

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Floyd L. Vanzant	<u>COUNCIL PRESIDENT</u> John P. Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Callie Kay Bishop Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Christian Waugh	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> Richie Rowe

AGENDA

ITEM-1

Regular Meeting Agenda

- Thursday, May 16, 2019 @ 7PM
- Roll Call

Mayor Floyd L. Vanzant	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Absent
Councilwoman Callie Kay Bishop	Present
Councilman Lee Pickett	Absent
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

PUBLIC HEARING

ITEM-2

Ordinance No. 2019-03 – Amending Chapter 62 Zoning & Land Development Regulations

AN ORDINANCE AMENDING CHAPTER 62 ZONING AND LAND DEVELOPMENT REGULATIONS OF THE HILLIARD TOWN CODE; AMENDING SECTION 62-67 DESTRUCTION OF A NONCONFORMING USE BUILDING; AMENDING SECTION 62-360 RESIDENCES DESTROYED BY ACTS OF GOD; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Vanzant reads Ordinance No. 2019-03, by title.

Following no public comments.

Motion to close the public hearing on Ordinance No. 2019-03 – Amending Chapter 62 Zoning & Land Development Regulations.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	A	Y	A	Y

REGULAR MEETING

ITEM-3

Additions/Deletions to Agenda

No additions or deletions

PAYABLES

ITEM-4

May 2019 \$64,387.37

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JW	JB	Y	A	Y	A	Y

MINUTES

ITEM-5 05-02-2019 Public Hearing & Regular Meeting

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JW	CB	Y	A	Y	A	Y

PRESENTATION

ITEM-6 North Florida TPO – Transportation Improvement Program for Fiscal Years 2019/20 through 2023/2024

Mr. Milton Locklear with the North Florida TPO presents the draft Transportation Improvement Program for Fiscal Years 2019/20 through 2023/24.

TOWN COUNCIL

ITEM-7 P&Z Report to Town Council – Ordinance No. 2019-03 – Bernita Dinwiddie, Land Use Administrator

Land Use Administrator Bernita Dinwiddie advises that the Planning & Zoning Board, at their May 7, 2019, Public Hearing and Regular Meeting approved Ordinance No. 2019-03 and recommends that the Town Council amend Chapter 62 Zoning & Land Development Sections 62-67 and 62-360 Nonconforming Uses.

ITEM-8 Ordinance No. 2019-03 – Amending Chapter 62 Zoning & Land Development Regulations Second & Final Reading **AN ORDINANCE AMENDING CHAPTER 62 ZONING AND LAND DEVELOPMENT REGULATIONS OF THE HILLIARD TOWN CODE; AMENDING SECTION 62-67 DESTRUCTION OF A NONCONFORMING USE BUILDING; AMENDING SECTION 62-360 RESIDENCES DESTROYED BY ACTS OF GOD; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor Vanzant, reads Ordinance No. 2019-03, by title.

Motion to adopt Ordinance No. 2019-03 – Amending Chapter 62 Zoning & Land Development Regulations.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JW	JB	Y	A	Y	A	Y

DEPUTY TOWN CLERK

ITEM-9 Employee Resignation – Deputy Town Clerk

Town Attorney, Christian Waugh, reads the resignation from Deputy Town Clerk, Erin West.

Mayor Vanzant appreciates all of Ms. West help since he took office in January and she will be missed.

Council President Beasley thanks Ms. West for her service, starting with Parks & Recreation before moving to Town Hall and thriving in both positions. He appreciates everything she has done with the Town.

Councilwoman Bishop express the same gratitude as Council President Beasley and wishes Ms. West the best.

Motion to accept Erin West's resignation as Deputy Town Clerk with May 31, 2019, as her last day.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	A	Y	A	Y

Deputy Town Clerk, Erin West, thank you to everyone. It was a tough decision and she will miss everyone.

P&R DIRECTOR

ITEM-10 Employee Resignation – Kid Attendant

Motion to accept Montgomery Bryant's resignation as Kid Attendant with May 17, 2019, as her last day.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	A	Y	A	Y

ITEM-11 Parks & Recreation Temporary Summer Staff – Position Process

Parks & Recreation Director, Kyle Malucci advises this summer the Town will be renting a school bus for field trips from the Nassau County School board but needs to provide a bus driver. Mr. Malucci's recommendation is to hire Kyle Craig as the bus driver for the summer camp field trips.

Motion to approve hiring Kyle Craig as the bus driver for the summer camp field trips.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JW	JB	Y	A	Y	A	Y

PUBLIC COMMENTS:

No comments

MAYOR'S CLOSING COMMENTS:

June Meetings:

Thursday, 06-20-2019 @ 7PM Regular Meeting

Thursday, 06-06-2019 @ 7PM Regular Meeting

July Meetings:

Thursday, 07-04-2019 @ 7PM Regular Meeting – Reschedule

Thursday, 07-18-2019 @ 7PM Regular Meeting

2019 Town Events

05-27-2019 Memorial Day Ceremony at Oakwood Cemetery

07-04-2019 Fourth of July Fireworks Display

11-11-2019 Veterans Day Ceremony

11-30-2019 Christmas tree Lighting at Life Care

12-23-2019 Town Staff Christmas Party

COUNCIL MEMBER COMMENTS:

Councilman Wollitz

- Thank you for commitment to the Town, we have enjoyed watching you grow over the last several years. We have been friends for a long time so its hard to see you leave but I really wish you the best and hope Green Cove Springs understands what a valuable employee they are receiving.

Council President Beasley

- Advises he talked to Erin and quite a few of the public works employees had stopped to see her and wish her the best. She advised them on Fridays she could bring a lawn

chair and sit and watch them and tell them what they are doing wrong. Since the City of Green Cover Springs is closed on Friday's.

Councilwoman Bishop

- Wishes Erin the best.

ADMINISTRATIVE COMMENT

Deputy Town Clerk, Erin West

- No comment

Public Works Director, Richie Rowe

- Wishes Erin the best.

Parks & Recreation Director, Kyle Malucci

- Wishes Erin the best.
- Council President Beasley questions Mr. Malucci about his summer event coming up. Mr. Malucci advises that the Parks & Recreation Department will be holding their Summer Kick-off Party on June 1, 2019 from 12:00 PM to 5:00 PM.

LEGAL

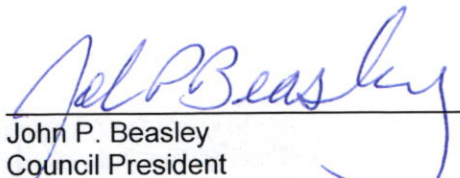
Town Attorney, Christian Waugh

- Congratulations to Erin.

ADJOURNMENT

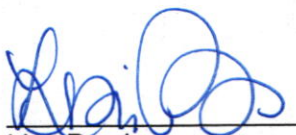
There being no additional business, the meeting adjourns at 7:25 p.m.

Approved this 6th day of June, 2019, by the
Hilliard Town Council, Hilliard, Florida.



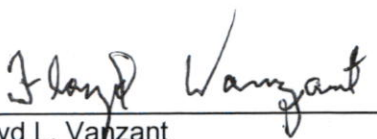
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor