

# HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers  
Post Office Box 249

15859 West County Road 108  
Hilliard, FL 32046

<u><b>MAYOR</b></u> Floyd L. Vanzant	<u><b>COUNCIL PRESIDENT</b></u> John P. Beasley	<u><b>COUNCIL PRO-TEM</b></u> Kenny Sims	<u><b>TOWN COUNCIL</b></u> Callie Kay Bishop Lee Pickett Jared Wollitz
<u><b>TOWN ATTORNEY</b></u> Christian Waugh	<u><b>PARKS &amp; RECREATION DIRECTOR</b></u> Kyle Malucci	<u><b>TOWN CLERK</b></u> Lisa Purvis	<u><b>PUBLIC WORKS DIRECTOR</b></u> Richie Rowe

## AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, January 17, 2019 @ 7PM
  - Roll Call

Mayor Floyd L. Vanzant	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilwoman Callie Kay Bishop	Present
Councilman Lee Pickett	Absent
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

## PUBLIC HEARING

- ITEM-2** Liquor License Application – Captain Cuyler Walter Hilliard  
American Legion Post 401, Department of Florida, Inc. – Mr. Hugh Harris, Post Commander
- THE HILLIARD TOWN COUNCIL WILL NOW REVIEW AND HEAR PUBLIC INPUT REGARDING AN APPLICATION SUBMITTED BY MR. HUGH HARRIS, POST COMMANDER OF CAPTAIN CUYLER WALTER HILLIARD, AMERICAN LEGION POST 401, DEPARTMENT OF FLORIDA, INC., 37405 HENRY SMITH ROAD, HILLIARD, FLORIDA FOR A LIQUOR LICENSE IN ADDITION TO THE STANDARD BEER AND WINE LICENSE, THAT WAS APPROVED NOVEMBER 2, 2017. ACTION ON THE MATTER MAY BE TAKEN FOLLOWING THE CLOSING OF THIS PUBLIC HEARING AT THE HILLIARD TOWN COUNCIL'S REGULAR MEETING.**

Mayor Vanzant, reads the Liquor License Application for Captain Cuyler Walter Hilliard American Legion Post 401 – Mr. Hugh Harris, Post Commander.

Mr. Cris McConnell of 37321 Mill St, Hilliard, FL requests that the since the Council approved the amendments to the alcoholic beverage ordinance, Chapter 6 of the Town Code then the request for the American Legion to have a liquor license should be approved unless there is some reason the laws of the Town Code are not being complied with.

Motion to close the public hearing on Liquor License Application for the Captain Cuyler Walter Hilliard American Legion Post 401, Department of Florida, Inc. – Mr. Hugh Harris, Post Commander.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	JB	Y	A	Y	Y	Y

**ITEM-3** Additions/Deletions to Agenda

Councilman Sims advises that he spoke with Mr. Brenton Franklin and Mr. Franklin will not be at the meeting so Item-10 will need to be tabled when the meeting reaches that item.

**PAYABLES**

**ITEM-4** January 2019 \$62,100.97

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JW	JB	Y	A	Y	Y	Y

**MINUTES**

**ITEM-5** 01-03-2019 Regular Meeting

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	A	Y	Y	Y

**PROCLAMATION**

**ITEM-6** Hilliard School Choice Week – January 20<sup>th</sup> – 26<sup>th</sup>, 2019

Mayor Vanzant reads the Hilliard School Choice Week Proclamation in its entirety and proclaims the week of January 20<sup>th</sup> – 26<sup>th</sup>, 2019 as Hilliard School Choice Week.

**TOWN COUNCIL**

**ITEM-7** Resolution No. 2019-02 – MLK Walk January 21, 2019

**A RESOLUTION AUTHORIZING THE PERMITTING OF A MARTIN LUTHER KING, JR. WALK FOR THE CONCERNED CITIZENS OF HILLIARD, FLORIDA; ON BOTH LOCAL AND COUNTY ROADS, WHICH INCLUDES COUNTY ROAD 108; RESPONSIBILITY FOR TRAFFIC CONTROL; FOR CLAIMS ARISING FROM SUCH EVENT DUE TO ACTION ON THE PART OF OR AUTHORIZED BY THE TOWN; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor Vanzant reads Resolution No. 2019-02, by title.

Motion to adopt Resolution No. 2019-02, MLK Walk, January 21, 2019.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JB	JW	Y	A	Y	Y	Y

**ITEM-8** Liquor License Application Approval Request –  
Captain Cuyler Walter Hilliard American Legion Post 401,  
Department of Florida, Inc. – Mr. Hugh Harris, Post Commander

Town Clerk Lisa Purvis, advises that the American Legion has provided the correct information and are in compliance with the Town's licensing requirements.

Motion to approve the American Legion Post 401, Liquor License Application.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	A	Y	Y	Y

**ITEM-9**            Agenda Item Request – Relay for Life of West Nassau  
Donation/Sponsorship Request – Wanda Nichols

Ms. Wanda Nichols of 450775 Old Dixie Highway, Callahan is present requesting sponsorship for Relay for Life. This year's event will be held on March 30, 2019, from 10:00 a.m. to 10:00 p.m. at the Northeast Florida Fairgrounds.

Motion to sponsor a donation of \$250.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	A	Y	Y	Y

Councilman Sims advises he will add \$50 to the Town's total.

Council President Beasley advises he has a personal check for Ms. Nichols.

**ITEM-10**            Agenda Item Request – Water Bill Appeal – Brenton Franklin

Motion to table this item to the February 7, 2019, meeting at 7:00 p.m

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	JB	Y	A	Y	Y	Y

Town Clerk, Lisa Purvis advises the monthly portion of Mr. Franklin's water bill was included in the bill he is appealing and it is subject to shut off for non payment before the Council meets again. Ms. Purvis will advise Mr. Franklin he needs to pay the monthly portion no later than the 25<sup>th</sup> of January, 2019.

**ITEM-11**            Citizen's Advisory Task Force (CATF) – Committee Appointment

Motion to approve the following Citizen's Advisory Task Force Members. Sandra Goodwin, Lucinda Murphy, Mary Lou Humphrey, Wanda (Jean) Kutzler, Cindy Johns and Myra Cockerham.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JW	KS	Y	A	Y	Y	Y

**ITEM-12**            CDBG 17 NR Water Main & Force Main Replacements Project – Change Order Approval

Motion to approve the Change Order for the contractor to install a 6" check valve and a 6" gate valve on the US1 South lift station at a cost not to exceed \$2,500.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	A	Y	Y	Y

**PUBLIC COMMENTS:**

Mr. Cris McConnell of 37321 Mill Street. Hilliard, FL advises that Ms. Etta Faye Burnham who had been on the zoning board since its creation has been back in the hospital and was transferred today to Brooks Rehab Center.

**MAYOR'S CLOSING COMMENTS:**

Mayor Vanzant advises the MLK walk is Monday, January 21, 2019.

Ms. Bernita Dinwiddie advises that the Martin Luther King Jr walk will leave the Windstream parking lot on Monday, January 21<sup>st</sup> at 9:30 a.m. After leaving the parking lot the walk will continue down County Road 108 and turn right onto Oxford Street to Sixth Street where they will end at the Hibson Baptist Church for the ceremony with Judge Steve Fahlgren as the speaker.

**January Meetings:**

Monday, 01-28-2019 @ 6PM      Workshop (Advanced Metering Infrastructure)

**February Meetings:**

Thursday, 02-07-2019 @ 7PM      Regular Meeting

Thursday, 02-21-2019 @ 7PM      Regular Meeting

**2019 Town Events**

04-13-2019      Hilliard Annual Town Clean Up, Shred It & Blood Drive

04-\_\_-2019      2018 Hilliard Volunteer of the Year

05-27-2019      Memorial Day Ceremony at Oakwood Cemetery

07-04-2019      Fourth of July Fireworks Display

11-11-2019      Veterans Day Ceremony

11-30-2019      Christmas tree Lighting at Life Care

12-23-2019      Town Staff Christmas Party

**COUNCIL MEMBER COMMENTS:**

Councilman Wollitz

- Thank you to the Hilliard Volunteer Fire Department for your hard work with the two residence fires that were in the Town recently.

Council President Beasley

- Would like to add an item to the next agenda to discuss the surplus and disposal of the used equipment at the Recreation Department.

**ADMINISTRATIVE COMMENT**

Town Clerk, Lisa Purvis

- No comment

Public Works Director, Richie Rowe

- No comment

Parks & Recreation Director, Kyle Malucci

- There will be a Health Expo on February 16, 2019 from 9:00 a.m. to 12:00 p.m. We are hoping to have a blood drive from 8:00 a.m. to 1:00 p.m.

**LEGAL**

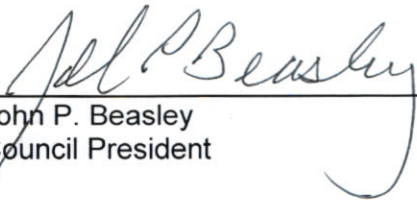
Town Attorney, Christian Waugh

- No comment

**ADJOURNMENT**

There being no additional business, the meeting adjourns at 7:35 p.m.

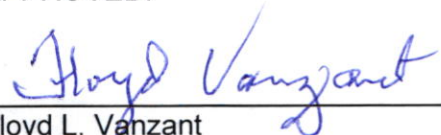
Approved this 7<sup>th</sup> day of March, 2019, by the  
Hilliard Town Council, Hilliard, Florida.

  
\_\_\_\_\_  
John P. Beasley  
Council President

ATTEST:

  
\_\_\_\_\_  
Lisa Purvis  
Town Clerk

APPROVED:

  
\_\_\_\_\_  
Floyd L. Vanzant  
Mayor