

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, JULY 1, 2021, 7:00 PM

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Floyd Vanzant
Council President John Beasley
Council Pro Tem Kenny Sims
Councilwoman Callie Kay Bishop
Councilman Jared Wollitz
Councilman Lee Pickett

OTHERS PRESENT

Town Clerk Lisa Purvis
Public Works Director Richie Rowe
Town Attorney Christian Waugh- via phone
Land Use Administrator Janis Fleet- via phone

MAYOR Mayor Vanzant asks if there are any members in the audience wishing to address the Council on matters not on the agenda.

Ray Schmoldt, 37138 Lee Street, Hilliard, Florida, advises that he would like the town to consider becoming a golf cart friendly community.

Motion to set a Workshop for Monday, July 12, 2021, at 7:00 p.m. and have Land Use Administrator, Janis Fleet provide the City of Green Cove Springs' code regarding Authority for Golf Cart Operation.

Motion made by Council Pro Tem Sims, Seconded by Council President John Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Motion to add Item-7, Discussion on Section 62-359 (3) Private Swimming Pool Requirements.

Motion made by Councilman Jared Wollitz, Seconded by Council Pro Tem Kenny Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop and Council President Beasley.

ITEM-2 Set Joint Workshop between the Town Council and Planning & Zoning Board with Doug Adkins to discuss Daysprings Common Planned Unit Development (PUD) Project, a mixed-use development to be constructed and operated by Dayspring Health, LLC. Project is proposed for 4.17 acres of property located at Orange Street and West Sixth Street.
Land Use Administrator – Janis Fleet, AICP

Motion to set Joint Workshop for Monday, July 12, 2021, at 6:00 p.m.

Motion made by Council President Beasley, Seconded by Council Pro Tem Sims.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop and Council President Beasley.

ITEM-3 Planning & Zoning Board recommends to the Town Council the Replat of Lots 36-40 and 58-63 of the Deer Run Subdivision (between Kristie Circle South & North on CR 108), to create the SSI Subdivision for the property with the Parcel ID #17-3N-2020-0023-0360, complying with Chapter 46 of the Town Code and Chapter 177, Florida Statue.
Land Use Administrator – Janis Fleet, AICP

Motion to approve the Replat of the SSI Subdivision with the following added conditions: Comply with all water and sewer requirements; all three lots to front County Road 108; and Replat approval does not exclude from complying with all other Town Code requirements.

Motion made by Council Pro Tem Sims, Seconded by Councilman Lee Pickett.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop and Council President Beasley.

ITEM-4 Planning & Zoning Board recommends to the Town Council the waiving of the Town's portion of the permit fee for Chapter 62 Zoning & Land Development Regulations Code, Section 62-220 Manufactured homes older than five years. For manufactured homes moving from the Pine Street Trailer Park to other locations within the Town where permissible.
Land Use Administrator – Janis Fleet, AICP

Motion to approve waiving the \$100 town administrative cost in Section 62-220 of the Town Code and to also waive the building inspection fees for move-on permits, and the electrical, plumbing and mechanical permits. For manufactured homes relocating within the Town from the Pine Street Trailer Park by the individual owners that will be residing in the homes.

Motion made by Councilman Lee Pickett, Seconded by Councilman Jared Wollitz.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz,
Councilwoman Bishop and Council President Beasley.

- ITEM-5** Town Council adoption of Resolution No. 2021-15, A Resolution of the Town Council of the Town of Hilliard, Florida, a Municipal Corporation, accepting a Florida Department of Transportation New State Highway Lighting, Maintenance, and Compensation Agreement and Authorizing and Directing the Hilliard Town Council to Accept such Agreement.

Town Clerk – Lisa Purvis, MMC

Town Attorney Waugh reads Resolution No. 2021-15, by title.

Council Pro Tem Sims wants to verify that this is not the traffic signal agreement. Town Clerk, Lisa Purvis explains that this is the new street lighting agreement that the traffic signals were turned over to Nassau County to maintain.

Motion to adopt Resolution No. 2021-15.

Motion made by Councilman Pickett, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

- ITEM-6** Town Council approval of the Minutes from the June 17, 2021, Regular Meeting. Town Clerk – Lisa Purvis, MMC

Motion to approve the Minutes for the June 17, 2021, Regular Meeting.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.
Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley.

- ITEM-7** Town Council discussion regarding Section 62-359 (3) Private Swimming Pools.

Councilman Wollitz had added this item to the agenda and states that he would like to see this section of the Town Code amended to state in accordance with the current Florida Building Codes versus Florida Statutes since our Building Inspector/Official will be the one inspecting private swimming pools and he must be in compliance with the Florida Building Code.

ADDITIONAL COMMENTS

PUBLIC

Harold "Skip" Frey, 37132 West Fourth Street, Hilliard, Florida, compliments Parks & Recreation Director Gabe Whittenburg and Administrative Assistant/Silver Sneakers Instructor Becky Miranda on what a great job they are doing bringing in the people to the programs.

Lee Ann Wollitz, 37024 South Oak Street, Hilliard, Florida, thanks the Town Council for approving Item-4 the waiving of the fees for the Pine Street Trailer Park residents that relocate within the Town and wants to make sure only for current residents relocating from the park and not others. The Town Clerk and Town Council assure that the fees that will be waived will only be for current residents of the park that relocate their manufactured home within the Town for them to reside in.

MAYOR & TOWN COUNCIL

Council President John Beasley is glad to be back and advises that he talked to Keith Wingate from the Northeast Florida Fair Association and the back gates will be open at 5:00 p.m. The midway will be closed because it is too wet to park on and that the fireworks will be fired in the back adjacent to the back parking lot at 9:30 p.m. on Saturday, July 3, 2021.

Council Pro Tem Sims glad to have Council President Beasley back.

Councilman Pickett glad to have Council President Beasley back.

Councilman Wollitz glad to have Council President Beasley back.

Mayor Floyd Vanzant advises of the following upcoming meeting dates:

Monday, 07/12/2021 6PM

Monday, 07/12/2021 7PM

Thursday, 07/15/2021 7PM

ADMINISTRATIVE STAFF

Public Works Director Richie Rowe is glad to have Council President Beasley back and advises of tropical storm that is on the way and should be here on Tuesday.

Parks & Recreation Director Gabe Whittenburg is not present, he is coaching one of the flag football teams.

Town Clerk Lisa Purvis is also glad to have Council President Beasley back and hopes that Town Attorney Waugh has his own little firecracker this Sunday.

TOWN ATTORNEY

Town Attorney Christian Waugh will give Hern report once it is in writing. Mr. Waugh is glad to have Council President Beasley back. He thanks the council for allowing him to meet virtually and he is hoping that his baby will be here real soon also.

ADJOURNMENT

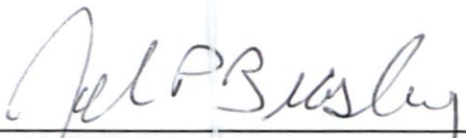
There being no additional business.

Motion to adjourn the meeting at 7:43 p.m.

Motion made by Council Pro Tem Sims, Seconded by Council President Beasley.

Voting Yea: Council Pro Tem Sims, Councilman Pickett, Councilman Wollitz, Councilwoman Bishop and Council President Beasley

Approved this 15th day of July, 2021 by the Hilliard Town Council, Hilliard, Florida.



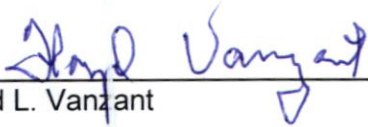
John P. Beasley
Council President

ATTEST:

A handwritten signature in black ink, appearing to read 'Lisa Purvis', written over a horizontal line.

Lisa Purvis
Town Clerk

APPROVED:

A handwritten signature in blue ink, appearing to read 'Floyd Vanzant', written over a horizontal line.

Floyd L. Vanzant
Mayor