, March 31, 2020 at 6:00 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop, Council President Beasley.

Public Works Director Ritchie Rowe

No comment.

Parks & Recreation Director Malucci

Absent.

LEGAL COMMENTS:

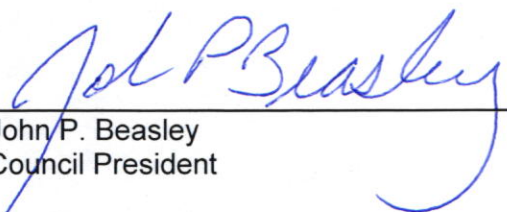
Town Attorney Christian Waugh

Comments on the Sunshine Law and why the Council must discuss meeting dates in public.

ADJOURNMENT

There being no additional business, the meeting adjourns at 7:55 p.m.

Approved this 9th day of March, 2020 by the Hilliard Town Council, Hilliard, Florida.



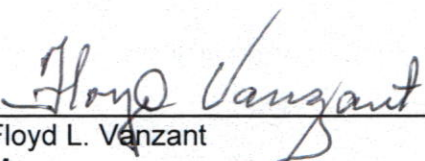
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor