

# HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers  
15859 West County Road 108  
Post Office Box 249  
Hilliard, FL 32046

## TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor  
John P. Beasley, Council President  
Kenny Sims, Council Pro Tem  
Lee Pickett, Councilman  
Jared Wollitz, Councilman  
Callie Kay Bishop, Councilwoman

## ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk  
Richie Rowe, Public Works Director  
Gabe Whittenburg, Parks & Rec Director

## TOWN ATTORNEY

Christian Waugh

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## MINUTES

THURSDAY, JUNE 17, 2021, 7:00 PM

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### CALL TO ORDER

### PRAYER & PLEDGE OF ALLEGIANCE

### ROLL CALL

### PRESENT

Mayor Floyd Vanzant  
Council President John Beasley- via phone  
Council Pro Tem Kenny Sims  
Councilman Jared Wollitz  
Councilman Lee Pickett

### ABSENT

Councilwoman Callie Kay Bishop

### MAYOR

Mayor Vanzant asks if there are any members in the audience wishing to address the Council on matters not on the Agenda.

No public wish to address the Council.

### REGULAR MEETING

#### ITEM-1 Additions/Deletions to Agenda

No items added or deleted from the agenda.

#### ITEM-2

Town Council adoption of Resolution No. 2021-14, A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation, Honoring Wanda J. Lanier, Chief Executive Director on her retirement from Barnabas Center, Inc.; and providing for an effective date.

***Barnabas Center Inc. – Wanda J. Lanier, Chief Executive Director Retired***

Town Attorney Waugh reads Resolution No. 2021-14, in its entirety.

Motion to adopt Resolution No. 2021-14.

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.

Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz and Council President Beasley.

Absent: Councilwoman Bishop.

**ITEM-3** Town Council approval of Supplemental Agreement (Task Order) No. 19, for the Construction Phase Services of Runway 18-36 Edge Lighting, Signs, REILs, Wind Cone, and PAPIs at the Hilliard Airpark with AECOM Technical Services, Inc. in the amount of \$86,388.00.  
**Hilliard Airpark Engineer – Bill Prange, AECOM**

Motion to approve the Supplement Agreement (Task Order) No. 19 with AECOM Technical Services, Inc. in the amount of \$86,388.00. Agreement is 100% FAA Grant funded.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.  
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz and Council President Beasley.  
Absent: Councilwoman Bishop.

**ITEM-4** Town Council approval of contract for the Construction of Runway 18-36 Edge Lighting, Signs, REILs, Wind Cone, and PAPIs at the Hilliard Airpark to the low bidder TCA Electrical Contractors, Inc., pending award of a grant from FAA and subject to legal review in the amount of \$307,025.00.  
**Hilliard Airpark Engineer – Bill Prange, AECOM**

Motion to approve the contract with TCA Electrical Contractors, Inc. in the amount of \$307,025.00 pending award of FAA grant and legal review.

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.  
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz and Council President Beasley.  
Absent: Councilwoman Bishop.

**ITEM-5** Town Council approval of Smart Quality Lawn Care Payable No. 3 thru June 9, 2021, Project Name: Mowing of Town Right of Ways in the amount of \$5,500.00.  
**MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT  
APPROVED \$66,000.00**

Motion to approve Smart Quality Lawn Care Payable in the amount of \$5,500.00.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.  
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz and Council President Beasley.  
Absent: Councilwoman Bishop.

**ITEM-6** Town Council approval of Avery Communications, Inc. Payable for the Fiber Optic permanent connection between Parks & Recreation Fitness/Annex/Pool at Oxford Park and the Town Gym at Buck Park Phase II of the Remote Building Connection in the amount of \$12,552.68.  
**CAPITAL FUNDED PROJECT TOTAL PROJECT COST APPROVED  
\$99,634.64**

Motion to approve Avery Communications, Inc Payable in the amount of \$12,552.68.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.  
Voting Yea: council Pro Tem Sims, Councilman Pickett, Councilman Wollitz and Council President Beasley.  
Absent: Councilwoman Bishop.

**ITEM-7** Town Council approval of the Minutes from the June 3, 2021, Regular Meeting.

***Town Clerk – Lisa Purvis, MMC***

Motion to approve the minutes for the June 3, 2021, Regular Meeting.

Motion made by Councilman Wollitz, Seconded by Council Pro Tem Sims.

Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz and Council President Beasley.

Absent: Councilwoman Bishop.

**ITEM-8** Town Council update following joint workshop between Town Council and Planning & Zoning Board regarding amending Chapter 62 Zoning & Land Development Regulations, Section 62-359 Accessory Structures.

***Town Clerk – Lisa Purvis, MMC***

Town Clerk Lisa Purvis provides an update following the Joint workshop and provides a copy of Ordinance No. 201-06 amending Chapter 62 Section 62-359 of the Zoning Code that Land Use Administrator, Janis Fleet provided the wording for following the workshop. Town Clerk Lisa Purvis further advises of the Planning & Zoning Board and Town council public hearing and ordinance reading dates being July 6, July 15, and August 19, 2021, and states that these dates were the earliest timeline based on Florida Statutes and Hilliard Town Code requirements.

**ITEM-9** Town Council approval of Town of Hilliard Park Facility Use Agreements for the Swimming Pool Facility between the Town of Hilliard and the Nassau County School Board for West Nassau High School Swim Team and Hilliard Middle Senior High School Swim Team for the 2021 Swim Season.

***Parks & Recreation Director – Gabe Whittenburg***

Motion to approve the Town of Hilliard Park Facility Use Agreements with Nassau County School Board for West Nassau High School and Hilliard Middle Senior High School Swim Team for the 2021 Swim Season also add date to Section 2 of December 2021 and to add the proof of insurance from both schools prior to signing.

Motion made by Council President Beasley, Seconded by Councilman Pickett.

Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz and Council President Beasley.

Absent: Councilwoman Bishop.

## **ADDITIONAL COMMENTS**

### **PUBLIC**

No public comments.

### **MAYOR & TOWN COUNCIL**

**Council Pro Tem Sims** Apologizes to Cris McConnell for referencing his building across from Town Hall when Item 8 came up in past meetings, that he was not discrediting him for any of the past work he has done for the town, that his buildings are not an accessory structure instead it is commercial and now a nonconforming building as are some of the houses in the commercial district.

**Council President Beasley** Talked to Keith Wingate about fireworks and we are good to go on Saturday, July 3, 2021, opening back lot Saturday at 5:00 p.m. Speedway is having an event that same night, they will pay to park but you will get to see race and fireworks.

Talked to Renee Graham, with Nassau County Sherriff Department regarding parking and traffic control.

Talked to Pyrotechnician and Councilman Wollitz about having the Hilliard Volunteer Fire Department there. Council President Beasley will call Callahan's Volunteer Fire Department to make sure they are there also.

Gabe Whittenburg was not here but there were 65 kids in the Summer Football Camp, 40 at 2021 Summer Camp Program, and 72 in Youth Sports Flag Football Program.

#### **ADMINISTRATIVE STAFF**

**Parks & Recreation Director Gabe Whittenburg** Not present, out coaching one of the flag football teams.

**Public Works Director Richie Rowe** Absent.

**Town Clerk Lisa Purvis** No comment.

#### **TOWN ATTORNEY**

**Town Attorney Waugh** States that he is waiting to hear back from the Hern's Attorney regarding the counteroffer and will advise at the next meeting.

Town's former Town Attorney and his partner Reba Pearce has recently been appointed the new Town Attorney for the Town of Callahan.

#### **ADJOURNMENT**

There being no additional business.

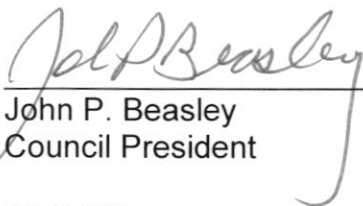
Motion to adjourn the meeting at 7:37 p.m.

Motion made by Council Pro Tem Sims, Seconded by Councilman Wollitz.

Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz and Council President Beasley.

Absent: Councilwoman Bishop.

Approved this 1<sup>st</sup> day of July 2021 by the Hilliard Town Council, Hilliard, Florida.



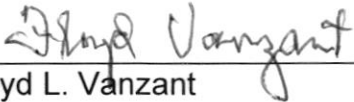
John P. Beasley  
Council President

ATTEST:



Lisa Purvis  
Town Clerk

APPROVED:

  
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Floyd L. Vanzant  
Mayor