

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, JUNE 3, 2021, 7:00 PM

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley – via phone
Council Pro Tem Kenny Sims
Councilwoman Callie Kay Bishop
Councilman Jared Wollitz

ABSENT

Councilman Lee Pickett

MAYOR

Mayor Vanzant asks if there are any members in the audience wishing to address the Council on matters not on the agenda.

No public wish to address the Council.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Motion to add Item-8 Vacating an Alley, Right-of-Way, or Street at the request of Town Attorney Waugh.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.

Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop and Council President Beasley.

Absent: Councilman Pickett.

Councilman Wollitz states that he would like to add making the Planning & Zoning Board Agenda packets available to the Town Council. Town Clerk Lisa Purvis advises that she is in the process of moving the agendas and minutes back to Municode Software for the Town Council and the Planning & Zoning Board and the entire packets will be available to everyone via the Town's Website. Currently only the agendas and minutes are available on the Town's Website. Councilman Wollitz asks what the time frame will be. Town Clerk Lisa Purvis states

approximately a month. Councilman Wollitz states that he will withdraw his request. Town Clerk Lisa Purvis advises email reminders stating the agenda is available will continue to go out.

ITEM-2 Town Council Approval of Smart Quality Lawn Care Payable No. 2 thru May 26, 2021, Project Name: Mowing of Town Right of Ways in the amount of \$5,500.00.
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$66,000.00

Motion to approve Smart Quality Lawn Care Payable in the amount of \$5,500.00.

Council Pro Tem Sims questions why item is on agenda again. Town Clerk Lisa Purvis explains all 12 payments will be on agenda for approval.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.
Absent: Councilman Pickett.

ITEM-3 Town Council Approval of the Minutes from the May 20, 2021, Regular Meeting.
Town Clerk – Lisa Purvis, MMC

Motion to approve the minutes for the May 20, 2021, Regular Meeting.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.
Absent: Councilman Pickett.

ITEM-4 Town Council Approval of a \$2,000.00 Donation Request for the Veterans Day Appreciation Ceremony to be hosted and held at the Hilliard American Legion Post 401.
Hilliard American Legion Post 401 – Bobby Franklin, Veteran

Mr. Bobby Franklin asks if the Council will consider amending the donation request to \$2,500.00 due to the cost of everything increasing.

Motion to approve the donation request of \$2,000.00 for the Veterans Day Appreciation Ceremony to be hosted and held at the Hilliard American Legion Post 401.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.
Absent: Councilman Pickett.

ITEM-5 Town Council Approval of a Cooperative Purchasing Agreement in the Event of a Disaster with Phillips & Jordan, Inc.
Phillips & Jordan, Inc. – Tommy Webster, Program Manager-Disaster Services

Motion to approve the cooperative purchasing agreement in the event of a disaster with Phillips & Jordan, Inc. with there being no minimum or maximum amount of debris that Phillips & Jordan will respond to, county or municipal by removing attachment B, from the agreement.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.

Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.
Absent: Councilman Pickett.

ITEM-6 Parks & Recreation update regarding current programs.
Parks & Recreation Director – Gabe Whittenburg

Parks & Recreation Director Gabe Whittenburg presents the May 2021 Monthly Summary Report for Hilliard Parks and Recreation and provides an update.

Flag football has started and is doing well. More information has been being put in more schools about the programs offered. Summer camp has 32 signed up and is still growing. A football camp is scheduled with Daniel “Big Boy” Thomas helping, plus another former NFL player. Tennis will be kicked off in July and Charlton County high school tennis Coach has agreed to help coach. Still needs certified swim instructor but has been looking into options. Farmers Market looking for vegetable growers.

ITEM-7 Town Council Approval to hold a Shade Meeting tonight Thursday, June 3, 2021, directly after the Regular Meeting.
Town Attorney – Christian Waugh

Motion to approve setting and holding a Shade Meeting to discuss pending litigation, following the close of tonight’s Regular Meeting.

Town Attorney Waugh reads who, by Florida Statue, shall be attending the Shade Meeting.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.
Absent: Councilman Pickett.

ITEM-8 Town Council discussion regarding Vacating an Alley, Right-of-Way, or Street.
Town Attorney – Christian Waugh

Town Attorney Waugh advises Town Council from a legal perspective this cannot be done immediately, and fees must be established. He feels that Town Council and Planning & Zoning need to have a workshop to discuss all the options to have statutory requirements for everyone to go through that will be fair and equal to all the citizens that may be interested. Point of survey with legal section showing what the Town would be requesting. Questions regarding who would bear the cost of the survey. Town Attorney Waugh advises the citizens should bear the cost. Council Pro Tem Sims agrees. Questions regarding do all at one time or one now, others later. Town Attorney Waugh advises that is up to the Town Council.

Motion to set joint workshop between Town Council and Planning & Zoning Board for Tuesday, June 8, 2021 at 7pm.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.
Absent: Councilman Pickett.

ADDITIONAL COMMENTS

PUBLIC

Skip Frey 37132 West Fourth Street, Hilliard, FL advises he will be resigning from the Nassau County School Board Land Growth Committee/Board due to his work schedule.

Mr. Frey also advises that Board Meetings are held the first Thursday of the month at 9 or 10 in the am in the building near the Yulee High School Bus Garage.

LeeAnn Wollitz 37024 South Oak Street, Hilliard, FL 32 families at Pine Street Trailer Park will be displaced from their homes at the end of August with the property owner moving forward with re developing their property into an RV Park and she would like the Council to know that she is working to try and help find housing for those that are displaced needing help.

Mrs. Wollitz would also like to see Mr. Lucas get to build his storage building as soon as possible, all of his neighbors were OK with him having this building on his property. Mrs. Wollitz would also like for Mr. Lucas to receive a refund or monies that have been paid for his appeal to Planning & Zoning Board to be applied to his permit application fee.

MAYOR & TOWN COUNCIL

Councilman Wollitz Prayers for Councilman Pickett and speedy recovery for Council President Beasley.

Council Pro Tem Sims Prayers for Councilman Pickett and speedy recovery for Council President Beasley.

Councilwoman Bishop Prayers for Councilman Pickett and speedy recovery for Council President Beasley.

Council President Beasley Prayers for Councilman Pickett and for his speedy recovery.

Mayor Vanzant Prayers for Councilman Pickett and for speedy recovery for Council President Beasley. Reminds every one of the upcoming meetings and the joint workshop scheduled tonight for Tuesday, June 8, 2021, at 7:00 p.m.

ADMINISTRATIVE STAFF

Public Works Director Richie Rowe No comment.

Parks & Recreation Director Gabe Whittenburg Gymnastics show Saturday, June 5, 2021, two shows 10:30 a.m. and 12:30 p.m.

Town Clerk Lisa Purvis No comment.

TOWN ATTORNEY

Town Attorney Waugh School Planning information given to him by Skip Frey that was prepared by NCSB he will need to review.

Council Pro Tem Sims thanks Town Attorney Waugh for taking up alley way issues tonight.

ADJOURNMENT

There being no additional business.


Motion to adjourn the meeting at 7:43 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.

Voting Yea: Council Pro Tem Sims, Councilman Wollitz, Councilwoman Bishop and

Council President Beasley.
Absent: Councilman Pickett.

Approved this 17th day of June, 2021 by the Hilliard Town Council,
Hilliard, Florida.



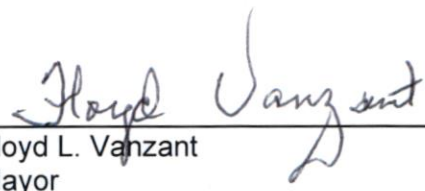
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor