

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

Agenda

Thursday, November 5, 2020 at 7:00 p.m.

Call to Order

Roll Call

Prayer & Pledge of Allegiance

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

PAYABLES

ITEM-2 October 2020

MINUTES

ITEM-3 10-01-2020 Regular Meeting
10-13-2020 ER Special Meeting TEAMS
10-15-2020 Regular Meeting TEAMS
10-20-2020 ER Special Meeting TEAMS

PRESENTATION

ITEM-4 2019 Healthy Community Champions Recognition Award – Barb Baptista,
Florida Department of Health Nassau County

ITEM-5 National League of Cities Service Line Warranty Program – Lee Zell

TOWN COUNCIL

ITEM-6 CARES ACT Hilliard Subrecipient Agreement – Taco Pope, Nassau
County Manager

ITEM-7 Resolution No. 2020-14 – Hilliard Middle Senior High School
Homecoming Parade November 6, 2020

**A RESOLUTION AUTHORIZING THE PERMITTING OF A
HOMECOMING PARADE FOR THE LOCAL HIGH SCHOOL ON BOTH
LOCAL AND COUNTY ROADS, WHICH INCLUDES COUNTY ROAD
108; RESPONSIBILITY FOR TRAFFIC CONTROL; FOR CLAIMS
ARISING FROM SUCH EVENT DUE TO ACTION ON THE PART OF**

OR AUTHORIZED BY THE TOWN; AND PROVIDING FOR AN EFFECTIVE DATE.

- ITEM-8** Land Use Administrator - Quarterly Report July – September 2020 – Janis Fleet
- ITEM-9** Building Inspector – Quarterly Report July – September 2020 – Larry Hogan
- ITEM-10** Code Enforcement – Quarterly Report July – September 2020 – Del Miley
- ITEM-11** Chapter 58 Utilities Code, Section 58-126 Charge for Water Service for Fire Protection Purposes – Discussion & Decision
- ITEM-12** Set Workshop - Draft Ordinance Amending Town Code Chapter 2 – Administration, Article I General, Division 1 - Purchasing and Procurement Procedures

PUBLIC WORKS DEPARTMENT

- ITEM-13** Capital Expense Approval – Chlorine Contact Chamber & Water Treatment Plant Ground Storage Tank 1 & Tank 2 – SUEZ Concrete Asset Maintenance Program
- ITEM-14** Capital Expense Approval – John Deere Backhoe – Florida Sheriffs Association Florida Association of Counties Heavy Equipment Contract
- ITEM-15** Water Treatment Plant Transfer Switch High Service Pump #1 – Problem & Solution

PARKS & RECREATION DIRECTOR

- ITEM-16** Position Process – Temporary Position to Regular Part-time Position (1) After School Kid Attendant & Child Watch Attendant
- ITEM-17** Position Process – Temporary Position to Regular Part-time Position (2) After School Kid Attendant & Child Watch Attendant
- ITEM-18** Monthly Summary Report HPR – October 2020

CLOSING COMMENTS

- **PUBLIC**
 - Informational items or Emergency (consent/vote) Audience members that address the Council shall speak from the podium.
 - Each speaker shall state their name and place of residence and speak on Town matters only.
 - No comments from Council or audience during speaker's time.
 - Council may make comments and ask questions before speaker leaves the podium.
 - Audience will be given time at podium for comments and questions as granted by Chairman. (The Chairman can limit time of each speaker to 3 minutes.)
- **MAYOR & COUNCIL**
 - Mayor Floyd L. Vanzant
 - Council Pro Tem Kenny Sims
 - Council Member Lee Pickett
 - Council Member Jared Wollitz
 - Council Member Callie Kay Bishop
 - Council President John P. Beasley
- **ADMINISTRATIVE STAFF**

- Town Clerk Lisa Purvis
- Public Works Director Richie Rowe
- Parks & Recreation Director Gabe Whittenburg
- **LEGAL**
 - Town Attorney Christian Waugh

REQUIREMENTS

PURSUANT TO THE REQUIREMENTS OF F.S. 286.0105, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

ADDRESSING THE COUNCIL

Individuals or groups may address comments to the Town Council at any Regular Meeting by following the established procedures. The maximum allotted time for a presentation is three (3) minutes per person. A speaker's time may not be allocated to others. The Council will permit individuals' comments on agenda items at the time the item is under consideration. Individuals must complete a form located next to the printed agendas in the Council Chambers. Thirty minutes will be set-aside at the end of the meeting for public discussion on non-agenda items.

ADJOURNMENT

Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the Town Clerk at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.