

# HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers  
Post Office Box 249

15859 West County Road 108  
Hilliard, FL 32046

<u><b>MAYOR</b></u> Floyd L. Vanzant	<u><b>COUNCIL PRESIDENT</b></u> John P. Beasley	<u><b>COUNCIL PRO-TEM</b></u> Kenny Sims	<u><b>TOWN COUNCIL</b></u> Callie Kay Bishop Lee Pickett Jared Wollitz
<u><b>TOWN ATTORNEY</b></u> Christian Waugh	<u><b>PARKS &amp; RECREATION DIRECTOR</b></u> Kyle Malucci	<u><b>TOWN CLERK</b></u> Lisa Purvis	<u><b>PUBLIC WORKS DIRECTOR</b></u> Richie Rowe

## AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, March 21, 2019 @ 7PM
  - Roll Call

Mayor Floyd L. Vanzant	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilwoman Callie Kay Bishop	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

## PUBLIC HEARING – 7:00PM

- ITEM-2** Public Hearing on Ordinance No. 2019-01 – Comp Plan Amendment – Agriculture to Industrial – US Hwy 1
- AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, CHANGING THE FUTURE LAND USE CLASSIFICATION OF THAT CERTAIN PROPERTY CONSISTING OF 4.08 ACRES, MORE OR LESS LOCATED ON THE EAST SIDE OF U.S. HIGHWAY 1 BETWEEN COUNTY ROAD 108 AND EASTWOOD ROAD, HILLIARD, FL, NASSAU COUNTY PARCEL #16-3N-24-2320-0007-0020, FROM AGRICULTURAL CLASSIFICATION TO INDUSTRIAL CLASSIFICATION; AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF THE TOWN OF HILLIARD TO REFLECT SUCH CHANGE; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE.**

Mayor Vanzant, reads Ordinance No. 2019-01, by title.								
Following no public comments.								
Motion to close the public hearing on Ordinance No. 2019-01 Comp Plan Amendment Agriculture to Industrial – US Hwy 1.								
Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	LP	KS	Y	Y	Y	Y	Y

- ITEM-3** Public Hearing on Ordinance No. 2019-02 – Rezoning R-1 & C-1 to M-1 – US Hwy 1
- AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN**

**ZONING R-1, SINGLE FAMILY RESIDENTIAL DISTRICT AND C-1, GENERAL COMMERCIAL DISTRICT; TO TOWN ZONING M-1, MANUFACTURING & INDUSTRIAL WAREHOUSING DISTRICT; FOR THE 4.08 ACRE PARCEL MORE OR LESS; LOCATED ON THE EAST SIDE OF U.S. HIGHWAY 1 BETWEEN COUNTY ROAD 108 AND EASTWOOD ROAD, HILLIARD, FL, NASSAU COUNTY; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Vanzant, reads Ordinance No. 2019-02, by title.

Following no public comments.

Motion to close the public hearing on Ordinance No. 2019-02 Rezoning R-1 & C-1 to M-1 – US Hwy 1

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

**ITEM-4** 2018 Small Cities Community Development Block Grant (CDBG)

First Public Hearing

Explanation of Small Cities CDBG Program – Fred Fox Enterprises, Inc.

Mrs. Melissa Fox with Fred Fox Enterprises, Inc is present to advise the Council of the upcoming application for the 2018 Small Cities Community Development Block Grant. There are four categories: Housing Rehabilitation, Commercial Revitalization, Neighborhood Revitalization and Economic Development. In the residential areas that grant funds are request for, 51% of residents need to be low to moderate income.

Following no public comments.

Motion to close the public hearing on the 2018 Small Cities Community Development Block Grant.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

Mrs. Fox advises that a Citizen's Advisory Task Force (CATF) meeting was held early tonight at 6:00 p.m. and they made a recommendation for the Town to move forward with the submitting of the application in the neighborhood revitalization category. The CATF also recommends that the Town apply for a generator to be located at the Oxford Street lift station as well as continuing with the water line replacement.

Town staff and the Town's engineer agree that water line replacement is a need, along with a generator that will run the lift station located along Oxford Street.

Motion to use the staff recommendation of continuing water line replacement, along with placing a generator at the Oxford Street lift station.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

**WORKSHOP – 7:15PM**

**ITEM-5** CDBG 2018 Fair Housing Workshop

Mrs. Melissa Fox with Fred Fox Enterprises, Inc is present to provide the Town and public information on the Fair Housing Act, which is part of the CDBG application process. Councilman Sims questions if no pets are allowed in the housing how do service animals fall into that category.

Mrs. Fox advises the animal would need to be certified and with that being so easy to obtain online it would be on a case to case basis with HUD (Housing and Urban Development) being involved.

## REGULAR MEETING

### ITEM-6 Additions/Deletions to Agenda

Council President Beasley would like to delete Item-18 Youth Sports League – Spring Soccer – 50 Players Minimum from the agenda.

## PAYABLES

### ITEM-7 March 2019 \$46,250.90

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	LP	CB	Y	Y	Y	Y	Y

## MINUTES

### ITEM-8 03-07-2019 Regular Meeting

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

## PROCLAMATION

### ITEM-9 Take Stock in Children Month "March 2019" – Celebration 22<sup>nd</sup> Year of Service in Nassau County

Mrs. Dotti Williams speaks about the Take Stock in Children Program.  
Town Attorney, Christian Waugh reads the proclamation in its entirety.  
Mayor Vanzant proclaims the month of March as Take Stock in Children month and presents the proclamation to Mrs. Dotti Williams on behalf of the Take Stock in Children Program.

## TOWN COUNCIL

### ITEM-10 Agenda Item Request – North Oxford Ball Park Rental Exemption – Annual Event Sarcoidosis Awareness Day – Tawana Webb

Mrs. Tawana Webb of 361896 Pine Street, Hilliard, speaks about the Sarcoidosis Awareness Community Fun Day that she has planned to be held at the North Oxford Ball Park on April 27, 2019 and requests to be exempt from the park rental fees.  
Motion to exempt the North Oxford Ball Park rental fees for the Community Fun Day on April 27, 2019.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JB	LP	Y	Y	Y	Y	Y

### ITEM-11 Agenda Item Request – Septic Tank Exception – Jade Janney

Town Clerk, Lisa Purvis explains that Mrs. Jade Janney called and advised that she would not make it to the meeting due to the closing of their house was also scheduled for tonight.

Motion to grant a septic tank exception to Mrs. Jade Janney.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

**ITEM-12** P&Z Report to Town Council – Ordinance No. 2019-01 – Bernita Dinwiddie, Land Use Administrator

Land Use Administrator Bernita Dinwiddie advises that the Planning & Zoning Board, at their March 5, 2019, Public Hearing and Regular Meeting approved Ordinance No. 2019-01 and recommends that the Town Council reclassify the property from Agriculture to Industrial on the Future Use Land Map.

**ITEM-13** P&Z Report to Town Council – Ordinance No. 2019-02 – Bernita Dinwiddie, Land Use Administrator

Land Use Administrator Bernita Dinwiddie advises that the Planning & Zoning Board, at their March 5, 2019, Public Hearing and Regular Meeting approved Ordinance No. 2019-02 and recommends that the Town Council rezone this property from R-1 and C-1 to M-1 Manufacturing and Industrial Warehousing.

**ITEM-14** Ordinance No. 2019-01 – Comp Plan Amendment Agriculture to Industrial – US Hwy 1

Second & Final Reading

**AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, CHANGING THE FUTURE LAND USE CLASSIFICATION OF THAT CERTAIN PROPERTY CONSISTING OF 4.08 ACRES, MORE OR LESS LOCATED ON THE EAST SIDE OF U.S. HIGHWAY 1 BETWEEN COUNTY ROAD 108 AND EASTWOOD ROAD, HILLIARD, FL, NASSAU COUNTY PARCEL #16-3N-24-2320-0007-0020, FROM AGRICULTURAL CLASSIFICATION TO INDUSTRIAL CLASSIFICATION; AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF THE TOWN OF HILLIARD TO REFLECT SUCH CHANGE; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE.**

Mayor Vanzant, reads Ordinance No. 2019-01, by title.

Motion to adopt Ordinance No. 2019-01 – Comp Plan Amendment Agriculture to Industrial – US Hwy 1.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	JW	JB	Y	Y	Y	Y	Y

**ITEM-15** Ordinance No. 2019-02 – Rezoning R-1 & C-1 to M-1 – US Hwy 1

Second & Final Reading

**AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, A MUNICIPAL CORPORATION, CHANGING THE ZONING DESIGNATION FROM TOWN ZONING R-1, SINGLE FAMILY RESIDENTIAL DISTRICT AND C-1, GENERAL COMMERCIAL DISTRICT; TO TOWN ZONING M-1, MANUFACTURING & INDUSTRIAL WAREHOUSING DISTRICT; FOR THE 4.08 ACRE PARCEL MORE OR LESS; LOCATED ON THE EAST SIDE OF U.S. HIGHWAY 1 BETWEEN COUNTY ROAD 108 AND EASTWOOD ROAD, HILLIARD, FL, NASSAU COUNTY; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Vanzant, reads Ordinance No. 2019-02, by title.

Motion to adopt Ordinance No. 2019-02 – Rezoning R-1 & C-1 to M-1 – US Hwy 1.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

**ITEM-16** Ordinance 2019-04 – Temporary Moratorium Medical Marijuana  
First Reading & Set Public Hearing  
**AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, EXTENDING THAT CERTAIN ORDINANCE NO. 2017-05, KNOWN AS THE "MEDICAL MARIJUANA MORATORIUM ORDINANCE," APPROVED AND ADOPTED BY THE TOWN COUNCIL ON MARCH 2, 2017, FOR A PERIOD OF AN ADDITIONAL SIX MONTHS FROM MARCH 1, 2019 TO SEPTEMBER 1, 2019; PROVIDING FOR THE CONTINUED VALIDITY OF ALL OTHER PROVISIONS OF ORDINANCE NO. 2017-05; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Vanzant, reads Ordinance No. 2019-04, by title.  
Motion to adopt Ordinance No. 2019-04 – Temporary Moratorium Medical Marijuana on first reading.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

A public hearing and final reading before the Town Council is set for April 18, 2019 at 7:00 p.m.

**ITEM-17** Capital Purchase Approval – Town Hall & WWTP Roof Replacements

Motion to approve All Around Roofing, Inc with a bid of \$27,800 to replace the Town Hall roof and the two buildings at the WWTP. The bid also includes a wood replacement price list and a 5-year warranty on the labor.

Motion	Result	M	2 <sup>nd</sup>	CB	LP	JW	KS	JB
Approve	Approved	KS	CB	Y	Y	Y	Y	Y

**PARKS & RECREATION DIRECTOR**

**ITEM-18** Youth Sports League – Spring Soccer – 50 Players Minimum

Item was deleted.

**PUBLIC COMMENTS:**

Ms. LeeAnn Wollitz of 37024 S. Oak Street, Hilliard, FL advises she was invited to and attended an information meeting at Nassau County Emergency Management. Endeavors was created to help people post disaster and they have extended the deadline for funding from Hurricane Irma. The group will be at the Nassau County Fairgrounds on Tuesday, March 26, 2019 to help people complete and file paperwork to receive damage funding.

**MAYOR'S CLOSING COMMENTS:**

Thank you to the Public Works Department for their work on the culverts.

**March Meetings:**

Monday, 03-25-2019 @ 6PM	Workshop (Audit Review)
Monday, 03-25-2019 @ 7PM	HAC (Town Clean Up)

**April Meetings:**

Thursday, 04-04-2019 @ 7PM	Regular Meeting
Thursday, 04-18-2019 @ 7PM	Regular Meeting



**2019 Town Events**

04-13-2019 Hilliard Annual Town Clean Up, Shred It & Blood Drive  
05-27-2019 Memorial Day Ceremony at Oakwood Cemetery  
07-04-2019 Fourth of July Fireworks Display  
11-11-2019 Veterans Day Ceremony  
11-30-2019 Christmas tree Lighting at Life Care  
12-23-2019 Town Staff Christmas Party

**COUNCIL MEMBER COMMENTS:**

Councilman Sims

- Thank you to the Public Works Department for replacing the culverts on 4<sup>th</sup> and 5<sup>th</sup> Streets.

Councilman Pickett

- Thank you to the Public Works Department for their work.

Council President Beasley

- Relay for Life is Saturday, March 30, 2019.
- Thank you to Kathie Colgrove for writing the story on his wife. This year will she will be cancer free for 9 years.

**ADMINISTRATIVE COMMENT**

Town Clerk, Lisa Purvis

- No comment

Public Works Director, Richie Rowe

- No comment.

Parks & Recreation Director, Kyle Malucci

- Absent due to a Parks & Recreation Soccer meeting.

**LEGAL**

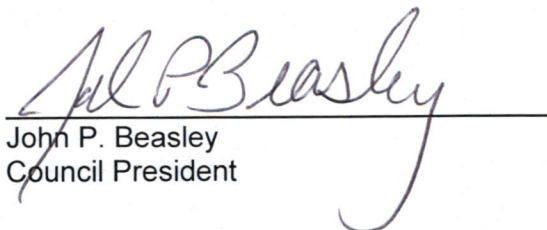
Town Attorney, Christian Waugh

- Thank you for allowing me to read the proclamation, I really enjoyed reading it.

**ADJOURNMENT**

There being no additional business, the meeting adjourns at 8:00 p.m.

Approved this 4<sup>th</sup> day of April, 2019, by the  
Hilliard Town Council, Hilliard, Florida.

  
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John P. Beasley  
Council President

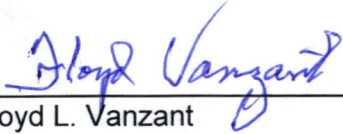
ATTEST:



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Lisa Purvis  
Town Clerk

APPROVED:



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Floyd L. Vanzant  
Mayor