

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, MAY 20, 2021, 7:00 PM

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley – via phone
Council Pro Tem Kenny Sims
Councilwoman Callie Kay Bishop
Councilman Jared Wollitz
Councilman Lee Pickett

MAYOR Mayor Vanzant asks if there are any members in the audience wishing to address the Council on matters not on the agenda.

No public wish to address the Council.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

No items added or deleted from the agenda.

ITEM-2 Town Council Adoption of Resolution No. 2021-13, A Resolution of the Town Council of the Town of Hilliard, Florida, A Municipal Corporation, Approving the Adoption of Nassau County Local Mitigation Strategy Plan; and Providing for an Effective Date.

Nassau County EOC – Greg Foster, Director

Town Attorney Waugh reads Resolution No. 2021-13, by title.

Motion to adopt Resolution No. 2021-13 approving the adoption of Nassau County Local Mitigation Strategy Plan.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz
Councilwoman Bishop and Council President Beasley.

ITEM-3 Town Council Approval of a Cooperative Purchasing Agreement in the Event of a Disaster with Phillips & Jordan, Inc.
Phillips & Jordan, Inc. – Tommy Webster, Program Manager-Disaster Services

Town Attorney Waugh advises that he has reviewed the contract that Nassau County has signed with Phillips & Jordan, Inc. and that the Town would be agreeing to the same contract as Nassau County and would only be obligated to pay in the event of a disaster. In further discussion he advises that the Town may want to abstain from the schedule of fees that the County has agreed to and that based on the size of the Town we may need a new fee cap.

Motion to table approving the cooperative purchasing agreement in the event of a disaster with Phillips & Jordan, Inc. until the next meeting on June 3, 2021 so that the Town Attorney can speak to Phillip & Jordan Program Manager Tommy Webster regarding the fee caps.

Motion made by Council Pro Tem Sims, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

ITEM-4 Town Council approval of AECOM Payable thru April 30, 2021, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Code, and PAPIs at the Hilliard Airpark in the amount of \$30,471.58.
FAA 90% & FDO 10% FUNDED PROJECT LUMP SUM AMOUNT \$60,943.00

Motion to approve AECOM Payable in the amount of \$30,471.58.

Motion made by Councilman Pickett, Seconded by Councilwoman Bishop.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

ITEM-5 Town Council approval of Mittauer & Associates, Inc. Payable thru April 30, 2021, Project Name: Gravity Sewer Overflow Pipe on 4th Street in the amount of \$1,000.00.
CAPITAL FUNDED PROJECT LUMP SUM CONTRACT \$8,600.00

Motion to approve Mittauer & Associates, Inc. Payable in the amount of \$1,000.00.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

ITEM-6 Town Council approval of Smart Quality Lawn Care Payable No. 1 thru May 12, 2021, Project Name: Mowing of Town Right of Ways in the amount of \$5,500.00.
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$66,000.00

Motion to approval Smart Quality Lawn Care Payable in the amount of \$5,500.00.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

ITEM-7 Town Council approval of the Minutes from the May 6, 2021 Regular Meetings.

Town Clerk – Lisa Purvis, MMC

Motion to approve the minutes for the May 6, 2021 Regular Meeting.

Motion made by Councilman Pickett, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop and Council President Beasley.

ITEM-8 Town Council approval of Classification and Compensation Study for Fiscal Year 2021-2022.

Town Clerk – Lisa Purvis, MMC

Motion to approve piggybacking the City of Green Cove Springs BID No. LC 2020-02 with Evergreen Solutions, LLC. to perform professional services to provide a Classification and Compensation Study for the Town of Hilliard in the amount of \$5,000.00 with Evergreen Solutions, LLC.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop and Council President Beasley.

ITEM-9 Town Council approval of Nassau County School Board Bus Rental Agreement for Hilliard Parks & Recreation Summer Camp.

Parks & Recreation Director – Gabe Whittenburg

Motion to approve Nassau County School Board Bus Rental Agreement for Hilliard Parks & Recreation Summer Camp 2021 Field Trips.

Motion made by Council President Beasley, Seconded by Councilman Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop and Council President Beasley.

ADDITIONAL COMMENTS

PUBLIC

Dawn West, Westside Journal advises that Hilliard Graduation will be held on Sunday, June 6, 2021 at 7:00 pm just after the next Town Council meeting.

MAYOR & TOWN COUNCIL

Council President Beasley thanks Dawn West and the Westside Journal for the part they had in the donation to Danny Murray of Callahan Barbeque.

Mayor Vanzant advises that our next meeting will be on June 3, 2021 at 7:00 p.m.

ADMINISTRATIVE STAFF

Town Clerk Lisa Purvis advises that the Nassau County Health Department contacted her regarding coming to Town Hall to provide vaccines to Town staff, friends and family. That they would need at least ten people to bring their mobile unit over to provide the vaccines. Town Clerk Lisa Purvis further states that she will set up the vaccines for Thursday, June 3, 2021 from 3:00 p.m. to 5:00 p.m.

TOWN ATTORNEY

Town Attorney Christian Waugh states that he would like to report on the following:
The Planning & Zoning Board are working on several amendments to the Town Code one being Medical Marijuana.
That he had a discussion on ride up to the meeting with the attorney in the Hern Case and that they are very close to a resolution and it looks to be a good resolution that the Council should be in favor of.
That his office has been working with the Town Clerk on amending the Town Code Chapter 2 Administration and the Town's Employee Personnel Policy.

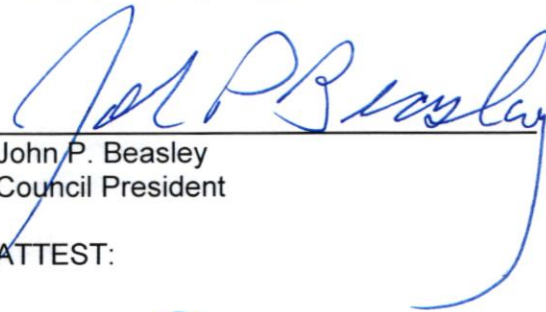
ADJOURNMENT

There being no additional business.

Motion to adjourn the meeting at 7:26 p.m.

Motion made by Council Pro Tem Sims. Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

Approved this 3rd day of June, 2024 by the Hilliard Town Council, Hilliard, Florida.



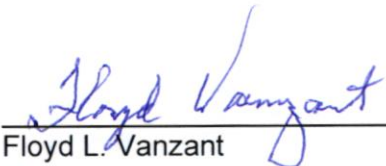
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor