



Town of Hilliard Development Investigation Application (Consultant Needed)

FOR OFFICE USE ONLY	
File #	_____
Deposit:	_____
Filing Date:	_____ By: _____
Acceptance Date:	_____ By: _____

A. PROJECT

1. Project Name: _____
2. Address of Subject Property: _____
3. Parcel ID Number(s): _____
4. Description of Information needed: _____
5. Acreage of Project: _____

B. APPLICANT

1. Name of Applicant(s) or Contact Person(s): _____ Title: _____
Company (if applicable): _____
Mailing address: _____
City: _____ State: _____ ZIP: _____
Telephone: (____) _____ FAX: (____) _____ e-mail: _____

C. ATTACHMENTS, if available (unless provided within the previous 90 days)

1. Site Plan of proposed development
2. Survey of proposed development
3. Design of the proposed development
4. Vicinity map - indicating general location of the site and all abutting streets and properties
5. Statement of proposed development

No application shall be accepted for processing until the required \$1,000 deposit is paid by the applicant for time spent by Town staff, Consultants, and/or required testing.

The Town shall work diligently to complete the development investigation, but due to workload of consultants and testing agencies, it might take up to 45 days to complete the development investigation request.

Deposit shall be maintained at \$1,000.00 until the completion of the project plus 60 days to allow for billing.

A Consultant review fee will be charged at cost plus 10%.