

HILLIARD TOWN COUNCIL MEETING

Hilliard Town Hall / Council Chambers
15859 West County Road 108
Post Office Box 249
Hilliard, FL 32046

TOWN COUNCIL MEMBERS

Floyd L. Vanzant, Mayor
John P. Beasley, Council President
Kenny Sims, Council Pro Tem
Lee Pickett, Councilman
Jared Wollitz, Councilman
Callie Kay Bishop, Councilwoman

ADMINISTRATIVE STAFF

Lisa Purvis, Town Clerk
Richie Rowe, Public Works Director
Gabe Whittenburg, Parks & Rec Director

TOWN ATTORNEY

Christian Waugh

MINUTES

THURSDAY, SEPTEMBER 02, 2021, 7:00 PM

NOTICE TO PUBLIC

Anyone wishing to address the Town Council regarding any item on this agenda is requested to complete an agenda item sheet in advance and give it to the Town Clerk. The sheets are located next to the printed agendas in the back of the Council Chambers. Speakers are respectfully requested to limit their comments to three (3) minutes. A speaker's time may not be allocated to others.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER
EVEN WHEN WE DISAGREE.
WE WILL DIRECT ALL COMMENTS TO THE ISSUES.
WE WILL AVOID PERSONAL ATTACKS.
"Politeness costs so little." – ABRAHAM LINCOLN

CALL TO ORDER

PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Council President John Beasley
Councilman Lee Pickett
Councilman Jared Wollitz

ABSENT

Council Pro Tem Kenny Sims
Councilwoman Callie Kay Bishop

MAYOR To call on members of the audience wishing to address the Council on matters not on the Agenda.

Christina Morgan, 37246 West Third Street, Hilliard, Florida, would like to have the Town Code Section 62.358(b)(3) changed to allow roosters and remove the requirement for permits and surveys. States that she is also interested in becoming a Member of the Planning & Zoning Board and would like to know how she needs to go about doing so.

REGULAR MEETING

ITEM-1 Additions/Deletions to Agenda

Town Clerk Lisa Purvis requests to add ITEM-10 Town Council approval to fill vacant Administrative Assistant position in the Town Hall Office.

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.

Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

ITEM-2 Town Council to decide if they are interested in purchasing 37059 Pecan Street property consisting of 3,780SF multipurpose venue with adjacent three parcels, being offered by owners Gerald & Daphne Guynn.

Lisa Purvis, MMC – Town Clerk

Jennifer Mezera with Exit Real Estate Gallery, 865 Hibernia Road, Suite 109, Fleming Island, Florida explains the benefit to the Town to own the Pecan Street property consisting of 3,780SF multipurpose venue and 3 added parcels at the reduced price of \$410,000.00. Council President Beasley asks if other builders have been asked about buying the property, Ms. Mezera states no that the Guynn's wanted to offer the property first to the Town. Councilman Pickett does not feel it would be a good fit for the Town at this time. No decision is made.

ITEM-3 Town Council approval to authorize Mayor Floyd L. Vanzant to sign the American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund Agreement.

Lisa Purvis, MMC – Town Clerk

Motion made by Councilman Pickett, Seconded by Council President Beasley.

Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

ITEM-4 Resolution No. 2021-22

A Resolution of The Town Council of the Town of Hilliard, Florida, a Municipal Corporation amending Resolution No. 2020-10, changing the Schedule of Fees for Streets, Sidewalks and Other Public Places; and providing for an effective date.

Town Attorney Waugh

Town Council to adopt Resolution No. 2021-22 amending the Schedule of Fees by increasing the cost of culverts installed by the Town and by the Town and Owner based on increased cost to the Town of Hilliard.

Town Clerk - Lisa Purvis, MMC

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

ITEM-5 Resolution No. 2021-23

A Resolution of The Town Council of the Town of Hilliard, Florida, a Municipal Corporation amending Resolution No. 2020-08, amending Water and Sewer Usage Rates; for the Town of Hilliard; and providing for an effective date.

Town Attorney Waugh

Town Council to adopt Resolution No. 2021-23 amending Water and Sewer Usage Rates increasing rates 1.08% based on the Municipal Cost Index ("MCI") published by the American City & County Magazine as stated in the Town Code Chapter 58 Utilities Sec. 58-86 Annual rate increases tied to inflation.

Town Clerk - Lisa Purvis, MMC

Motion made by Councilman Wollitz, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

- ITEM-6 Town Council approval of AECOM Payable thru July 30, 2021, Project Name: Replace RW 18-36 Edge Lighting, Signs, REILS, Wind Code, and PAPIs at the Hilliard Airpark in the amount of \$2,853.30.
FAA 100% FUNDED PROJECT LUMP SUM CONTRACT AMOUNT \$86,388.00

Motion made by Council President Beasley, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

- ITEM-7 Town Council approval of CPE Coastal Pump & Equipment, Inc. Payable for the Main Lift Station Pump approved at the August 5, 2021, Council Meeting in the amount of \$5,484.74.
CAPITAL FUNDED PURCHASE TOTAL \$5,702.55

Motion made by Councilman Pickett, Seconded by Councilman Wollitz.
Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

- ITEM-8 Town Council approval of Smart Quality Lawn Care Payable No. 6 thru August 25, 2021, Project Name: Mowing of Town Right of Ways in the amount of \$5,500.00.
MAINTENANCE FUNDED PROJECT LUMP SUM CONTRACT \$66,000.00

Motion made by Councilman Pickett, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Councilman Pickett
Voting Nay: Councilman Wollitz

- ITEM-9 Town Council approval of the Minutes from the August 19, 2021, Public Hearing & Regular Meeting.
Town Clerk - Lisa Purvis, MMC

Motion made by Councilman Wollitz, Seconded by Councilman Pickett.
Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

ADDED ITEMS

- ITEM-10 Town Council approval to hire Hannah Nicks Bray for an introductory probationary period of employment as Administrative Assistant in the Town Hall Office at \$17.00 per hour.
Town Clerk - Lisa Purvis, MMC

Motion made by Councilman Pickett, Seconded by Council President Beasley.
Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

ADDITIONAL COMMENTS

PUBLIC

No public comments.

MAYOR & TOWN COUNCIL

Mayor Vanzant, announces the upcoming September & October Meetings:

September Meeting:

Tuesday, 09/14/2021 @ 6PM Workshop (ROW)
Thursday, 09/16/2021 @ 6PM Workshop (Budget)
Thursday, 09/16/2021 @ 7PM Public Hearing & Regular Meeting

October Meeting:

Thursday, 10/07/2021 @ 7PM Regular Meeting
Thursday, 10/21/2021 @ 6PM Regular Meeting

Council President Beasley, comments that the County Commissioners did approve his new appointment with the Amelia Island Tourist Board.

ADMINISTRATIVE STAFF

Present:

Town Clerk, Lisa Purvis
Public Works Director, Ritchie Rowe
Parks & Recreation Director, Gabe Whittenburg

TOWN ATTORNEY

Town Attorney, Christian Waugh, advises he will be attending the Planning & Zoning & Town Council Joint Workshop on September 14, 2021, at 6:00 p.m. via Zoom. He also advises that the Hern's counsel is still out with an emergency and hopes to have an update by next meeting.

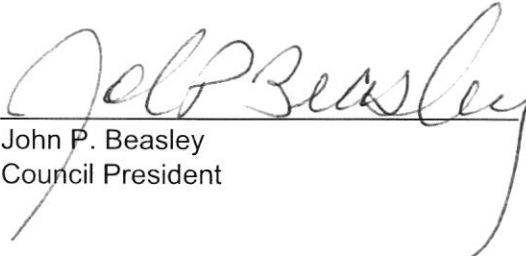
ADJOURNMENT

Motion to adjourn at 7:40 pm

Motion made by Council President Beasley, Seconded by Councilman Pickett.

Voting Yea: Council President Beasley, Councilman Pickett, Councilman Wollitz

Approved this 16th day of September, 2021 by the Hilliard Town Council, Hilliard, Florida.



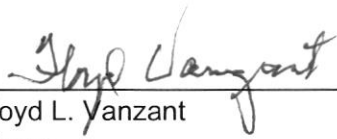
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor