

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Cris W. McConnell	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Jack Bailey Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Reba Pearce	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, June 7, 2018 @ 7 PM
 - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

ITEM-2 Additions/Deletions to Agenda

No additions or deletions

PAYABLES

ITEM-3 May 2018 \$60,120.05

Councilman Wollitz questions if North FL Tire & Auto Center on pages 8 and 9 of the payables are the same item?

Mayor McConnell advises that the items are two separate invoices for North FL Tire & Auto Center.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	KS	Y	Y	Y	Y	Y

MINUTES

ITEM-4 05-07-2018 Workshop
05-17-2018 Regular Meeting

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	LB	Y	Y	Y	Y	Y

TOWN COUNCIL

ITEM-5 FEMA Orange Street Box Culverts – Town's Matching Funds Approval

Mayor McConnell explains that a letter has been written to start the process for the Orange Street Box Culvert project and that the Town's portion is estimated to be around \$190,000 which is 12.5% of the final cost.

Motion to approve the writing of a letter advising FEMA that work including design and bid process will begin within 180 days of receiving FEMA funding and for the Town to enter into contract with Florida PA for the Orange Street Box Culvert project.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JW	Y	Y	Y	Y	Y

Councilman Pickett questions if there are any issues with the property owners.

Mayor McConnell has talked to Mr. Franklin about the property and he is in favor of the improvements. Mayor McConnell advises that he has not talked to the property owner on the east side yet but will and advises that the improvements will be of benefit to him also.

ITEM-6 Agenda Item Request – Subdivision Exception – Mrs. Tracey Conner

Item is removed from the agenda at the request of Mrs. Tracey Conner.

PARKS & RECREATION DIRECTOR

ITEM-7 Employee Resignation – Administrative Assistant

Motion to accept Cheyenne Henderson's resignation as Administrative Assistant with June 15, 2018, as her last day.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

ITEM-8 Girls on the Run Partnership

Ms. Teri Thrower of Jacksonville, FL explains what the Girls on the Run program is and that they are in search of a site in Hilliard to meet and run. Ms. Thrower advises that this is a 10 week program for 3rd to 5th grade girls ran strictly by volunteers and that the only time it will take from the Town is approximately 3 hours per week during the 10 week program. Mayor McConnell asks Parks & Recreation Director, Kyle Malucci if he was willing to work the additional 3 hours per week above the time that he puts in his position. Mr. Malucci advises that he is willing to work the additional 3 hours per week.

Motion to enter into site agreement with Girls on the Run with a provision stricken for the Town to provide 2 volunteer coaches and 1 substitute coach and for the organization to provide a certificate of insurance to the Town listing the Town as an additional insured for their program site.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	LP	Y	Y	Y	Y	Y

ITEM-9 Sports/Player Benches Purchase Approval (Revised)

Motion to resend the action taken for the purchase approval of sports benches from ARC in the amount of \$1,235.04 at the May 17, 2017, meeting.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

Motion to approve the purchase of 4 sports/player benches from Park Warehouse in the amount of \$776.56.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

ITEM-10 Hilliard Middle Senior High School / West Nassau High School – Swim Team Pool Use Agreement

Tammy Johnson, Callahan, FL and Principal, HMSHS speaks on behalf of HMSHS starting a swim team and being able to use the Town's Parks & Recreation pool. Ms. Johnson advises that HMSHS advised Parks & Recreation Director, Kyle Malucci that they would provide the rental cost and would be willing to partner with the Town to help with equipment for competitive swim practice.

Gaye Williams, Bryceville, FL and tentative swim coach for HMSHS swim team advises that she has had several people come forward and want to sponsor lap lanes.

Mayor McConnell advises that the Town's fee resolution states a specific rental cost that was established to cover all of the Town's cost incurs and that the rental cost that Parks & Recreation Director, Kyle Malucci has quoted both Hilliard and West Nassau are below the Town's cost to provide the service/rental use.

Tommy Dunlap Hilliard, FL if the school is willing to raise the money for the lanes, could we revisit the cost of the operation of the pool next year?

Thomas Pike of Prospect Landing, Hilliard, FL I would hate for it to go away if a fee could be reached that is not far from what the school has budgeted, I would be willing to pay a little more.

Zack Knowles Hilliard, FL questions how much the Silver Sneakers program costs the town. Sounds like the Town wants a swim team, the school wants a swim team, the students and parents want a swim team so what is the bottom line to get a swim team.

Motion to enter into an agreement with HMSHS and West Nassau for \$350 each per month for 3 months August – October 2018.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	LP	Y	Y	Y	Y	Y

PUBLIC COMMENTS:

Thomas Pike of Prospect Landing, Hilliard, FL asks if the pool rental use is contingent on West Nassau paying.

Charles Reed of 37008 Illinois Street Hilliard, FL donates \$500 to the Town of Hilliard towards the purchase of the necessary equipment for competitive swim practice for HMSHS swim team.

Bryan Graves of Hilliard, FL donates \$500 on behalf of his employer WestRock towards the purchase of the necessary equipment for competitive swim practice for HMSHS swim team.

Tammy Johnson, Callahan, FL and Principal, HMSHS thank you to the council.

MAYOR'S CLOSING COMMENTS:

Mayor McConnell thank you to everyone for coming tonight.

June Meetings:

Thursday, 06-07-2018 @ 7PM	Regular Meeting
Monday, 06-18-2018 @ 6PM	Workshop (Development)
Thursday, 06-21-2018 @ 7PM	Regular Meeting

July Meetings:

Thursday, 07-05-2018 @ 7PM	Regular Meeting
Thursday, 07-19-2018 @ 7PM	Regular Meeting

2018 Town Events

07-04-2018 Fourth of July Fireworks Display starting at dusk/dark.

COUNCIL MEMBER COMMENTS:

Councilman Sims

- Glad we are going to have a swim team.

Councilman Pickett

- Glad we are going to have a swim team.

Councilman Bailey

- Glad to see the audience participate.

Councilman Wollitz

- Thank you everyone for coming.

Council President Beasley

- Thank you everyone for coming.
- Advises that he sent an email to Town Clerk, Lisa Purvis with the contact information from CSX that was provided to him from the last meeting regarding the railroad crossing condition on CR 108 in the Town and asks if she will forward it to Councilman Pickett the Streets Commissioner.

ADMINISTRATIVE COMMENT

Town Clerk, Lisa Purvis

- Glad we are going to have a swim team

Public Works Director, David Thompson

- Absent

Parks & Recreation Director, Kyle Malucci

- No comment

LEGAL

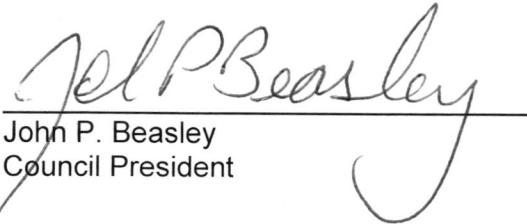
Town Attorney, Reba Pearce

- She looks forward to seeing everyone at the workshop Monday, June 18, 2018 at 6:00 p.m.

ADJOURNMENT

There being no additional business, the meeting adjourns at 9:00 p.m.

Approved this 20th day of June, 2018, by the
Hilliard Town Council, Hilliard, Florida.

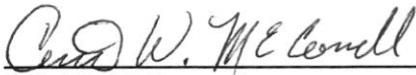

John P. Beasley
Council President

ATTEST:

A handwritten signature in black ink, appearing to read 'Lisa Purvis', written over a horizontal line.

Lisa Purvis
Town Clerk

APPROVED:

A handwritten signature in black ink, appearing to read 'Cris W. McConnell', written over a horizontal line.

Cris W. McConnell
Mayor