

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

Agenda

Thursday, January 7, 2021 at 7:00 p.m.

Call to Order
Roll Call
Prayer & Pledge of Allegiance

PUBLIC HEARING

ITEM-1

Open Public Hearing on Ordinance No. 2020-09
Amending Chapter 2 Administration Article 1
Purchasing and Procurement Procedures

AN ORDINANCE AMENDING CHAPTER 2 ADMINISTRATION; AMENDING SEC. 2-2 AUTHORITY OF THE MAYOR; AMENDING SEC. 2-3 DELEGATION OF PURCHASING AUTHORITY; AMENDING SEC. 2-5 PROCESSING OF CONTRACTS FOR THE PROVISION OF COMMODITIES OR SERVICES; AMENDING SEC. 2-7 EXEMPTIONS FROM COMPETITIVE PROCUREMENT REQUIREMENT; AND PROVIDING AN EFFECTIVE DATE.

Call for Public Comment

Close Public Hearing on Ordinance No. 2020-09

ITEM-2

Open Public Hearing on Ordinance No. 2020-12
Ordinance No. 2020-12 – Amending Chapter 58 Utilities
Eliminating Sec. 58-126

AN ORDINANCE AMENDING CHAPTER 58 UTILITIES, ARTICLE IV WATER AND SEWER SYSTEM DEVELOPMENT CHARGES. BY ELIMINATING SEC. 58-126 CHARGE FOR WATER SERVICE FOR FIRE PROTECTION PURPOSES; AND PROVIDING AN EFFECTIVE DATE.

Call for Public Comment

Close Public Hearing on Ordinance No. 2020-12

ITEM-3

Open Public Hearing on Ordinance No. 2021-01

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, AMENDING THE COMPREHENSIVE PLAN OF HILLIARD FLORIDA, WHICH WILL CONTROL FUTURE LAND USE, GUIDE PUBLIC FACILITIES, AND PROTECT NATURAL RESOURCES PURSUANT TO THE

LOCAL GOVERNMENT COMPREHENSIVE PLANNING AND LAND DEVELOPMENT REGULATION ACT (CHAPTER 163, PART II, FLORIDA STATUTES), INCLUDING THE GOALS, OBJECTIVES AND POLICIES OF FUTURE LAND USE; TRANSPORTATION; HOUSING; INFRASTRUCTURE, CONSERVATION MANAGEMENT, RECREATION AND OPEN SPACE; INTERGOVERNMENTAL COORDINATION; CAPITAL IMPROVEMENTS; AND PROVIDING FOR REPEALER, SEVERABILITY, AND SETTING AN EFFECTIVE DATE.

Call for Public Comment

Close Public Hearing on Ordinance No. 2021-01

REGULAR MEETING

ITEM-4 Additions/Deletions to Agenda

PAYABLES

ITEM-5 December 2020

MINUTES

ITEM-6 11-30-2020 Special Meeting
12-03-2020 Regular Meeting
12-17-2020 Regular Meeting

OATH OF OFFICE

ITEM-7 Kenny Sims
Lee Pickett
Jared Wollitz

ORGANIZATION

ITEM-8 Organization of Office

- Council President
- Council Pro Tem

ITEM-9 Organization of Departments

- Street Department Commissioner
- Recreation Department Commissioner
- Fire Department Commissioner
- Airport Department Commissioner
- Water & Sewer Department Commissioner

PRESENTATION

ITEM-10 National League of Cities Service Line Warranty Program – Lee Zell

TOWN COUNCIL

ITEM-11 Whisper Ridge PUD – Process & Update – Janis Fleet, AICP, LUA

ITEM-12 Ordinance No. 2021-01 – Amending Comprehensive Plan
First Reading & Set Second Public Hearing
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, AMENDING THE COMPREHENSIVE PLAN OF HILLIARD FLORIDA, WHICH WILL CONTROL FUTURE LAND USE, GUIDE PUBLIC FACILITIES, AND PROTECT NATURAL RESOURCES PURSUANT TO THE LOCAL GOVERNMENT COMPREHENSIVE PLANNING AND LAND

DEVELOPMENT REGULATION ACT (CHAPTER 163, PART II, FLORIDA STATUTES), INCLUDING THE GOALS, OBJECTIVES AND POLICIES OF FUTURE LAND USE; TRANSPORTATION; HOUSING; INFRASTRUCTURE, CONSERVATION MANAGEMENT, RECREATION AND OPEN SPACE; INTERGOVERNMENTAL COORDINATION; CAPITAL IMPROVEMENTS; AND PROVIDING FOR REPEALER, SEVERABILITY, AND SETTING AN EFFECTIVE DATE.

ITEM-13 Planning & Zoning Board Re-Appoint Recommendation - Two Members - Three Year Term – Janis Fleet, AICP, LUA

ITEM-14 Ordinance No. 2020-09 – Amending Chapter 2 Administration Article 1 Purchasing and Procurement Procedures
Second and Final Reading
AN ORDINANCE AMENDING CHAPTER 2 ADMINISTRATION; AMENDING SEC. 2-2 AUTHORITY OF THE MAYOR; AMENDING SEC. 2-3 DELEGATION OF PURCHASING AUTHORITY; AMENDING SEC. 2-5 PROCESSING OF CONTRACTS FOR THE PROVISION OF COMMODITIES OR SERVICES; AMENDING SEC. 2-7 EXEMPTIONS FROM COMPETITIVE PROCUREMENT REQUIREMENT; AND PROVIDING AN EFFECTIVE DATE.

ITEM-15 Ordinance No. 2020-12 – Amending Chapter 58 Utilities
Eliminating Sec. 58-126
Second and Final Reading
AN ORDINANCE AMENDING CHAPTER 58 UTILITIES, ARTICLE IV WATER AND SEWER SYSTEM DEVELOPMENT CHARGES. BY ELIMINATING SEC. 58-126 CHARGE FOR WATER SERVICE FOR FIRE PROTECTION PURPOSES; AND PROVIDING AN EFFECTIVE DATE.

ITEM-16 Agenda Item Request – Two (2) Septic Tank Exceptions – Michael Franklin

ITEM-17 Agenda Item Request – Septic Tank Exception – Francis Layden Jr.

ITEM-18 Resolution No. 2021-01 – Town of Hilliard 2021 Holidays
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION; ADOPTING RECOGNIZED HOLIDAY DATES FOR THE TOWN OF HILLIARD; AT ITS FIRST MEETING OF THE TOWN COUNCIL HELD IN JANUARY; AS OUTLINED IN THE PERSONNEL POLICY MANUAL; AS IT RELATES TO HOLIDAYS UNDER THE EMPLOYEE BENEFIT PROGRAMS SECTION; AND PROVIDING FOR AN EFFECTIVE DATE.

ITEM-19 Resolution No. 2021-02 – MLK Walk January 18, 2021
A RESOLUTION AUTHORIZING THE PERMITTING OF A MARTIN LUTHER KING, JR. WALK FOR THE CONCERNED CITIZENS OF HILLIARD, FLORIDA; ON BOTH LOCAL AND COUNTY ROADS, WHICH INCLUDES COUNTY ROAD 108; RESPONSIBILITY FOR TRAFFIC CONTROL; FOR CLAIMS ARISING FROM SUCH EVENT DUE TO ACTION ON THE PART OF OR AUTHORIZED BY THE TOWN; AND PROVIDING FOR AN EFFECTIVE DATE.

PARKS & RECREATION DIRECTOR

ITEM-20

Monthly Summary Report HPR – January 2021

CLOSING COMMENTS

- **PUBLIC**
 - Informational items or Emergency (consent/vote) Audience members that address the Council shall speak from the podium.
 - Each speaker shall state their name and place of residence and speak on Town matters only.
 - No comments from Council or audience during speaker's time.
 - Council may make comments and ask questions before speaker leaves the podium.
 - Audience will be given time at podium for comments and questions as granted by Chairman. (The Chairman can limit time of each speaker to 3 minutes.)
- **MAYOR & COUNCIL**
 - Mayor Floyd L. Vanzant
 - Council Pro Tem Kenny Sims
 - Council Member Lee Pickett
 - Council Member Jared Wollitz
 - Council Member Callie Kay Bishop
 - Council President John P. Beasley
- **ADMINISTRATIVE STAFF**
 - Town Clerk Lisa Purvis
 - Public Works Director Richie Rowe
 - Parks & Recreation Director Gabe Whittenburg
- **LEGAL**
 - Town Attorney Christian Waugh

REQUIREMENTS

PURSUANT TO THE REQUIREMENTS OF F.S. 286.0105, the following notification is given: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

ADDRESSING THE COUNCIL

Individuals or groups may address comments to the Town Council at any Regular Meeting by following the established procedures. The maximum allotted time for a presentation is three (3) minutes per person. A speaker's time may not be allocated to others. The Council will permit individuals' comments on agenda items at the time the item is under consideration. Individuals must complete a form located next to the printed agendas in the Council Chambers. Thirty minutes will be set-aside at the end of the meeting for public discussion on non-agenda items.

ADJOURNMENT

Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the Town Clerk at (904) 845-3555 at least seventy-two hours in advance to request such accommodations.