

HILLIARD TOWN COUNCIL MINUTES

Hilliard Town Hall / Council Chambers
Post Office Box 249

15859 West County Road 108
Hilliard, FL 32046

<u>MAYOR</u> Cris W. McConnell	<u>COUNCIL PRESIDENT</u> John Beasley	<u>COUNCIL PRO-TEM</u> Kenny Sims	<u>TOWN COUNCIL</u> Jack Bailey Lee Pickett Jared Wollitz
<u>TOWN ATTORNEY</u> Sherri Renner	<u>PARKS & RECREATION DIRECTOR</u> Kyle Malucci	<u>TOWN CLERK</u> Lisa Purvis	<u>PUBLIC WORKS DIRECTOR</u> David Thompson

AGENDA

- ITEM-1** Regular Meeting Agenda
- Thursday, October 19, 2017 @ 7 PM
 - Roll Call

Mayor Cris W. McConnell	Present
Council President John Beasley	Present
Council Pro Tem Kenny Sims	Present
Councilman Jack Bailey	Present
Councilman Lee Pickett	Present
Councilman Jared Wollitz	Present

- Prayer & Pledge of Allegiance

ITEM-2 Additions/Deletions to Agenda

Motion to add Item-12A, Town Attorney Resignation – Sherri L. Renner.								
Motion	Result	M	2 nd	CM	LP	PW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

PAYABLES

ITEM-3 October 2017 \$57,701.13

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	JW	Y	Y	Y	Y	Y

MINUTES

ITEM-4 10-05-2017 Regular Meeting

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y

PROCLAMATION

ITEM-5 Atlantic Coast Young Marines – Red Ribbon Proclamation

Mayor McConnell reads an email from Michael Manley, an 11 year old 6th grader that belongs to the Atlantic Coast Young Marines and holds the title of Corporal that explains the purpose in the Proclamation and what Red Ribbon Week is all about. Mayor McConnell then reads the Red Ribbon Proclamation in its entirety and proclaims the week of October 23-31st, 2017 as Red Ribbon Week.

TOWN COUNCIL

ITEM-6 Resolution No. 2017-12 – FLOC City Government Week October 23 - 29
A RESOLUTION OF THE TOWN OF HILLIARD RECOGNIZING CITY GOVERNMENT WEEK, OCTOBER 23 – 29, 2017 AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.

Mayor McConnell, reads Resolution No. 2017-12, in its entirety.								
Motion to adopt Resolution No. 2017-12 – FLOC City Government Week October 23 – 29.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	JB	Y	Y	Y	Y	Y

ITEM-7 City Government Week – Hilliard Elementary School Essay Contest Winners

Mayor McConnell reads each essay and presents the winners with a certificate and a small monetary award along with a bag of goodies from the Florida League of Cities. Congratulations to our winners: 1 st place Brian Wheat, 2 nd place Emma Dillard & 3 rd place Kaylee Hobbs.
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ITEM-8 Resolution No. 2017-13 – City of Guin – Hilliard’s Sister City
A RESOLUTION EXPRESSING GRATITUDE TO THE PEOPLE OF THE CITY OF GUIN, ALABAMA, AND ADOPTING THE CITY OF GUIN AS A HILLIARD SISTER CITY.

Mayor McConnell, reads Resolution No. 2017-13, in its entirety.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	KS	Y	Y	Y	Y	Y
Council President Beasley requests that an invitation to join us for our annual town clean-up and cook out be sent along with a copy of the resolution to the City of Guin.								

ITEM-9 Agenda Item Request – Turn Water Meter off for Banquet Barn – G. Alan Pope

Motion to remove meter and final account out for the Banquet Barn and if in the future a second business moves into the back building of the property located at 551625 US HWY 1, the owner would then be required to run the water line to the property line at the road and have another meter installed.								
Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LP	KS	Y	Y	Y	Y	Y

ITEM-10 Ordinance No. 2017-18 – Chapter 62 Amend M-1 District
First Reading & Set Public Hearing
AN ORDINANCE OF THE TOWN OF HILLIARD, FLORIDA, AMENDING SECTION 62-289 OF THE TOWN CODE TO CLARIFY THE PRIVATE CLUB PERMITTED USE WITHIN THE GENERAL COMMERCIAL C-1 ZONING DISTRICT; AMENDING SECTION 62-290 OF THE TOWN CODE TO ADD PRIVATE CLUBS AS A PERMITTED PRINCIPAL USE WITHIN THE MANUFACTURING M-1 ZONING DISTRICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2017-18, by title and explains that this only clarifies private clubs such as the American Legion in the M-1 Manufacturing District.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	KS	LB	Y	Y	Y	Y	Y

Town Clerk, Lisa Purvis explains that the Planning & Zoning Board will hold a public hearing on December 2, 2017. A public hearing and final reading before the Town Council is then set for December 7, 2017.

ITEM-11 Ordinance No. 2017-19 – Chapter 6 Amend Alcoholic Beverage First Reading & Set Public Hearing
AN ORDINANCE AMENDING CHAPTER SIX, SECTION 6-9, OF THE HILLIARD TOWN CODE TO EXEMPT PRIVATE CLUBS FROM THE VENDOR LICENSE FEE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor McConnell, reads Ordinance No. 2017-19, by title and explains that this ordinance is only to exempt private clubs such as the American Legion from paying the \$500 Beer and Wine License annually.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB						

Ordinance No. 2017-19 dies due to lack of second.

TOWN ATTORNEY

ITEM-12 Myrtle Mikkelsen Estate Donation – Hilliard Volunteer Fire Department

Mayor McConnell advises that a motion to sign document by which the Town waives the requirements of a formal accounting, service of the petition, acknowledge receipt of your share of the estate and consent to the discharge of the personal representative.
 Motion for Mayor McConnell to sign the waiver form and returned the signed copy to Fisher, Tousey, Leas & Ball.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	LB	KS	Y	Y	Y	Y	Y

ITEM-12A Town Attorney Resignation – Sherri L. Renner

Mayor McConnell, reads Sherri L. Renner’s letter of resignation.
 Motion to accept Sherri L. Renner’s resignation.

Motion	Result	M	2 nd	LB	LP	JW	KS	JB
Approve	Approved	JB	LB	Y	Y	Y	Y	Y

PUBLIC COMMENTS:

No public comments.

MAYOR’S CLOSING COMMENTS:

Mayor McConnell advises that he has spoken to Mr. Bobby Franklin about a speaker for the Veterans Day Ceremony but he was working on connecting in the sewer tap at the American Legion and that is where we plan to hold the event if it is completed in time and if not we hold here at the Town Hall Facility.

October Meetings:

Thursday, 10-05-2017 @ 7PM Regular Meeting

Monday, 10-16-2017 @ 7PM	HAC Meeting (Veterans Day)
Thursday, 10-19-2017 @ 7PM	Regular Meeting
November Meetings:	
Thursday, 11-02-2017 @ 7PM	Public Hearing & Regular Meeting (Beer & Wine License American Legion)
Thursday, 11-16-2017 @ 7PM	Regular Meeting
December Meetings:	
Thursday, 12-07-2017 @ 7PM	Public Hearing & Regular Meeting (Amend Chapter 62 Zoning & Land Development Regulations)
Thursday, 12-21-2017 @ 7PM	Regular Meeting
2017 Town Events	
11-11-2017	Veterans Day Ceremony
11-25-2017	Christmas Tree Lighting at Life Care
12-02-2017	GNCCC Christmas Parade
12-22-2017	Town Staff Christmas Party

COUNCIL MEMBER COMMENTS:

Councilman Pickett
<ul style="list-style-type: none"> • Councilman Wollitz, thanks Sherri Renner for dedication and service to the Town of Hilliard. • Council President Beasley advises that he has found a facebook page for the Atlantic Coast Young Marines and they appear to be a good group of kids. Council President Beasley advises that his wife Donna received a proclamation from the Nassau County Board of County Commissioners for breast cancer awareness week and was asked to tell her story. Council President Beasley reminds that the Homecoming Parade is tomorrow and its starts at 2:45 p.m.

ADMINISTRATIVE COMMENT

Town Clerk
<ul style="list-style-type: none"> • Town Clerk, Lisa Purvis, has no comment.
Public Works Director
<ul style="list-style-type: none"> • Public Works Director, David Thompson is absent.
Parks & Recreation Director
<ul style="list-style-type: none"> • Parks & Recreation Director, Kyle Malucci, passes is out reports from October 2015, 2016 & 2017 that show members and memberships at the fitness center.

LEGAL

Town Attorney, Sherri Renner is absent.

ADJOURNMENT

There being no additional business, the meeting adjourns at 8:15 p.m.

Approved this 2nd day of November, 2017, by the Hilliard Town Council,
Hilliard, Florida.

John P. Beasley
Council President

ATTEST:

Lisa Purvis
Town Clerk

APPROVED:

Cris W. McConnell
Mayor