

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Floyd L. Vanzant	<u>COUNCIL PRESIDENT</u> John P. Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Callie Kay Bishop Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Christian Waugh	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> Richie Rowe

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, April 18, 2019 @ 7PM
 - Roll Call

Mayor Floyd L. Vanzant	Absent
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilwoman Callie Kay Bishop	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

PUBLIC HEARING

- ITEM-2** Ordinance No. 2019-04 – Temporary Moratorium Medical Marijuana
- AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, EXTENDING THAT CERTAIN ORDINANCE NO. 2017-05, KNOWN AS THE "MEDICAL MARIJUANA MORATORIUM ORDINANCE," APPROVED AND ADOPTED BY THE TOWN COUNCIL ON MARCH 2, 2017, FOR A PERIOD OF AN ADDITIONAL SIX MONTHS FROM MARCH 1, 2019 TO SEPTEMBER 1, 2019; PROVIDING FOR THE CONTINUED VALIDITY OF ALL OTHER PROVISIONS OF ORDINANCE NO. 2017-05; AND PROVIDING AN EFFECTIVE DATE.**

Council President Beasley, reads Ordinance No. 2019-04, by title.

Following no public comments.

Motion to close the public hearing on Ordinance No. 2019-04 Temporary Moratorium Medical Marijuana.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

REGULAR MEETING

- ITEM-3** Additions/Deletions to Agenda

Council President Beasley would like to add Item-13A.

Motion to add Item-13A Fire Hydrant Flow Test and Repair.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	LP	KS	Y	Y	Y	Y	Y

PAYABLES**ITEM-4** April 2019 \$36,077.36

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JW	KS	Y	Y	Y	Y	Y

MINUTES

ITEM-5 02-21-2019 Workshop
02-25-2019 Workshop
04-04-2019 Regular Meeting

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	LP	KS	Y	Y	Y	Y	Y

TOWN COUNCIL

ITEM-6 Ordinance No. 2019-04 – Temporary Moratorium Medical Marijuana
Second and Final Reading
AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, EXTENDING THAT CERTAIN ORDINANCE NO. 2017-05, KNOWN AS THE "MEDICAL MARIJUANA MORATORIUM ORDINANCE," APPROVED AND ADOPTED BY THE TOWN COUNCIL ON MARCH 2, 2017, FOR A PERIOD OF AN ADDITIONAL SIX MONTHS FROM MARCH 1, 2019 TO SEPTEMBER 1, 2019; PROVIDING FOR THE CONTINUED VALIDITY OF ALL OTHER PROVISIONS OF ORDINANCE NO. 2017-05; AND PROVIDING AN EFFECTIVE DATE.

Council President Beasley, reads Ordinance No. 2019-04, by title.

Motion to adopt Ordinance No. 2019-04 Temporary Moratorium Medical Marijuana.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

ITEM-7 Nassau County School Board – Amended Interlocal Agreement –
Land Use and School Facility Planning

Town Attorney Christian Waugh advises there is no obligation on the part of the Town other than working with the Nassau County School Board and he has no legal objections to the Town signing this agreement.

Motion to approve the Amended Interlocal Agreement – Land Use and School Facility Planning with the Nassau County School Board.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	LP	JW	Y	Y	Y	Y	Y

ITEM-8 Capital Purchase Approval – Public Works Portable Generator with
Trailer

Council President Beasley advises Item-8 needs to be tabled to the next meeting.

Motion to table Item-8 Capital Purchase Approval – Public Works Portable Generator with trailer to the May 2, 2019 regular meeting agenda.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

ITEM-9 Capital Purchase Approval – 3,000 SF of Asphalt Patching

Assistant Public Works Director, Greg Grooms explains that it is hard to find someone to come to Town and complete small areas of asphalt patching, that is why he was only able to receive one bid. Mr. Grooms advises once this patching is complete they will be caught up and the Public Works Department will be able to complete the asphalt patching themselves in the future.

Motion to approve Keelco, Inc. bid of \$12,570.00 for 3,000 SF of asphalt patching.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

ITEM-10 Capital Purchase Approval – North Oxford Street 24'x24' Picnic Pavilion

Town Clerk, Lisa Purvis advises there are capital funds budgeted to add a new pavilion at the North Oxford Street Park. Town Clerk, Lisa Purvis also, advises the cost includes delivery and installation and the removal of the current pavilion will be done by the Public Works Department.

Motion to approve Volusia County School District, Contract No. MTS-906BC piggy back bid of \$32,471.87 to install a 24'x24' Picnic Pavilion at the North Oxford Street Park.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

ITEM-11 Capital Purchase Approval – HVFD Thermal Image & 8-SCBA and PWD 2-SCBA

Motion to approve the capital purchase of a thermal imager in the amount of \$1,699.00, 8 SCBA's in the amount of \$60,345.48 for the HVFD and 2 SCBA's in the amount of \$10,979.00 for the Public Works Department, total capital purchase amount of \$73,023.48.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	JW	LP	Y	Y	Y	Y	Y

PARKS & RECREATION**ITEM-12 Parks & Recreation Temporary Summer Staff – Position Process****AQUATICS CENTER**

Lifeguards & Swim Instructors (Temporary Part-Time Positions) will start May 13, 2019 (a few weeks before the pool opens for the summer to allow for staff training) and will end when the pool closes for the 2019 summer season. I would like to recommend the following for Temporary Lifeguards and/or Swim Instructors that will work 25 to 30 hours per week. A minimum of 2 lifeguards need to be present at all times:

Matthew Thompson	\$8.46 per hour	Pending LG Certification
Victoria Smith	\$8.46 per hour	Pending LG Certification
Bailea Tomlinson	\$8.46 per hour	Pending 5/11/19 Red Cross LG Certification
Kaleigh Thompson	\$8.46 per hour	Pending LG Certification
Alexis Barber	\$8.46 per hour	Pending 5/11/19 Red Cross LG Certification
Courtney Hengerer	\$8.46 per hour	Pending 4/27/19 Red Cross LG Certification
Sophia Beach	\$8.46 per hour	Pending LG Certification
OPEN	\$9.00 per hour	Head Lifeguard
OPEN	\$8.46 per hour	Pending Swim Instructor Certification
OPEN	\$8.46 per hour	Pending Swim Instructor Certification

SUMMER CAMP (Temporary Part-Time Positions)

The Camp Counselors positions will start May 13, 2019 (a few weeks before summer starts to allow for staff training) and will end August 9, 2019, consistent with the Nassau County School system summer break schedule. Camp Counselors will work 20-30 hours per week with the rate of pay as listed for each. Hours/shifts are subject to change based on need.

AM (6:00 AM – 12:00PM)

Destin Reliford \$8.46 per hour

Counselor – 1st summer (was a volunteer in years past and is currently within a probationary period for Kid Attendant)

Haley Jenkins \$8.46 per hour

Counselor – 1st summer

AM & PM (8:30AM – 5:00PM)

Kalyn Frazier \$9.30 per hour

Head Counselor – 2nd summer (was counselor in 2013 & head counselor 2018)

PM (12:00PM – 6:00PM)

Makayla Vroman \$8.46 per hour

Counselor – 1st summer

Amaya Williams \$8.46 per hour

Counselor – 1st summer

Fill-Ins

Ashlyn Reliford \$8.46 per hour

Counselor – 1st summer (was volunteer in past years)

Gavin Wilson \$8.46 per hour

Counselor – 1st summer

ADMINISTRATIVE ASSISTANT (Temporary Part-Time Positions)

The Administrative Assistant position will start May 13, 2019 (a few weeks before summer starts to allow for staff training) and will end August 9, 2019. S/he will work 20-30 hours per week with the rate of pay as listed. Hours/shifts are subject to change based on need.

AM (6:00 AM – 12:00PM)

Jessica Bryant \$10.00 per hour

1st summer as Administrative. Assistant

Motion to hire the Parks & Recreation Directors recommended Temporary Part-Time Employees.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	CB	Y	Y	Y	Y	Y

ITEM-13 Hilliard Middle Senior High School / West Nassau High School –
Swim Team Pool Use Agreement

Parks & Recreation Director, Kyle Malucci explains the swim team pool use that is being presented.

Town Clerk, Lisa Purvis questions using the agreement that Town Attorney, Christian Waugh had drawn up for the soccer club.

Mr. Malucci will change the wording in the agreement and submit separate agreements to HMSHS and West Nassau.

Motion to enter into an agreement with HMSHS and West Nassau for \$480 each per month for 3 months August – October 2019.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

ITEM-13A Capital Purchase Approval – Fire Hydrant Flow Test and Repairs

Motion to approve the Fire Hydrant Flow Test in the amount of \$8,500.00 and the Fire Hydrant repairs in the amount of \$32,749.00 as an emergency item.

Motion	Result	M	2 nd	CB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

PUBLIC COMMENTS:

No comments

MAYOR'S CLOSING COMMENTS:

Council President Beasley advises that the HMSHS band will be having a Swing Into Spring Jazz band concert April 23, 2019 7:00 p.m. at Hilliard First Baptist Church. Also, on April 23, 2019 from 6:00 p.m. to 7:00 p.m. at the County Building in Callahan there will be Sundaes with the Sheriff. Council President Beasley reads a thank you from the Town's Facebook page for everyone involved in the Town Clean Up. Council President Beasley advises everyone of the railroad crossing closure on County Road 108 closing on Tuesday, April 23, 2019 and reopening on Saturday, April 27, 2019.

May Meetings:

Thursday, 05-02-2019 @ 7PM Regular Meeting
 Thursday, 05-16-2019 @ 7PM Public Hearing & Regular Meeting

June Meetings:

Thursday, 06-20-2019 @ 7PM Regular Meeting
 Thursday, 06-06-2019 @ 7PM Regular Meeting

2019 Town Events

05-27-2019 Memorial Day Ceremony at Oakwood Cemetery
 07-04-2019 Fourth of July Fireworks Display
 11-11-2019 Veterans Day Ceremony
 11-30-2019 Christmas tree Lighting at Life Care
 12-23-2019 Town Staff Christmas Party

COUNCIL MEMBER COMMENTS:

No comments.

ADMINISTRATIVE COMMENT

Town Clerk, Lisa Purvis

- No comment

Public Works Director, Richie Rowe

- Advises the new roofs have been completed at the Waste Water Treatment Plant and the new roof will be completed on Town Hall next week.

Parks & Recreation Director, Kyle Malucci

- Advises Spring Soccer has started at the Parks & Recreation Department.

LEGAL

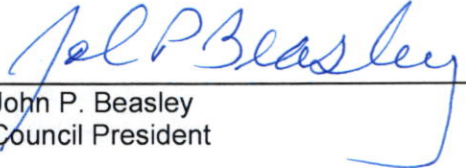
Town Attorney, Christian Waugh

- No comment

ADJOURNMENT


There being no additional business, the meeting adjourns at 7:40 p.m.

Approved this 2nd day of May, 2019, by the
Hilliard Town Council, Hilliard, Florida.



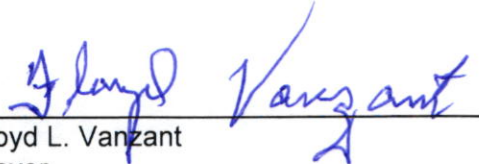
John P. Beasley
Council President

ATTEST:



Lisa Purvis
Town Clerk

APPROVED:



Floyd L. Vanzant
Mayor