

WEBSITE

Town of Hilliard

Employment Opportunity: Deputy Town Clerk (Full-Time)

The Town of Hilliard is seeking a highly motivated and qualified individual to join our team as a **Full-Time Deputy Town Clerk**. This position performs specialized and responsible administrative work under the general direction of the Town Clerk. The Deputy Town Clerk provides professional and technical support in carrying out the statutory and administrative duties of the Town Clerk's Office.

Application Process:

Applications may be obtained at Hilliard Town Hall, located at 15859 West County Road 108, Hilliard, Florida, Monday through Friday, between 9:00 a.m. and 5:00 p.m., or downloaded from our website at www.townofhilliard.com.

For additional information, including a detailed list of responsibilities and qualifications, please visit www.townofhilliard.com.

Applications will be accepted until the position is filled.

The Town of Hilliard is an Equal Opportunity Employer and a Drug-Free Workplace.

Post-offer physical examination required.